

Appendix I – Our HR Goal Achievement Pocket Guide - Practical Goal Setting Steps for New Managers & Small Businesses
Flow Diagram – Take Nine-Steps for Goal Setting to Goal Achievement

Education

Goal Achievement Is Really Important, Really!

Continuous Cycling
through each:

- Education
- Application
- Celebration

Application

Easy To Follow Steps – Are Easy to Not Follow Too!

Goal Setting Steps

1. Foundation > Use What Works
2. Planning > Intentional Deliberation
3. Measurement > Stay On Track
4. Accountability Assessment > We, Not Me
5. See The Big Picture > Focus Required
6. Communication and Dialogue > Increased Clarity
7. Targeted Direction > Expect Adjustments
8. Milestone Markers > Regular Tune-Ups
9. Destination Ahead > Anticipation Builds

Goal Achievement Success

Celebration

WOW (Welcome Our Win)-Factor Experiences – Question What's Next!