



**AAS 5706 Paralegal Studies**  
**Effective Fall 2018**

**61 Credits**

*This is an overview of the program. Any suggested course sequencing is meant to serve as a guideline for your semester planning. Students are expected to see their assigned advisor to develop and review their individual educational plans. The scheduling of courses, program sequencing and curriculum are subject to change.*

**Developmental Courses (as determined through College Placement Testing)\* and Prerequisites:**  
 \* *Zero level courses must be completed with a C grade or higher.*

<input type="checkbox"/>	ESL classes	<input type="checkbox"/>	Engl 050				
<input type="checkbox"/>	Engl 002	<input type="checkbox"/>	Engl 051				
<input type="checkbox"/>	Engl 003	<input type="checkbox"/>	Engl 057				
<input type="checkbox"/>	Engl 007						
<input type="checkbox"/>	FS 100/103						

\*See counselor/advisor to discuss this course or options to self-remediate and successfully place into higher- or college-level course.

<b>General Education Courses</b>			
<b>ENGL 101</b>	3cr	Prerequisite: Placement through the College Testing and Placement Program or completion of ENGL 007, 051 or 057 with a grade of C or higher; ENGL 003 is a Pre or Corequisite	
<b>ENGL 102</b>	3cr	Prerequisite: ENGL 101 with a grade of C or higher and completion of ENGL 003, 007, or 057 with a grade of C or higher, or its equivalent	
<b>COMM 101</b>	3cr	Prerequisite: Eligibility for enrollment into ENGL 101 and completion of any reading courses as required by the College Testing and Placement Program	
<b>Humanities &amp; Arts Elective</b>	3cr		
<b>Math or Science Elective</b>	3cr	Not Math 100	
<b>Social &amp; Behavioral Science Elective</b>	3cr	Select from ANTH 101, ANTH 205, COMM 253, GEOG 201, GEOG 230, HIST 102, PSYC 229, SOCI 201, 202, 203 or 205	
<b>Free Elective</b>	3cr		
<b>Wellness</b>	1cr		

<b>Required Program Courses</b>			
<b>PLGL 101</b>	3cr	Introduction to Paralegal Studies (FYS)	Pre or Corequisite: ENGL 101
<b>PLGL 102</b>	3cr	Legal Research & Writing I	Prerequisite: PLGL 101 with a grade of C or higher
<b>PLGL 104</b>	3cr	Legal Research & Writing II	Prerequisite: PLGL 102 with a grade of C or higher
<b>PLGL 105</b>	3cr	Contracts	Corequisite: PLGL 101
<b>PLGL 201</b>	3cr	Civil Litigation I	Prerequisite: PLGL 101 with a grade of C or higher
<b>PLGL 202</b>	3cr	Civil Litigation II	Prerequisite: PLGL 201 with a grade of C or higher
<b>PLGL 210</b>	3cr	Paralegal Ethics & Professionalism	Corequisite: PLGL 102
<b>PROGRAM ELECTIVES</b>	18cr	<b>CHOOSE 6 COURSES</b>	
<b>PLGL 203</b>	3cr	Family Law	Prerequisite: PLGL 101 with a grade of C or higher
<b>PLGL 204</b>	3cr	Estate Planning & Administration	Prerequisite: PLGL 101 with a grade of C or higher
<b>PLGL 206</b>	3cr	Employment Law	Prerequisite: PLGL 101 with a grade of C or higher
<b>PLGL 207</b>	3cr	Bankruptcy Law	Prerequisite: PLGL 101 with a grade of C or higher
<b>PLGL 209</b>	3cr	Real Estate Law for Paralegals	Prerequisite: PLGL 101 with a grade of C or higher
<b>PLGL 211</b>	3cr	Administrative Law	Prerequisite: PLGL 101 with a grade of C or higher
<b>PLGL 251</b>	3cr	Paralegal Internship	Prerequisite: PLGL 102 and PLGL 201 with a grade of C or higher, and permission of the Program Coordinator or Internship Instructor

<b>CJ 203</b>	3cr	Criminal Evidence	Prerequisite: Completion of all developmental reading and writing courses required as a result of the College Testing and Placement program
<b>CJ 212</b>	3cr	Criminal Law	Prerequisite: Completion of all developmental reading and writing courses required as a result of the College Testing and Placement program

### Advising Notes

**Paralegals may not provide legal services directly to the public, except as permitted by law.**

Although a past criminal record may not prevent employment as a paralegal, it may be a factor in the hiring process.

This is an American Bar Association (ABA) approved program.

### Recommended Sequence For Full-Time Students

Part-time students can complete this program by taking one or more courses each semester.

Fall Semester I		Spring Semester I		Fall Semester II	
COMM 101	3	ENGL 102	3	Math/Science Elective	3
ENGL 101	3	PLGL 102	3	PLGL 104	3
PLGL 101	3	PLGL 201	3	PLGL 202	3
PLGL 105	3	Program Specific Electives	6	Program Specific Electives	6
Social/Behavioral Science Elective	3	Wellness	1		
Spring Semester II					
Humanities/Arts Elective	3				
Free Elective	3				
PLGL 210	3				
Program Specific Electives	6				

### Counselor/Advisor Contact Information by Campus:

Gettysburg	Harrisburg	Lancaster	Lebanon	York
Student Services	Counseling and Advising	Counseling and Advising	Receptionist Desk	Counseling and Advising
Lobby	Cooper 219	221 Main	Lobby	Leader Suite 104
717-337-3855	717-780-2498	717-358-2988	717-270-4222	717-801-3213