

## SHUMC Finance Committee minutes – Wednesday, March 14<sup>th</sup>, 2018 @ 6:00PM CT

Typed and Recorded by Stu Ford.

**Attendees;** Rev. Barb Clinger, Stu Ford, Jo Scott, Bill Patterson, Jeff Claassen, Kem Cooper, Bob Clelland.

**Agenda:** Giving and Sharing – Opening Prayer – Reading of Previous Month’s Minutes – Presentation of Financial Figures – Old Business – New Business – Closing Discussion – Closing Prayer

- **Giving and Sharing** time was held at the beginning of the meeting. An opening prayer was held. The minutes of the previous meeting were not printed and available to be read; however there was discussion about the minutes that had been emailed out. Nobody at the table, had anything to change in relation to the minutes, and each attendee stated that they had read the emailed minutes and had no issue(s) with the content. The minutes were moved to be approved, by Stu Ford; as typed and sent out. The motion was seconded by Bill Patterson and was voted on; in the affirmative.
- **Jo Scott** read the financial reports. Discussion was held about the various accounts and the funds and the current financial status of the church finances. There were no discrepancies noted. Discussion ended with the P & L statements being approved; as moved by Stu Ford, and seconded by Bill Patterson. A vote was held in the affirmative. Jo Scott did state that there was still an entry on the P and L statement, that reflected money in an account for Sarah Clemmons, and that this account might need add’l research and adjustment. Jo stated that she would take care of that.

### **OLD BUSINESS:**

UNDERSTUDY Accountant / Treasurer Position; This topic was again discussed in light of Jo’s brother dying and her need to be in Texas for an extended period of time. Discussion was held as to who or what the best type of person would be; to take on the role of learning from Jo, and being available so that she does not have to shoulder all of the burdens of being the treasurer, especially if she’s ill, has to be out of town and etc. Bob Clelland was going to take the matter to the SPRC, with the possible name of Brad Perry whose wife works for HOL. Apparently Brad has an accounting background and would possibly be interested in the understudy duties. The Committee authorized Jo Scott, to make contact with Brad Perry, and offer him a chance to apply for the position as previously documented and compensated, to determine if he wants the duties. Pastor Barb ALSO suggested that she would take the entire position description and compensation, and announce this to the church as a whole, and determine if more than one qualified person would apply. Jo indicated that she would speak with Brad Perry and describe the position to him and the compensation.

PAY PAL -> Kem Cooper and Jo Scott, announced the successful installation of a Pay Pal account that permits members to make donations VIA Pay Pal, to the church, which are then held in a kind of escrow account and the church is notified that funds are available. Kem stated that he has tested this and it

works. He also noted that there is an approximate 1.5% charge to the giver, when donating this way. Kem was going to upload the final instructions to the church web page.

**NEW BUSINESS:**

- Jeff C. mentioned that Jo Scott had created a large envelope with bold lettering on the outside, to control the handling to Building Use Only checks. This envelope is stored in the safe, and any checks inside, are not be used or handled by anyone on the “counting team”, unless otherwise directed. The measure will avoid the accidental depositing of checks that are being held for the rental of the church facilities.
  
- Jeff C. asked the committee to read and discuss at a later time, the 2018 Goals of the committee. Jeff handed out these goals to the committee.

Pastor Barb stated that she was going to speak with youth leaders, to let them know, that there are available funds to use at their discretion.

- Money Counters (volunteers) were selected
  
- A Closing Prayer was held and the meeting adjourned.
  
- AUDIO of this discussion has been preserved and can be made available upon request. - SNF

Respectfully submitted by Stu Ford on March 19<sup>th</sup>, 2018