

ICD-10 Coding Transition Checklist

We've known ICD-10 was coming for a while now but that doesn't necessarily mean we're all prepared. Daily office work and a full patient load can often keep practices too busy to think about what's coming down the pipeline. Well we're here to help. We've crafted a basic, quick-view checklist to help keep you on track for the October 1, 2015 implementation of ICD-10. See if your practice is ready and check out a few specific tips from FoxFire to help you prepare.

Preparation Checklist

- Ensure leadership understands the upcoming changes and how they will impact practice operations.
- Identify staff member(s) in charge of the transition.
- Brief all appropriate staff members on the upcoming changes and how each position will be affected.
- Develop an implementation plan for your practice, outlining the steps you will take to get set up for ICD-10. (Allow adequate time for training and review.)
- Develop a budget to identify costs associated with upgrades and necessary training.
- Have EHR already?** Speak with your provider to discuss software updates being implemented and any necessary additions to the software to manage ICD-10.

Don't have EHR? Speak with potential EHR providers about how they are adjusting for ICD-10. Adopting an EHR provider with built-in coding assistance can simplify your process and boost your confidence in coding accuracy and compliance.

- Select training measures for staff to ensure they are equipped with the knowledge and tools they need to effectively code with the ICD-10 revisions. Some tips below can help with improving clinical documentation.
 1. Obtain data from your clearinghouse or billing service for the past 12 months to look at your most commonly used ICD-9 diagnosis codes as well as claim rejections and denials by ICD-9 diagnosis code and payer.
 2. Analyze rejections and denials to identify primary reasons and look for diagnosis codes that better capture complexity of care.
 3. Use available resources to identify ICD-10 codes you will most frequently use and become familiar with them.
 4. Practice different patient scenarios to become more familiar with the coding process and issues you may run into.
 5. Test claim submission.
- Practice makes perfect. You can't expect to jump into ICD-10 starting October 1, without having worked with the coding. Save your practice time and money when the new codes are implemented by practicing and becoming as familiar as you can before this date.

Let FoxFire EHR simplify ICD-10 for you.

If you're interested in learning how EHR software can assist your practice with daily coding, speak with a sales representative today. We'll discuss your current coding practices, current EHR software if you have any and how FoxFire EHR's built-in coding can automate the process for you. Don't lose precious time once the "go-live" date is here. Set your practice up for success with software that makes it simple.

Email sales@foxfiresg.com to learn more today.

