

St. John's Parish
Vestry Minutes
July 22, 2015

Present: Deanna Soulis, Sr. Warden; Betty Thompson, David McKinley, Pieter Bickford, Howard Whittington, Stephny Lietuvnikas, David Davis, Treasurer; Katherine Foreman, Jason Weibel, Charles Chaney, Jr. Warden; Bruce Massey & Sherrie Burkholder
Absent: Jose Velazquez & Mark Cook

- I. Meeting called to order at 6:55 PM
- II. A motion was made by David McKinley to accept the minutes of the 6.24.2015 vestry meeting as printed.
 - a. Seconded by Betty Thompson
 - b. Motion passed
- III. Reports
 - a. Treasurer—David Davis
 - i. Cash is always tight during the summer
 - ii. Commissions should be mindful of expenses
 - b. Senior Warden—Deanna Soulis
 - i. Interim Rector
 1. Unable to attend Vestry meeting due to emergency dental surgery
 2. Planning informal gathering for her to meet Vestry; date to be announced
 - ii. Appreciate the assistance of parish members with pastoral care
 - iii. Vacation Bible School
 1. Approximately 30 children in attendance
 2. Appreciation extended to the Miller family and all the volunteers
 - iv. Mayfest
 1. Check received from Gordon's Grocery for the wine sales
 2. Will have final totals for the next meeting
 - v. Calendar Reminders
 1. Commission meeting 8/5; highlights due 8/18
 2. Events calendar distributed to review and revise
 - vi. Mission Trip
 1. Participants report positive experience
 2. Will give report at upcoming Adult Forum
 - vii. Diocesan Youth Leadership Program will meet at St. John's
 - c. Junior Warden—Charles Chaney
 - i. St. Etienne's
 1. Met with St. John's, Glyndon about their recent trip
 2. Priest at St. Etienne's has resigned; new priest will start soon
 3. Met with St. Etienne's Vestry
 4. Hope to get estimates for current projects
 5. Recommended diversifying contributions between capital projects and parish life
 - ii. Insurance
 1. Agent from 2nd insurance company toured facility and took pictures
 2. Expect to receive bid soon

- iii. Property & Equipment
 - 1. 9 pages & on thumb drive
 - 2. Requires assessing values
 - 3. Purpose to determine if insurance coverage sufficient
 - iv. Scanning documents into the server has begun
 - v. Strategic Plan
 - 1. Next capital goal is remodeling the kitchen
 - 2. The next Parish goal increasing average Sunday attendance (ASA) to 245
 - 3. Current ASA 190
 - vi. Trimble Hall Air Conditioning
 - 1. All units in Trimble Hall & kitchen have been installed
 - 2. Stage unit will be installed this week
 - 3. Letters of appreciation will be sent to the Callas Foundation and all those who contributed toward this project
 - d. St. John's Shelter—No Report
- IV. Old Business
 - a. Associate for Youth & Young Adults
 - i. Committee will meet on 8/16
 - ii. Job description to be rewritten to reflect change from three-quarter to half time
 - iii. Canon Baker will also provide input
 - b. Digital Projector Purchase
 - i. New projector compatible to all the parish computers
 - ii. 3D capable
 - iii. Information sent to Parish Administrator
 - iv. Purchase pending
 - c. A motion was made by Sherrie Burkholder and seconded by David McKinley to approve the charges to the Parish Profile Committee:
 - i. The word accurately changed to honestly in charge number 4
 - ii. Motion passed
 - d. A motion was made by Howard Whittington to revisit the Interim Rector's temporary housing reimbursement to wit: The Vestry will not lease an apartment for the Interim Rector as previously agreed, but rather will reimburse the Interim Rector \$880.00 per month for rental, electricity and heating fuel expenses. The Vestry will reimburse the Interim Rector \$100 per month for cable and internet service. These reimbursements will be paid to the Interim Rector on the 15th and the 30th of each month.
 - i. Seconded by Katherine Foreman
 - ii. Motion passed with 2 opposed and 2 abstaining
 - e. A motion was made by Pieter Bickford to amend the letter of agreement to change the amount of the Interim Rector's temporary housing reimbursement to \$895.00.
 - i. Seconded by Katherine Foreman
 - ii. Motion passed (2 abstained, 2 no, 9 yes)
- V. New Business
 - a. A motion was made by Charles Chaney to authorize \$742.00 for cemetery maintenance
 - i. Seconded by Pieter Bickford

- ii. Motion passed with 1 opposed and 1 abstention
 - b. Garden Club Maintenance
 - i. Received proposal to include \$1500 to Fabric & Grounds operating budget from the Garden Club
 - ii. Proposal referred to Fabric & Grounds Commission for inclusion in next year's budget
 - c. Habitat for Humanity
 - i. Request to purchase table for upcoming Habitat for Humanity fund raiser
 - ii. Referred to Service & Outreach Commission
 - d. A motion was made by David McKinley to authorize \$4920.00 from the Concert Music Series Fund contingent upon fund availability to print brochure and pay for the performance of the Frederick Children's Chorus & Chorale and other musicians.
 - i. Seconded by Pieter Bickford
 - ii. Motion passed
- VI. Commission Reports
 - a. Service & Outreach—Bruce Massey
 - i. Reach Cold Weather Shelter 2/29-3/6/2016
 - ii. Participating in next year's Church Tour
 - iii. Secret Prayer Partners up and running
 - b. Parish Life—no report
 - c. Stewardship did not meet
 - d. Remaining commission reports submitted as printed
- VII. Meeting adjourned at 8:15 PM

Sincerely;

Ruth Ann Ogle, Registrar