

Carlin Dental

Broken Appointment Policy

Our practice is dedicated to giving you excellent quality dental care and is pleased to reserve an appointment time for you. Should a change in your appointment time be necessary we require a 24 hour notice. This permits another patient to receive dental care in your absence. A broken appointment is a loss to three people: the patient who missed the valuable time, a patient who could have used the valuable time, and the dentist who was fully staffed and prepared for the appointment. If a 24 hour notice is not given, a \$25 charge will be added to your account. This policy allows us to make the best use of our appointment time for those patients in need of dental care.

Financial Policy

We accept cash, checks, Care Credit, and all major credit cards. Although we do accept the assignment of most insurance companies, your insurance is an agreement between you and your insurance company. We do our best to see that you receive your full benefits. However, we are not responsible for determining what your benefits are. It is required that you inform our office of any changes in your dental insurance. Payment is expected at the time you receive your dental services. There is a \$35 fee for any check payment returned for non-payment.

Thank you for allowing us to take care of your dental needs. Feel free to call us or ask a staff member if you have any questions about our office policies.

Patient name: _____

Signature of Responsible Party: _____ Date: _____

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615-431-2723

www.carlindental.com