

## FL- GAPNA Board of Directors Nomination Form

Name:

Email:

Phone:

Address:

Company and title:

Please select the office you intend to serve.

\_\_\_\_\_ President Elect \_\_\_\_\_\_\_ Secretary

Describe in 250 words or less your professional experience in geriatrics, why you would like to run for office and what unique qualities you would bring to the chapter. This will be included with the ballot

## FL-GAPNA Board of Directors Open Positions

Elections take place annually in June. Each newly elected board member will take office effective July 10, 2016 and serve their term. To be considered for elected office, you must currently be a member in good standing for the past year.

**President Elect**- This position is a 3 year commitment. The elected individual will serve for 1 year each as President Elect, President and Immediate Past President. Duties include but are not limited to the following: Monthly chapter leadership calls with national board and notification to nation board of chapter events. Coordination of all quarterly business meetings. Coordination and/or delegation of chapter events. Organizing regular board meetings. Keeping membership engaged and up to date on chapter events. The President will also serve for one year on the conference planning committee for annual conference.

**Secretary**- This position is normally a 2 year commitment to the board, but the current secretary is stepping down and in order to continue to have the Secretary and Treasurer positions change in alternate years, it will be a 1 year commitment this year (2016-2017). Duties include but are not limited to the following: taking minutes at the quarterly business meetings and any scheduled board meetings, posting events and announcements on the FL-GAPNA website and serving on committees as directed by the president.

**Treasurer**- This is a 2 year commitment. Treasurer shall keep an account of all monies received and expended for the use of FL-GAPNA and shall make disbursements authorized by the executive board. The treasurer shall deposit all monies received in the bank approved by the executive board. Checks in the amount of $500.00 or more will require presidential approval. Treasurer shall give a report at each meeting. The books, funds and vouchers in the treasurer’s hands are subject to verification and, at end of term, the treasurer shall deliver to the successor all books, moneys and other property of FL-GAPNA.

**Director-at-Large:** This is a 2 year commitment. The FL-GAPNA Director-at-Large serves as a member of the Board of Directors and performs the following functions: assumes responsibilities delegated by the President and/or Board; participates in the development and implementation of the strategic plan; contributes articles to newsletter as required; assists to orient the incoming Director-at-Large; and completes other duties as assigned. Travel is required and expenses are reimbursed as set by FL-GAPNA policy.

Please submit the application, with your 250 word biography as well as a photo (optional) to [madetric@hotmail.com](mailto:madetric@hotmail.com) or [fisherjoann81@gmail.com](mailto:fisherjoann81@gmail.com) by Saturday June 4th at 5pm.