Quick Start Guide
Teacher Center: Basic Navigation and Features

When you log in, you will always be taken to the Lesson Overview for today’s lesson.

Once you are in, there are several ways to access the content and tools and to navigate around the Teacher Center.

Main Menu
Clicking on the menu icon in the top left opens the program menu. The program menu provides access to specific parts of the curriculum, to program-level resources, and to important tools and features.

- ConnectED: Back to the ConnectED course content list.
- Assignments: Opens tools that allow teachers to create their own tests, quizzes, and worksheets, and assign them to students.
- Help Center: Includes a growing set of assets to help you learn how to use the EM4 technology.
- News/Updates: News and Updates feature provides you with information on content and tool availability, existing bugs, and fixes that have been made.

- Class Management: Tools to add students or create a new class and get student passwords.
- Resources: Access to all program resources.
- Curriculum Navigation: This section is provides navigation to different parts of the curriculum.
- Spiral Tracker: Tool that provides a view of how standards spiral across activities through the curriculum.
- Data Dashboard: The Data Dashboard provides access to the reports available based on your student data.
Assessment Lock Feature
Click the Lock Student Assessment button to ensure that students do not gain access to an assessment or progress check prior to your scheduled testing time.
Implementation Guide eBook
To access the *Everyday Mathematics* Implementation Guide, select PD and Implementation Support from the main menu.
Lesson Landing Page
Each lesson has a Lesson Landing page provides a summary of the lesson, including the objective, materials, necessary prep, lesson vocabulary, and standards. Links from the Lesson Button Bar on the right lead to other lesson-related pages and resources, including the Activities.

Lesson-to-Lesson Navigation
Click the navigation panel to go directly to other units and lessons in the grade.

Lesson Presentation
Opens the first slide of the current lesson’s ePresentation.

Plan Your Lesson
Shows summary of all activities for the current lesson.

Resources
Links to the resources for this lesson, including student page PDFs.

Games
Opens the EM Games Online and Facts Workshop Game.

Quick Entry Evaluation
Allow for quick evaluation of lesson ACIs.

Differentiation
Links to differentiation resources for this lesson.

Print Worksheets
Downloads the print worksheets for the lesson to your computer.

Standards
This section provides the standards covered by the lesson.
**Lesson Activities**

Clicking on the Plan Your Lesson button in the Lesson Button Bar on the right of the page will take you to the Lesson Activities. This view shows tiles for all activities in the lesson, including the Differentiation Options. Click on any activity tile to go to the instructions for the activity.

<table>
<thead>
<tr>
<th>Activity</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Student Learning Center Activity Available</strong></td>
<td>This icon indicates that there is an activity in the Student Learning Center for students to complete.</td>
</tr>
<tr>
<td><strong>Assessment Check-In</strong></td>
<td>The yellow and red tile with the red check indicates that this activity contains the Assessment Check-In.</td>
</tr>
<tr>
<td><strong>Standards</strong></td>
<td>The yellow standard buttons show which standards are covered in the activity. Click on any standard to see the standard text and launch the Spiral Tracker. Tiles that do not have standards are activities that cover many standards due to the distributed practice of the Everyday Math curriculum.</td>
</tr>
<tr>
<td><strong>Differentiation Options</strong></td>
<td>These activities and resources include Readiness, Extra Practice, and, Enrichment. Click on Differentiation for additional Differentiation Support.</td>
</tr>
</tbody>
</table>

The Plan Your Lesson button takes you to this Lesson Activities view. (Currently shown.)
Activity View
The Activity View provides all the information needed to plan for and lead an activity. It provides directions for the teacher on how to lead the activity, and includes links to all associated print and/or digital student and teacher resources for that specific activity.

- **Activity Resources**
  Preview all resources for this activity, including student page PDFs and Student Learning Center activities.

- **Digital Teaching Suggestions**
  Many activities have specific suggestions on how to teach and how to lead students who are working in the Student Learning Center.

- **Notes**
  Found throughout the Teacher Center, add a note here and it will save here. See all notes by clicking the Notes button in the Lesson Button Bar on the Lesson Overview.

- **Upload Files**
  Upload your own documents to use during this activity. If you upload files here, they are available under **Uploaded Resources** on the left.

- **Activity Standards**
  Standards covered in this activity.

- **Activity Navigation**
  Move to the previous or next activity using the arrows. Return to the Lesson Activity page by clicking Activities.

- **Evaluation Tool**
  Click the Evaluate button to go to the Evaluation Tool. This allows you to evaluate student performance on this activity, creating data that will then be available through reports.

- **Group**
  If students are offered the opportunity to work in groups in the Student Learning Center, their groups will be shown here.
Differentiation

*Everyday Mathematics* lessons offer specific differentiation advice and resources for four groups of learners: students who need more scaffolding, advanced learners, beginning English language learners, and intermediate and advanced English language learners. Differentiation support is woven into the curriculum, but is found specifically in several places in the Teacher Center.

**Differentiation Options**

Each regular lesson contains a Readiness, Extra Practice, and Enrichment activity, as well as suggestions for supporting English Language Learners. Differentiation Activities are available in the Lesson Overview and via the Differentiation Overview.

**Differentiation Support Pages**

In Grades 1–6, each regular lesson also contains two pages of Differentiation Support. These provide expanded, lesson-specific suggestions for working with diverse learners, including ELLs. These are available in the Differentiation Overview and in the Lesson Resources.
**Activities: Point-of-Use**

Differentiation suggestions are also at point-of-use in the lesson activities. These include Game Modifications, Common Misconceptions, and Adjusting the Activity.

For more information on differentiation support, see Section 10 of the Implementation Guide.