

SHUMC Finance Committee minutes – Wednesday, October 11th, 2017

Typed and Recorded by Stu Ford.

Attendees; Stu Ford - Jo Scott - Bob Clelland - Kem Cooper, Bill Patterson

Agenda: Giving and Sharing – Opening Prayer – Reading of Previous Month’s Minutes – Presentation of Financial Figures – Old Business – New Business – Closing Discussion – Closing Prayer

- **Giving and Sharing** time was held among the group and there was an opening prayer for the committee and it’s work for the sake of the SHUMC.
- Reading of the minutes: The last month’s minutes were read and discussed. They were moved to be approved by Stu Ford and seconded by Bill Patterson. The minutes were voted and approved as read.
- Jo Scott read the financial reports. Discussion was held about the various accounts and the funds. No discrepancies were noted. IN THE END... Bill Patterson moved to accept the budget and profit and loss statement and financial reports as presented. The motion was seconded by Bob Clelland and a vote was held in the affirmative.
- A discussion was held, as Jo Scott gave a breakdown of the “pledge cards” that have been received this fall, for the “stewardship” campaign. This breakdown also included the preliminary numbers of members, which pledged or mailed their extra contributions for the “capital campaign”. Jo stated that numbers were encouraging and that Pastor Barb was going to reach out to those members that pledged and gave “last year”, but had not completed any cards or pledges for 2018. Ten regular ‘givers’ from last year, had not completed any pledge cards yet.

OLD BUSINESS: Brief discussion was held, that we as a group, still need to be on top of looking for someone to ‘understudy’ Jo Scott, to avoid problems, should something ever happen expectantly to her. The discussion was had, that Pastor Barb, has possibly spoken with a church member that has prior bookkeeping experience, as well as being knowledgeable about finance and tax issues with NPO / churches. Jo mentioned that as of yet, this person that Pastor Barb approached, has not accepted the ‘understudy’ position.

The other ‘old business’ that was mentioned

- **NEW BUSINESS:**
- Pay Pal, was on Kem Cooper's agenda and a discussion was held about creating an account at Envista CU, that permitted congregants to pay the church via Pay Pal, which in-turn, the bank would escrow the funds in a separate account and notify the church when money came in, thereby it can get credited to the correct church member. The group authorized Jo Scott to make all the necessary arrangements with Envista, to set up Pay Pal account that can be linked to church members. No 'vote' was held on this, but Chair Kem Cooper went with a verbal approval after discussion. This entails a 'same routing #' but different 'account #'.
- Kem Cooper discussed and showed the group, various checks that had been photocopied on Sundays and the tops of the checks were "cut-off" by the copier machine. Kem urged that we all be more cognizant of the check placement on the photocopier, when making copies of them as Janice has struggled with some of the documents when she enters them into "Shepherd's Staff".
- Jo Scott announced that the bank had called her after the deposit was made for the iCare music and ice cream festival, and informed her that currency was \$400 short in the deposit bag. She stated that the cashier at the bank ran the tapes on all the checks and currency and the checks matched exactly, however the cash funds had somehow been incorrectly notated on the deposit slip. Kem Cooper and Bill Patterson revealed that they were responsible for the counting and handling of the funds that night and the mistake had to be theirs. Discussion was held, and the assumption was made that this was a counting error or human error in writing down what was deposited. Jo revealed that the error was only found after a check to iCare had already been mailed...thus showing the church as having paid more money to iCare, that it took in from the ice cream concert.
- FYI..please note Kem Cooper's new email address is KKUPR@outlook.com
- Counters were selected based upon the members that were in attendance and only 19 November and 26 November were undecided at this time.
- NOTE: AUDIO of this discussion has been preserved and can be made available upon request. - SNF

The meeting was adjourned with prayer and discussion was set for the next meeting to be emailed and announced on the

Respectfully submitted by Stu Ford on Monday, October 30, 2017