

Start: 7:10

Song: come by hear my Lord

Scripture 1 cor. 13- rev. darby

Prayer- rev. darby

Opening remarks- deacon grace- asked to be excused that he would not be able to talk much louder.

Minutes read by: bro. Dashawn Bristol

Motion to approve mins with necessary corrections- motion by rev. darby, second by deaconess ellie charley

Approved by majority- 4 ppl did not approve

Discussion on parliament procedure by deacon grace

It is common practice to call for a motion, then ask for unreadiness, corrections or questions.

In an attempt to not delay, Deacon grace said will alter his motion and open it up for corrections

Previous minutes corrections:

Green, Jr., mentioned that the minutes reflect problems with the team leader, however, he does not have any issues with the team leader: Deacon grace brought clarity to issue for minutes, the concern was having the audit committee reporting to the team leader over the finance group when deaconess to be subject to the audit committee- that was the concern/issue

Jessica- what do team leaders do and how are they held accountable?

- Clarity Loan was to be made as sales from journals came in

Shanice Maxwell- updated minutes

Deacon grace motioned to receive minutes- motion by rev. darby, 2nd by sis. Rosato

Motion carries unanimously

Review of agenda:

Sis. Maxwell- would like to add nominating committee under reports

Rev. darby- hotw to be added to reports-

New business- media ministry being removed from standing reports section and youth ministry and music ministry added to standing reports. Music and youth will be under reports moving forward

On standing reports- removing outreach replacing with music

Placed gbba and bcne to standing reports moving forward. For tonight's meeting will add them to "new business"

Motion to accept agenda with all noted changes by sis. Maxwell. 2nd by deaconess. Ortolaza

Motion carries unanimously

Pastor green directions- forever learning and coming to the knowledge of the truth. Would like to come back at end of meeting and then he will give all directives at this time.

Standing reports:

Diaconate ministry- quarterly report- be not deceived, scripture read by Galatians 6:7-8 kjv

Sick and shut in report: Jamal brodie, sis. Cynthia Jackson, sis. Corinee Kelton, bro. Claude Woods (relocated), rev. Lucinda Williams, bro. Bill Lyod

Active and inactive membership: 254

Baptismal- 2; Reinstatement -2; Christian experience- 1; Erasure- 1

Christian education reports expansion of some classes, which includes some classes being held at assisted living. There is a bible study getting started.

Secretary wants people to know that all meeting times and proposals need to go through the secretary for approval

Business manager and trustees to work on how to get everything working better.

Worship and prayer team leader- October prayer month coming up.

Diaconate is working on finance grouping and how we handle seed money (that piece is being redefined). All seed money (major church anniversaries) will be given a portion of seed money prior to event to gain funds. In addition, formalize how ministries disband and the procedure. Process started- needs to be written.

Diaconate treasury- need clarity

Sis. Mabrey commented that sis. Annie Harrel to be added to sick list

Sis. Counsel- with respect to disbanded ministries- if a ministry has already decided to close would that be accepted today? Deacon Grace- being handled

Motion report to be received by sis. Mabrey, 2nd by sis. Counsel

Motion carries unanimously

Finance Ministry:

Treasures report-

Moving forward, we should suggest that we do not include the current middle line budget YTD because of the confusion it has caused. Moving forward the Budget YTD will reflect the % to the annual budget we expect to be at that time in the year.

Sis. Sheila read all people who met their financial obligations

Obligation for who has met their obligation 40 weeks*\$20

End of year report

We have over \$90,000 when you add up all the money

Building fund error- dropped a figure under total debits

Business manager discussed transfers- one item was moved around that she did not do.

Questions:

Sis. Jessica green- are you saying on the that on the dates listed on the last page of the report there were transactions and transfers of money that the business manager did not oversee?

Business manager response- yes

Sis. Mabrey- just one item was transferred- \$8,000 transferred today to the building fund that came in from M&W's day (2016). This money is to go towards the lift. Sis. Mabrey asked the business manager to move it before.

Pastor Green- there is only one person in church authorized to transfer money and that is the business manager.

Pastor Green: By laws- Trustees can determine bank accounts ex. Trustees can determine where to open a bank account. However, there is no authorization for trustees to make transfers.

The business manager needs to keep record as to what is being moved and why it is being moved. When it is ok for business manager to move money it should be done timely.

Trustee's make deposits from offering. The operating accounts goes through business manager.

