



AS 1026 Business Administration
Effective Fall 2019

62 Credits

This is an overview of the program. Any suggested course sequencing is meant to serve as a guideline for your semester planning. Students are expected to see your assigned advisor to develop and review their individual educational plans. The scheduling of courses, program sequencing and curriculum are subject to change.

Developmental Courses (as determined through College Placement Testing)* and Prerequisites:

** Zero level courses must be completed with a C grade or higher.*

<input type="checkbox"/>	ESL classes	<input type="checkbox"/>	Engl 050	<input type="checkbox"/>	Math 006	<input type="checkbox"/>	Math 033	<input type="checkbox"/>	Math 103
<input type="checkbox"/>	Engl 002	<input type="checkbox"/>	Engl 051	<input type="checkbox"/>	Math 090	<input type="checkbox"/>	Math 044	<input type="checkbox"/>	
<input type="checkbox"/>	Engl 003	<input type="checkbox"/>	Engl 057	<input type="checkbox"/>	Math 008	<input type="checkbox"/>	Math 045	<input type="checkbox"/>	
<input type="checkbox"/>	Engl 007			<input type="checkbox"/>	Math 022	<input type="checkbox"/>	Math 055	<input type="checkbox"/>	

*See counselor/advisor to discuss this course or options to self-remediate and successfully place into higher- or college-level course.

General Education Courses

ENGL 101	3cr	Prerequisites: Completion of ENGL 003 and 051 or 057 with a C or higher
ENGL 102 or 106	3cr	Prerequisites: Completion of ENGL 101 and 003 with a C or higher
COMM 101	3cr	Prerequisites: Completion of ENGL 003 and 051 or 057 with a C or higher
Humanities and Arts	3cr	Any Core A (see transfer college checksheet for best option)
Science with Lab	3cr	Core C science with Lab
General Transfer Electives	9cr	See transfer college checksheet for 9 credits of transferable elective credits
PE/Wellness	1cr	See catalog for a list of Wellness courses
**First Year Seminar (FYS)	cr	**See below for approved course

Required Program Courses

ACCT 101	4cr	Principles of Financial Accounting	Prerequisites: Prerequisite: Eligibility for enrollment into ENGL 003, 007, or 057 and eligibility for enrollment into MATH 022 (or MATH 020) or completion of MATH 008 (or MATH 010) with a C or higher
ACCT 200	4cr	Principles of Managerial Accounting	Prerequisites: Prerequisite: Completion of ACCT 101 with a C or higher
**BUSI 101	3cr	Introduction to Business (FYS)	Course meets 1 credit FYS requirement and replaces FS 102
BUSI 209	3cr	Legal Environment of Business	Prerequisites: Eligibility for enrollment into ENGL 003 or higher. See advising notes
CIS 105	3cr	Introduction of Software for Business	Prerequisites: Prerequisite: ENGL 057 or a combination of ENGL 003, or 007 and 051 with a C or higher or their equivalents
ECON 201	3cr	Macroeconomics	Prerequisites: Math competency at MATH 022 or higher <i>preferred</i>
ECON 202	3cr	Microeconomics	Prerequisites: Completion of Econ 201
MATH 110	4cr	Applied Calculus for Business	Prerequisites: Prerequisite: Math 103 with a C or higher is the prereq for Math 110. Students may test out of Math 103 or include it as a transfer elective
MATH 202	4cr	Introduction to Statistics	Prerequisites: Prerequisite: Completion of Math 051 or Math 055 with a C or higher
MGMT 201	3cr	Principles of Management	Prerequisites: : Eligibility for enrollment into ENGL 003 or higher
MKTG 201	3cr	Principles of Marketing	Prerequisites: Eligibility for enrollment into ENGL 003 or higher

Advising Notes

BUSI 201 will be accepted in place of BUSI 209 if taken previously. BUSI 201 was inactivated effective FALL 2019.

Students should take Acct 101 and 200 in the last two terms they are attending HACC to be fresh for other Acct courses that may be required to take if they choose an Accounting or Finance major at their 4 yr transfer college. Management and Marketing Bachelor's degrees also often require a Finance or some other Acct related course at a higher level so this is helpful for all majors.

Economics classes – these courses don't have prereqs but for success students should be competent at the Math 020 or 022 level or higher to take these. Even if a student tests at Math 020 or 022 in their first term, it's helpful for them to have a semester of Math before starting Economics. Economics is not an ideal first term course-only for the most qualified students.

RECOMMENDED SEQUENCE FOR FULL-TIME STUDENTS

Part time students can complete this program by taking one or more courses each semester.

Fall Semester I		Spring Semester I		Fall Semester II		Spring Semester II	
BUSI 101 (FYS)	3	BUSI 209	3	ACCT 101	4	ACCT 200	4
CIS 105	3	ECON 201 (Core B)	3	ECON 202	3	Arts/Humanities Elective	3
COMM 101	3	ENGL 102 or 106	3	MKTG 201	3	MATH 110 (Core C)	4
ENGL 101	3	MGMT 201	3	MATH 202 (Core C)	4	Science w/ Lab Elective	3
Wellness	1	Transfer Elective	3	Transfer Elective	3	Transfer Elective	3

Counselor/Advisor Contact Information by Campus:

<u>Gettysburg</u>	<u>Harrisburg</u>	<u>Lancaster</u>	<u>Lebanon</u>	<u>York</u>
Student Services	Counseling and Advising	Counseling and Advising	Receptionist Desk	Counseling and Advising
Lobby	Cooper 219	221 Main	Lobby	Leader Suite 104
717-337-3855	717-780-2498	(717) 358-2988	717-270-4222	717-801-3213