

## **CALL FOR ABSTRACTS- 7 Minute Lectures**

### **Florida Nurse Practitioner Network**

### **2018 Annual Conference**

**August 16 – August 18, 2018**

**Orlando World Center Marriott**

8701 World Center Dr

Orlando, FL 32821

The 2018 Florida Nurse Practitioner Network Annual Conference (August 16-18 2018) is pleased to announce “A Call for 7 Minute Lecture Abstracts”. We are seeking submissions from graduate or doctoral nursing students, or NPs engaged in research, clinical practice innovation, education or policy change. The lecture should include an emphasis on innovations in practice, clinical pearls and clinical research related to advanced practice nursing in primary, specialty or acute care. Abstract selection will be based on the quality and clarity of the abstract and relevance to the NP practice environment.

#### **Guidelines and Information**

- Abstract of 300 words or less will be accepted.
- You may have a maximum of 15 slides (but presentation will be kept to 7 minutes, with an additional 3 minutes for questions and discussion)
- In addition to abstract, contact information, three learning objectives, and a completed Conflict of Interest Disclosure Form will be required once you have been accepted.
- If selected, there is not a discount for the conference.
- Presenters are responsible for their own travel and related expenses.
- Abstract submission deadline is May 1st.
- Notification of abstract acceptance will be May 25th or sooner.
- Confirmation of acceptance by primary author is required by July 1<sup>st</sup> or sooner.

## SUBMISSION INSTRUCTIONS

All components of the abstract must be typed and **single-spaced**. **Font size** should be no smaller than **12** point, Times New Roman or Arial. Submissions must be in Microsoft Word. We ask that you complete some documents with and without identity to have for blinded review.

1. A complete abstract submission includes four separate components, saved as separate documents. Please save these as **your last name\_first name\_ document name (i.e. Bunny\_Bugs\_coverpage.doc)**. The required components include the following:
  - a. Cover page (attached)
  - b. Abstract (un-blinded) that includes authors and authors' affiliations
  - c. Abstract that does not include authors and authors' affiliations (blinded)
  - d. Abbreviated CV (*curriculum vitae*) of the primary author and/or the planned presenter, if other than the primary author
2. Cover page (attached) is to include the following:
  - a. First name, last name, and credential(s) of primary author
  - b. Primary author's preferred contact information
  - c. First name, last name, and credential(s) of all other authors. List each author on a separate line. Only include those who have had significant contribution to the project.
  - d. Signed Release Statement
3. Abstract page (un-blinded) is to include the following:
  - a. The TITLE, which should be brief and clearly indicates the nature of the presentation. It is centered at the top of the abstract and typed in CAPITAL LETTERS.
  - b. First name, last name, and credential(s) of primary author; co-author names and credentials.
  - c. BODY/TEXT which is to be typed single-spaced and should be no more than 300 words. The abstract should not exceed one (1) page.
4. Blinded abstract page is to include the following:
  - a. TITLE should be brief and clearly indicate the nature of the presentation. It is centered at the top of the abstract and typed in CAPITAL LETTERS.
  - b. The BODY/TEXT is to be typed single-spaced and should be no more than 300 words. The abstract should not exceed one (1) page.
  - c. Remove all references to names and organizations within the body text that could identify the authors.
5. Organize the BODY/TEXT of the abstract as follows using the following headers:
  - a. **Background and significance:** Describe the problem/situation and rationale for the need for improvement (Include baseline measures if applicable, i.e. CLABSI rate of X% over the past X months)
  - b. **Research question or aim of the project**
  - c. **Methods/Approach** - Describe the approach/interventions/methods used

to address the problem/situation described

To submit abstract or for questions or further information please contact Susan Smith @Susan.Smith4@orlandohealth.com, Mary Lewis @ [drmarylewis@comcast.net](mailto:drmarylewis@comcast.net), Cindy Parsons @cparsons1@prodigy.net.