Professional Leadership Opportunity Available

University of Washington Continuing Nursing Education (UWCNE) seeks a Co-Chair to oversee the planning and implementation of their annual Advanced Practice in Primary and Acute Care National Conference held yearly in the Puget Sound area. The new co-chair will have the opportunity to initially share responsibilities with the experienced chairs.

**Qualities: An innovative leader who is:**

* Excited by the exploration an interactive model of large group continuing education
* Enthusiastic about helping to create, re-configure, and implement new directions, new approaches, and new strategies that appeal to early and mid-career practicing NPs
* Open to receiving coaching/mentoring during the transition from former co-chairs to new co-chairs
* Early to mid-career in active clinical practice
* Insightful about learning styles across generations of Advanced Practice Nurses (preferred)
* Open to a 5-year commitment

**Responsibilities**

The key responsibility of the person serving as Co-Chair is to work closely with the lead nurse planner to advise about keynote and other session presentations.

In addition, the co-chair is asked to:

1. Assist with recruiting members to the conference planning committee.
2. Advise subcommittees about issues that may arise.
3. Provide consultation from the perspective of an Advanced Practice Nurse about content and operational conference related issues that arise
4. Communicate with colleagues as a bridge between the Advanced Practice Clinician community and the UW SON.
5. Attend eight 1.5-hour planning meetings **in person** each year and assist CNE with meeting management and group discussions.
6. Attend occasional additional meetings
7. Attend the Annual Conference and assist with speaker introductions and collegial support

**Planning Committee Meetings  
 *Held regularly on the 2nd Tuesday of the month at the UW Tower (22nd floor) 7:30 – 9:00 am.***

**Timeline and expectations**

* December – Debrief of conference and evaluations, begin brainstorming for keynote speakers
* January, February, March, April, May—Generate timely and innovative topics for multiple specialty tracks
* September—Review of implementation expectations and assignments for speaker introduction
* [Morning of the first day of the Conference at the convention center – Announcements, changes, answer committee questions]

While this position is considered a professional volunteer opportunity the co-chair can attend the conference and receive CE credits at no charge.

If interested or you would like further information, you may contact the current co-chairs:  
 Maddy Wiley ([mwiley@familycareofkent.com](mailto:mwiley@familycareofkent.com) or 253 569-1638 in evenings)   
 Marie-Annette Brown ([mabrown@uw.edu](mailto:mabrown@uw.edu) 206-276-8646 (day, evening, weekends) OR  
 Joan Riesland, Lead Nurse Planner, UWCNE, at 206-221-2405 or [jriesl@uw.edu](mailto:jriesl@uw.edu).

The 2018 **conference** is **Thursday – Friday, October 11-12**with **workshops** on **Saturday, October 13, 2018**   
See <https://www.uwcne.org/conferences/ap2018> for more information.