



POSITION DESCRIPTION

Title: Director of Student Ministries – Full time position

Purpose: To provide spiritual leadership and program direction for the youth ministries of Brookdale Church.

Accountability: The Director of Student Ministries is accountable to the Pastor as Head of Staff and to the session through its Personnel Committee.

Student Ministry Responsibilities:

- Plan, organize, budget and lead weekly youth meetings for middle school and high school students during the school year, making use of the church's student ministry center.
- To spend time with youth in appropriate informal settings outside of church programs.
- To provide training, discipleship, and leadership consistent with reformed theology and the vision of the church.
- To recruit and deploy and develop leadership skills in volunteers for all youth ministry, in conjunction with the Spiritual Formation Team.
- Oversee the Christian education ministry of Middle and High school students, in conjunction with the Spiritual Formation Team. Recruit and train teachers and establish curriculum structure for Middle School and High School Sunday School classes.
- In collaboration with the Senior Pastor and/or the Associate Pastor, oversee the Confirmation Ministry
- Timely development of yearly missions opportunities for Middle School and High School students and in conjunction with the Missions Team including regular fundraising opportunities.
- Engage in continuing education opportunities in the area of Student Ministry.

Experience and Education:

- College degree, with emphasis in youth ministry preferred
- Experience working with high school and middle school students, parents, and volunteers in a Christian environment
- Musical ability would be valued but not necessary

Qualifications:

- Interpersonal: able to relate well and interact with individuals of various ages and personality types
- Communication: able to communicate effectively both in verbal and written formats
- Time management: able to manage multiple deadlines at once
- Professionalism: able to maintain confidentiality
- Computer: able to use various software applications (MS Word, Publisher, Power Point)

Relationships:

The Director of Student Ministries relates to the program volunteers as a team leader; to the Spiritual Formation Team as a staff resource person; to the staff as a colleague; and to the congregation as a professional staff member.

Salary range based upon experience.

We are currently accepting applications and referrals. Interested candidates may submit your RESUME and COVER LETTER to: admin@brookdalechurch.com