

USE AGREEMENT BETWEEN

UNITED METHODIST CHURCH
AND

This Use Agreement ("Agreement") is made this ____day of _____, between

RECITALS:

- (i) Pursuant to the Book of Discipline of the United Methodist Church the Trustees of the _____ United Methodist Church has the authority to enter into this Agreement.
- (ii) _____ SC desires to use this property to operate a ministry _____.
- (iii) The Trustees of the _____ United Methodist Church desires to permit such use of _____ subject to the terms and conditions of this Agreement.

IN CONSIDERATION OF the recitals, and on the terms and conditions set forth in this Agreement, the parties agree as follows:

A. DURATION AND TERMINATION:

- 1. This Agreement commences on _____, and, unless otherwise extended by written agreement of the parties, terminates on _____. The parties agree to renew this term at either party's request.
- 2. Either party may terminate this Agreement upon 30 days prior written notice to the other. In the event of termination by either party,

CONSIDERATION:

The Trustees agree _____ may use the Premises described under the conditions set out herein, in consideration for the agreement to abide by the conditions set out herein. Any failure on the part of the _____ to abide by any of the conditions set out below will result in the immediate termination of this agreement.

B.

INSURANCE:

3. _____ shall provide written evidence of general liability insurance coverage with coverage amounts and coverage lines as required and approved by THE BOARD OF TRUSTEES to cover all the operations of the _____ to use this property to operate ministry.
4. THE BOARD OF TRUSTEES will continue to insure the property but not the operations of _____.

C. PERMITTED USES:

5. _____ shall be entitled to use the following rooms and areas on or within the Premises at the times specified below without obtaining additional authorization from THE BOARD OF TRUSTEES.
6. _____ shall not make any alteration, addition, repair, improvement or other change to any room or area on or within the Premises without prior consultation with and authorization from THE BOARD OF TRUSTEES.
7. No person under the age of 21 years shall be allowed or permitted to remain on or within the Premises without adult supervision. _____ agrees that it is familiar with the SAFE SANCTUARY policy of the United Methodist Church and will fully comply with this policy.

D. MAINTENANCE AND UPKEEP

8. _____ shall use and keep the Premises in a responsible and careful manner, befitting of a house of worship.
9. Following each use _____, shall:
 - a. Dispose of its own trash or garbage in the outdoor trash container.
 - b. Sweep and, if necessary, spot mop rooms or areas needing same.
 - c. Remove equipment and moveable property from the Premises not otherwise stored on the Premises for future use.
 - d. Remove items intended for disposal but too large for normal trash pick-up.
 - e. Clean all utensils, dishes, pots, pans and other kitchen implements used by _____, and return such items to their appropriate storage location.
 - f. Turn off lights, electric fans, portable air conditioners, sound systems, musical equipment and other electrical items.
 - g. Unplug and remove coffee pots, tea pots and the like.
 - h. Lock all external doors and windows.

- i. Perform all preventative maintenance at the site during their period of use such as unclogging commodes, and changing light bulbs.
10. If damage occurs to the Premises or to equipment and moveable property during _____ use of the Premises (and regardless of whether such damage was caused by _____) shall notify THE BOARD OF TRUSTEES within 24 hours after the damage is discovered. _____ shall immediately report any vandalism, theft or similar issues. _____ acknowledges that they will be responsible for any damage of any kind caused by their use and agree to indemnify and hold the _____ United Methodist Church harmless for any damages, harm, or legal claims arising out of their use of the property.

E. MISCELLANEOUS:

14. _____ shall be responsible for damage caused by its employees, agents, guests or invitees during their period of use, above and beyond normal wear and tear.
15. This Agreement shall be binding upon the parties hereto, their successors and assigns, and their respective members and guests.
16. Contact Information:

_____: _____:

The Board of Trustees Contact: _____:

_____ and The Board of Trustees will provide updated contact information as needed throughout the duration of this Agreement.

By: _____
(Print Name)

Signature

Title

Date

**UNITED METHODIST CHURCH
BOARD OF TRUSTEES:**
By: _____
(Print Name)

Signature

Title / Pastor

Date