

## **MUNICIPAL POLICE ACADEMY PROGRAM - Noncredit**

### *Workforce Development/Law Enforcement & Public Service*

As the need for education and training of municipal police officers increases, the Senator John J. Shumaker Public Safety Center at HACC – Central Pennsylvania’s Community College continues to serve successfully as a certified police training center under the Municipal Police Officers’ Education and Training Commission (MPOETC).

In-service cadets are those individuals employed by a municipal police department or another law enforcement agency. These individuals are enrolled by the employing agency. Pre-service cadets are those cadets who attend on their own and are responsible for tuition and other expenses. The college offers both a full-time and a part-time academy at the Senator Jeffrey E. Piccola Law Enforcement Complex on the Harrisburg campus.

### *Career Opportunities*

Municipal police officers and county detectives are required to complete this 25-week police academy in order to attain certification, which is mandated by the MPOETC.

### *Competency Profile*

This curriculum is designed to prepare students to:

- Enforce criminal and traffic laws
- Develop proficiency in investigative techniques, verbal, and writing skills
- Develop proficiency in use of firearms and defense tactics
- Meet established standards of physical fitness
- Develop proficiency in operation of police patrol vehicles
- Develop skills in human relations and community-oriented policing
- Develop skills in patrol procedures and operations
- Develop skills in crisis management
- Receive certification in Emergency Medical Response

\*Upon successful completion of the Municipal Police Academy, the student is currently eligible to receive 21 credits upon enrolling in HACC’s Criminal Justice Transfer Associate degree curriculum. (Courses: CJ 104, CJ 201, Criminal Justice Electives, and Physical Education Electives)

### **PROGRAM ENTRANCE REQUIREMENTS (Pre-service cadets)**

- Must be a U.S. Citizen
- Required to be a minimum of 21 years of age by the first day of firearms training
- Possess a valid operators license
- High school diploma or G.E.D (transcript required)
- Submit college transcripts if applicable
- A \$25 application fee is required at the time the application is submitted
- A \$15 fee is required to take the Nelson-Denny Reading Test (a test on reading comprehension and spelling)
- A \$25 fee is required to take the MPOETC Fitness Standard Test
- The MPOETC Fitness Test consists of a 300 meter timed run, bench press, one-minute sit-ups, and 1 ½ mile run
- Provide proof of medical insurance
- Complete physical examination on MPOETC physical form
- Meet vision requirement – at least 20/70 in stronger eye, corrected to 20/20; at least 20/200 in weaker eye, corrected to 20/40
- Complete psychological examination (MMPI and a clinical interview with the psychologist) on MPOETC form
- Obtain a Criminal History Check through the PA State Police (online at <https://epatch.state.pa.us/Home.jsp>)
- Obtain an FBI Criminal History Check: (online at <http://www.fbi.gov/about-us/cjis/background-checks>)
- Obtain a 10-year Department of Transportation driving record check (online at [www.dmv.state.pa.us](http://www.dmv.state.pa.us))
- If applicable, submit a copy of military discharge document (DD214)
- A letter of endorsement from a Chief of Police to be submitted to the MPOETC School Director
- Three letters of reference from non-relatives
- Three letters of reference from present or former employers
- Successful completion of an oral interview
- Agree in writing to abide by the Academy Policies and Procedures
- Full-time pre-service cadets are not permitted to be employed during their attendance. This does not apply to part-time academy students.

(Note: In-service cadets are enrolled through a similar process and requirements with their employing agency)

**RECOMMENDED SEQUENCE FOR STUDENTS:** Students must successfully complete the entire 25-week, 919-hour, police academy.

*Please see the Colleges website at: <https://www.hacc.edu/ProgramsandCourses/Municipal-Police-Academy-Program-ACT-120-0006.cfm> for the most current Gainful Employment information*