

**Agent Details**

**Address:** 122 Liebig Street Warrnambool VIC 3280  
**Phone no:** 03 5561 2111  
**Fax no:** 03 5561 1219  
**Email:** admin@ludeman.com.au

**Property Details**

Address \_\_\_\_\_  
 Suburb \_\_\_\_\_ Postcode \_\_\_\_\_  
 Proposed length of tenancy    Years                      Months  
 Date property is to be occupied                      /                      /  
 Rent Payable for Property    \$                      Per week/month  
 Name(s) of other **Applicants** to Occupy the Property:  
 Each adult **MUST** complete an application form  
 \_\_\_\_\_ Relationship: \_\_\_\_\_  
 \_\_\_\_\_ Relationship: \_\_\_\_\_  
 \_\_\_\_\_ Relationship: \_\_\_\_\_

**Personal Details**

Title    First Name                      Middle Name  
 Last name \_\_\_\_\_  
 Date of Birth                      /                      /                      Age (Years/Months)  
 Drivers Licence Number                      State of Issue  
 Expiry Date: \_\_\_\_\_  
 Pension Type (if applicable)                      No  
 Home                      Mobile  
 Email \_\_\_\_\_  
 Occupation                      Work No  
 Current Address  
 Suburb                      Postcode

**Next of Kin - MUST COMPLETE**

Name                      Relationship  
 Address \_\_\_\_\_  
 Suburb                      Postcode  
 Phone                      Mobile  
 Work                      Email

**Personal Referee**

Name \_\_\_\_\_  
 Occupation                      Relationship  
 Phone \_\_\_\_\_  
 Suburb                      Postcode

**Residential Tenancy Application Form**

For your application to be processed you must answer all questions  
 (Including the reverse side)

**Utility Connections**

This is a FREE service that connects all your utilities and other services.  
 Direct Connect can help arrange for the connection or provision of the  
 following utilities and other services:

- Electricity
- Gas
- Water
- Phone
- Internet
- Pay TV
- Cleaners
- Insurance
- Removalists
- Truck or van hire



**Please tick this box if you would like Direct Connect to contact you in relation to any of the above utilities and other services.**



We guarantee that when you connect with one of our market leading electricity and gas suppliers, your services will be connected on the day you move in. Please refer to Direct Connect's Terms & Conditions for further information.

Once Direct Connect has received this application Direct Connect will call you to confirm your details. Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this application to confirm your information and explain the details of the services offered. Direct Connect is a one stop connection service. Direct Connect's services are free. However, the relevant service providers may charge you a standard connection fee as well as ongoing service charges.

**DECLARATION AND EXECUTION:** By signing this application, you:

1. Acknowledge and accept Direct Connect's Terms and Conditions (which are included with this application).
2. Invite Direct Connect to contact you by any means (including by telephone or SMS even if the Customer's telephone number is on the Do Not Call Register) in order to provide Direct Connect's services to you, to enter into negotiations with you relating to the supply of relevant services as an agent for the service providers, and to market or promote any of the services listed above. This consent will continue for a period of 1 year from the date the Customer enters into the Agreement
3. Consent to Direct Connect using the information provided by you in this application to arrange for the nominated services, including by providing that information to service providers for this purpose. Where service providers are engaged by you, they may use this information to connect, supply and charge you for their services.
4. Authorise Direct Connect to obtain the National Metering Identifier and / or the Meter Installation Reference Number for the premises you are moving to.
5. Agree that, except to the extent provided in the Terms and Conditions, Direct Connect has no responsibility to you for the connection or supply (or the failure to connect or supply) any of the services.
6. Acknowledge that Direct Connect may receive a fee from service providers, part of which may be paid to the real estate agent or to another person, and that you are not entitled to any part of any such fee.

By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application.