Concern raised- online access- why do trustees have access to the money on accounts?

Questions raised for the remaining money \$1,500, \$1,200 and \$1,200.

Business manager transferred – There needs to be a further review as to why the \$1,500, \$1,200 and \$1,200 were moved? To be discussed by trustees and business manager

Issue raised- why there were credit card transactions were made without any information aside from receipts.

Business manager- moving forward- if anyone need money, please use check request form and submit check request in time.

Credit card purchases are preceded by check requests before credit card transactions are made.

Sis. Shanice- suggested external person to come up and clean our finances- sis. Green suggested that we do have plans in place to have to have an outside audit.

Pastor directive- as of tonight business manager needs to have access to all financial records (in person, physical, online, etc.).

Business manager said that all ministries will have a business statement by Nov. After all questions everything will be finalized by Dec.

Memo read by assistant business manager- main issue with the business manager and the money not adding up with correctly and balancing out before the money get to the events.

Motion to have more time review more time at a later date by bro. larry green, 2nd green

Motion carries

1 opposed

Trustee report

Kitchen- repairs to kitchen, there was some mold. Will look to file claim for mold removal.

Sexton- We are still in the process of getting sexton to clean church

Lift- in the process of getting new lift

Cameras- looking to install cameras in and around church

Questions- deaconess Strother- new or old lift? It will be a new lift- \$34,000.

Sis. Scott- what about the bathroom? Sis. Mabrey- getting mold secured in kitchen. A plumber will be called for the bathroom.

Deaconess green- handicapped toilet? This was being looked into.

Motion to accept trustee report by rev. darby, 2nd Eileen Rosota

Motion passes unanimously

Media ministry read by deaconess Strother, there is not an elected chair person, nor is there an elected vice chair person. Treasure is Sheila Brooks, secretary- sis. Bynoe

The monitors are up and running and looking nice

Goals- to enhance media furthermore

Vacant media positions will not be on nominating form

Motion to receive report as taken by sis. Dixon and 2nd deacon. Warren

Motion carries unanimously

Youth ministry- read by Dashawn Bristol

Includes success, areas for improvement, upcoming events, order of service proposal and budget proposal

Table founders day, deac. Grace left- written report submitted

Homecoming:

Categories- change jar, paint party, walk-a-thon grand total- \$16,777.45

Pastor green desires that others would be able to make their commit on their pledges and on the on giving \$50 for the green

Music larry green jr.- Jubilee workshop choir on Sunday Oct. 8th. The first jubilee choir in June was a big success and raised a lot of money. The Thomas Dorsey music conference in Baltimore was very nice. Next year's trip is in Dallas, TX August 4-10, 2018. Would like all choir members to go in 2018. Evelyn would like TBC to sing at conference.

Audit larry green- a lot of this information has been talked about. The plan is to have the by-laws.

Nominating committee by sis. Shanice maxwell - process started extremely late. Request extension for nomination. Proposed deadline for all nominations to be 10/22/2017. Committee will tally votes, get ok from pastor and then contact nominees. Then on 11/4/2017 a proposed call meeting.

Pastor asked nominating committee to consider: develop process for transition from one officer to the next. If the nominating should take responsibility they need criteria and duties from Pastor. When these things arise does the by laws need to be changed? Proposing 3 year term for nominating committee members.

Concerns- very difficult to determine which positions are open during nominating process.

Lack of consistent between by laws and titles used at church. Creates confusion, ambiguity.

There is no rhyme or reason for why some positions are voted on as a body and others internally within each ministry. This amongst other things need to be proposed.

Motion to accept extension for nomination by sis. Council and 2nd by sis. Sheila.

Pastor will address additional nomination committee questions tonight and the rest directly to the committee report.

All the by laws issues raised have been addressed.

Deaconess Ivy Cooley- no one here- tabled

Pastors anniversary 2017- Jeannie- no discrepancies. \$6,672.00

GBBA and BCNE mentioned- annual days

Pastor Directives- GBBA and BCNE has been very gracious to us. We got behind on our payments to GBBA and BCNE. As a result we are caught up in past dues and will be current moving forward.

BCNE will lend money for lift, however they want end of year statement for this year and 2 years prior.

Electrical storm knocked out phone and \$600 fixing fee.

In the flesh we want to make sure we are good servants of the Lord's money

Meeting adjourned