



BUILDING & FACILITY USE APPLICATION FORM

BLACK HAWK - BETHLEHEM UNITED METHODIST CHURCH
S 10174 County Road C, Sauk City, WI 53583 608-544-3991

Name(s): _____

Address(s): _____

Phone #(s): _____

E-mail Address(s): _____

Requested Use Date(s)/Time: _____

Intended Use/Activity: _____

How many people will attend (approx.): _____

Indicate with an "x" the areas of Church Building you expect to use:

Sanctuary_____ Fellowship Hall_____ Kitchen_____ Appliances/tableware_____

Nursery_____ Classrooms_____ Stage_____

- Please Note: The church is not air conditioned. Fans are provided to circulate air.
- Seating: Sanctuary seats 200+ comfortably, and additional 50+ in balcony.
- Fellowship Hall easily seats 110 (more if no serving line tables are set).
- Absolutely NO ALCOHOL, DRUGS, or SMOKING allowed on premises.
- Wedding parties are asked to refrain from alcohol & drug use prior to ceremony. If members of the party are found to be under the influence, they will not be allowed to participate in the ceremony.
- Only DRIPLESS candles may be used on the premises.
- No rice or birdseed is to be used on the premises due to safety and environmental concerns. Bubbles, if used, are limited to outside use.
- Clean Up: The building will be cleaned prior to your use. You are expected to leave things as you found them, including picking up and removing your own garbage.
- Failure to follow any of these rules will result in forfeiture of security deposit.
- Use Fee... Member: \$0, Non-Member: \$250 non-refundable.
- Security Deposit... \$250 returned upon satisfactory inspection of facilities.
- Fees and Security Deposit to be submitted along with self-addressed, stamped envelope upon receipt of approved & signed application.

I have read the Bethlehem United Methodist Church-Black Hawk rules and facility use requirements (above). My signature indicates my understanding of stated rules, and I agree to be held responsible for any violations and/or damages to the premises during stated event.

Signature_____ date_____

Requested use granted only when signed below by Black Hawk church pastor.

Signature_____ date_____