Signature \_\_\_\_\_ Date \_\_\_\_\_

PO Box 1519, Box Hill, Victoria 3128. P: 1300 664 715 F: 1300 664 185 www.directconnect.com.au

**Declaration**

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the Landlord I agree to enter into a Residential Tenancy Agreement. I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorize the Agent to obtain personal information about me from;  
 (a) The owner or the Agent of my current or previous residences  
 (b) My personal referees for this application  
 (c) My current and past employers  
 (d) Any person who maintains any records, listing or database of defaults by tenants and I authorize and consent to each of those persons providing requested personal information about me to the Agent.

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future

I am aware that the Agent will use and disclose personal information within this application in order to:

- (a) Communicate with referees, employers, landlords, third party operators of tenancy reference databases, other agents and select a tenant
- (b) communicate with the owner and select a tenant
- (c) prepare lease/tenancy document
- (d) allow trades people or equivalent organizations to contact me
- (e) lodge/claim/transfer to/from a Bond Authority
- (f) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (g) refer to collection agent/lawyer (where applicable)
- (g) complete a check with a tenancy default database
- (h) transfer water account details into my name.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## Declaration Continued

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above and that I may be able to correct this information if its inaccurate, incomplete or out-of-date.

### PLEASE NOTE

- Initial payments of rent must be made by cash, bank cheque or money order within 24 hours after approval of application. No personal cheques accepted
- Payment of security bond must be made by bank cheque or money order payable to RTBA
- Keys will not be handed over until the lease agreement has been signed by the applicants
- The application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.

Signature \_\_\_\_\_

Date \_\_\_\_\_

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

How did you find this property? (please circle)

Rent List      Ludeman.com.au      Facebook

Domain.com      Other

## Current Situation

Are you the:      Owner      Renter      Other      (please specify)

Please circle

Current address \_\_\_\_\_

How long have you lived at your current address?

Years      Months

Name of Landlord / Agent / Selling Agent \_\_\_\_\_

Phone      Fax

Rent / Mortgage Paid \$      per week / month

Reason for leaving \_\_\_\_\_

Was bond repaid in full?  Yes       No

If no please specify why: \_\_\_\_\_

**If renting out of Warrnambool, a rental reference request form must be completed.**

## Previous Rental History

Are you the:      Owner      Renter      Other      (please specify)

Please circle

Previous address \_\_\_\_\_

How long did you live at the previous address?

Years      Months

Name of Landlord / Agent / Selling Agent \_\_\_\_\_

Phone      Fax

Rent / Mortgage Paid \$      per week / month

Reason for leaving \_\_\_\_\_

Was bond repaid in full?  Yes       No

If no please specify why: \_\_\_\_\_

**If renting out of Warrnambool, a rental reference request form must be completed.**

## Current Employment Details

Occupation \_\_\_\_\_

Company Name \_\_\_\_\_

Employment Address \_\_\_\_\_

Suburb      Postcode

Contact Name      Phone

Mobile      Email

Terms: Full Time / Part Time / Casual / Subcontractor / Centrelink  
Please circle

Length at Current employment      Years      Months

Income Weekly \$      or/ Income monthly \$

## Previous Employment Details

Occupation \_\_\_\_\_

Company Name \_\_\_\_\_

Employment Address \_\_\_\_\_

Suburb      Postcode

Contact Name      Phone

Mobile      Email

Terms: Full Time / Part Time / Casual / Subcontractor / Centrelink  
Please circle

Length at Current employment      Years      Months

Income Weekly \$      or/ Income monthly \$

## STUDENTS please complete the following

Course Name \_\_\_\_\_

Place of Study \_\_\_\_\_

Course Length      Enrolment #

Parents Name      Phone

Campus Contact      Phone

Course Coordinator      Phone

## Other Information

Ages of children residing on premises \_\_\_\_\_

Do you smoke?      Yes / No  
Please Circle

Do you have pets?      Yes / No      If yes how many?  
Please Circle

Type / breed 1:      Name: \_\_\_\_\_

Type / breed 2:      Name: \_\_\_\_\_

Type / breed 3:      Name: \_\_\_\_\_

**I acknowledge that no pets can be kept on the premises unless approved by the Landlord / agent, and 'Pet Clause' is added to the lease.**

## Comments / Notes

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_