

5 QUICK TIPS FOR NETIQUETTE SUCCESS

#1

Remember the Human Behind the Screen

Don't forget that you're communicating with real people. Be as polite and considerate as if you are communicating face to face.

Communicate Clearly

Proofread your posts and ensure that you are using proper spelling and grammar. Avoid nontraditional formatting, difficult-to-read fonts, and typing in ALL CAPS.

#2

#3

Use Humor and Sarcasm Carefully

Tone and intention can be difficult to impart online. To avoid a misunderstanding, use humor and sarcasm sparingly.

Keep it Short and Sweet

Avoid rambling. Keep posts meaningful and to the point. If offering criticism to another person, make sure it is specific and constructive.

#4

#5

Be Mindful of Context

Stay professional in the classroom and avoid overusing emoticons, abbreviations, or slang words—save those for use on personal social media sites.