



Business Administration
AS # 1026 (62 credits)
Effective Fall 2018

This is an overview of the program. Any suggested course sequencing is meant to serve as a guideline for your semester planning. Students are expected to see your assigned advisor to develop and review their individual educational plans. Program specific questions can be directed to the faculty contacts. The scheduling of courses, program sequencing and curriculum are subject to change.

Developmental Courses as determined through College Placement Testing* and as Prerequisites:

* Please note: 0-level courses do not transfer and do not count toward graduation requirements; however, they are required to enter college level courses.

English as Second Language ___ Any ENGL ESL classes*	Writing Fundamentals ___ ENGL 050* ___ ENGL 051*	Math Testing Prior to 4/16 ___ FS107 (option) ___ MATH 010* ___ MATH 020* ___ MATH 051*	Math Testing AFTER 4/16 ___ FS107 (option) ___ MATH 033* ___ MATH 008* ___ MATH 044* ___ MATH 022* ___ MATH 055*
Reading Comprehension ___ ENGL 001* ___ ENGL 002* ___ ENGL 003*	Freshman Year Exp. ___ FS 100 / 102 ___ Dept. FYE		
Reading/Writing Combination ___ ENGL 056ST (002/050)* ___ ENGL 057 (051/003)*			

*See counselor/advisor to discuss this course or options to self-remediate and successfully place into higher- or college-level course

General Education Courses			
ENGL 101 (3)	Prerequisite: Completion of ENGL 003 and 051 or 057 with a grade of C or higher		
ENGL 102 or 106 (3)	Prerequisite: Completion of ENGL 101 and 003 with a grade of C or higher.		
COMM 101 (3)	Prerequisite: Completion of ENGL 003 and 051 or 057 with a grade of C or higher		
Any Core A (3)	Humanities and Arts Elective		
Core C Science w/Lab (3)	Science (Lab Only) Elective		
General Transfer Electives (9 credits)	See transfer college checksheet for 9 credits of transferable elective credits		
Any PE/Wellness (1)	Wellness Notes : See HACC catalog for a list of Wellness courses		
One credit hour in FYS coursework	FYS Notes: See Below for approved course		
Required Program Courses			
ACCT 101 (4)	Principles of Accounting I	Prerequisite: Eligibility for enrollment into ENGL 003, 007, or 057 and eligibility for enrollment into MATH 022 (or MATH 020) or completion of MATH 008 (or MATH 010) with a grade of C or higher.	
ACCT 200 (4)	Principles of Accounting II	Prerequisite: Completion of ACCT 101 with a C or higher	
BUSI 101 (3)	Introduction to Business (FYS)	Course meets 1 credit FYS requirement and replaces FS 102. Students required to take the 3 credit FS 100 course must take that as well.	
BUSI 201 or 209 (3)	Business Law 1 or Legal Environment of Business	Prerequisite: Eligibility for enrollment into ENGL 003 or higher	

CIS 105 (3)	Introduction of Software for Business	Prerequisite: ENGL 057 or a combination of ENGL 003, or 007 and 051 with grades of C or higher or their equivalents.
ECON 201 (3)	Macroeconomics (Core B)	<i>Math competency at Math 022 or higher preferred</i>
ECON 202 (3)	Microeconomics	Prerequisite: Completion of Econ 201
MATH 110 (4)	Applied Calculus for Business (Core C)	Prerequisite: Math 103 with a C or higher is the prereq for Math 110. Students may test out of Math 103 or include it as a transfer elective.
MATH 202 (4)	Introduction to Statistics (Core C)	Prerequisite: Completion of Math 051 or Math 055 with a C or higher.
MGMT 201 (3)	Principles of Management	Prerequisite: Eligibility for enrollment into ENGL 003 or higher
MKTG 201 (3)	Principles of Marketing	Prerequisite: Eligibility for enrollment into ENGL 003 or higher

Advising Notes:

- Students should take Acct 101 and 200 the last two terms they are here to be fresh for other Acct courses that may be required if they choose an Accounting or Finance major at their 4 yr transfer college. Management and Marketing Bachelor's degrees also often require a Finance or some other Acct related course at a higher level so this is helpful for all majors.
- Economics classes – these courses don't have prereqs but for success students should be at the Math 020 or 022 level or higher to take these. Even if a student tests at Math 020 or 022 in their first term, it's helpful for them to have a term of Math before starting Economics. Economics is not an ideal first term course-only for the most qualified students.

RECOMMENDED SEQUENCE FOR FULL-TIME STUDENTS

Part time students can complete this program by taking one or more courses each semester.

Fall Semester I	Spring Semester I	Fall Semester II	Spring Semester II
BUSI 101 (FYS) 3	BUSI 201 or 209 3	ACCT 101 4	ACCT 200 4
CIS 105 3	ECON 201 (Core B) 3	ECON 202 3	Arts/Humanities Elective 3
COMM 101 3	ENGL 102 or 106 3	MKTG 201 3	MATH 110 (Core C) 4
ENGL 101 3	MGMT 201 3	MATH 202 (Core C) 4	Science w/ Lab Elective 3
Wellness 1	Transfer Elective 3	Transfer Elective 3	Transfer Elective 3

Counselor/Advisor Contact Information by Campus: Virtual: 800-ABC-HACC, option 7; virtual@hacc.edu

Gettysburg	Harrisburg	Lancaster	Lebanon	York
Student Services	Advising and Transfer Center	Counseling and Advising	Receptionist Desk	Welcome Center
Lobby	Cooper 219	221 Main	Lobby	Leader 102
717-337-3855	717-780-2498	(717) 358-2988	717-270-4222	717-801-3213, ext. 3513

At least 15 credits required at HACC