

St. John's Parish
Vestry Meeting Minutes
April 22, 2015

Present: Bruce Massey, Dr. Ann Boyd, Rector; Jason Weibel, Betty Thompson, Katherine Foreman, Howard Whittington, Stephny Lietuvnikas, Charles Chaney, Jr. Warden; Mark Cook, Deanna Soulis, Sr. Warden; Sherrie Burkholder, David Davis, Treasurer; Bill Abeles, Sr. & Bill Abeles, Jr., Abeles Investment Consulting Group of Wells Fargo Group, LLC.

Absent: Pieter Bickford, David McKinley & Jose Velazquez

- I. Meeting called to order at 6:30 PM
- II. A motion was made by Charles Chaney to approve the minutes of 3.25.2015 meeting as printed.
 - a. Seconded by Mark Cook
 - b. Motion passed
- III. Review of Endowment Funds—Bill Abeles, Sr. & Bill Abeles, Jr.
 - a. Review
 - i. Market has been good for last 5 or 6 years
 - ii. Expect volatility for 2015
 - iii. Unemployment down; consumer confidence improved
 - b. Hollingsworth Fund
 - i. Net return 5.31
 - ii. Some of the assets have been used as a loan
 - iii. Is not reflected in review
 - c. Youth Ministries Fund—Abeles Group has discretion in building a diversification and investing the fund.
 - d. Historic Properties suggests putting more pools of money under active management
 - e. Spending has offset our growth in this healthy market; if markets decline it may deplete the unrestricted endowment fund
- IV. Reports
 - a. Treasurer—David Davis
 - i. Fund balances for all Commissions and groups
 1. Fund account numbers updated
 2. Discontinue using old numbers
 - ii. YTD expenses exceeded income by \$20,000
 - iii. March income exceeded expenses
 - b. Senior Warden—Deanna Soulis
 - i. Associate Youth & Young Adults
 1. Exit Interview
 - a. Found the position challenging
 - b. Recommended separating youth & children from young adults
 - c. Enjoyed planning cross generational activities
 2. Average length of stay in this type of position 1 year to 1 year 6 months
 3. Search Committee has met
 4. Advertisements sent to local parishes, HARC, the Diocese and Boards of Education

- ii. Holy Week & Easter
 - 1. Extremely Tiring
 - 2. Expressed appreciation to Rector for meaningful experience
 - 3. Attendance consistent with previous year
 - iii. Partial scholarships available for Claggett summer camp
 - c. Junior Warden—Charles Chaney
 - i. Parish blueprints and cemetery plot maps digitized
 - ii. Assumed responsibility of updating Sunday power point presentation
 - d. Rector—submitted as printed
 - e. St. John’s Shelter—submitted as printed
- V. Old Business
- a. A motion was made by Charles Chaney to recognize Rebecca Connor & Jason Weibel and all volunteers to the Reach Cold Weather Shelter.
 - i. Seconded by Katherine Foreman
 - ii. Motion passed
 - b. A motion was made by Charles Chaney and seconded by Mark Cook to approve ceiling based air conditioning units & heat pumps for Trimble Hall, kitchen and stage.
 - i. Heat pumps will cost additional \$4,000
 - ii. Motion passed
 - c. A motion was made by Charles Chaney and seconded by Mark Cook to authorize and not exceed \$85,000, pending a recommendation from Christian Stewardship on financing, to install air conditioning and heat pumps.
 - i. Shifler Electric bid \$79,165
 - 1. Most forthcoming of the bidders
 - 2. Includes
 - a. 4 3& ½ ton units Trimble Hall
 - b. 2 ton unit stage
 - c. 3 & ½ unit kitchen
 - d. Upgrade of electrical panel
 - e. 5-year warranty on parts & 7-year warranty compressor
 - ii. Asbestos Abatement
 - 1. Additional cost not included in Shifler bid
 - 2. \$1,300 to remove asbestos
 - 3. \$1,300 fiberglass wrap of pipes
 - iii. Motion passed
- VI. New Business
- a. A motion was made by Charles Chaney and seconded by Mark Cook to authorize \$1,495 to Lem Richmond Plumbing & Heating to repair heating line.
 - i. Had been temporarily patched
 - ii. Permanent repair delayed until furnace could be turned off for the season
 - iii. Motion passed
 - b. A motion was made by David Davis and seconded by Mark Cook accept the Spence & Cinda L. Perry Organ Maintenance Fund Agreement.
 - i. Fund will be beneficiary of life insurance policy
 - ii. Fund able to accept other donations
 - iii. Fund can be used all or in part to maintain the organ
 - iv. Motion passed

- c. A motion was made by David Davis and seconded by Mark Cook to establish a salary range of \$35,000-\$42,000 for the position of Associate for Youth & Young Adults.
 - i. Salary contingent upon experience
 - ii. ¾ time position
 - iii. Eligible for benefits
 - iv. Motion passed
- d. Audit Committee
 - i. Audit required by parish bylaws
 - ii. Committee members: Gaye McGovern, Norris Rath, Bill Soulis, Beth Kaetzel & Roger Collins
- e. A motion was made by Deanna Soulis to reimburse Director of Music \$824.69 for registration Anglican Musician's Conference, Easter music and choir tee shirts.
 - i. Seconded by Mark Cook
 - ii. Motion passed
- f. A motion was made by Mark Cook and seconded by Charles Chaney to authorize and not to exceed \$2,000 for the 1806 Legacy Society reception; the cost to be divided equally among the endowment funds.
 - i. Reception on June 7, 2015 at the Women's Club
 - ii. Vestry members are encouraged to attend
 - iii. Motion Passed
- g. A motion was made by Deanna Soulis and seconded by Mark Cook to accept the resignation of the Rector effective 6.30.2015.
 - i. Vestry recognizes the progress the parish has made during the Rector's tenure
 - ii. Senior Warden has notified the Bishop of Rector's resignation
 - iii. Vestry will meet with Fr. Stewart Wright, Diocesan Office of Transition on Saturday, May 2, 2015 at 9 AM in St. Mary's Chapel
 - iv. Celebration will be June 14, 2015
 - v. Supply priest for July, 2015
 - vi. Keep Rector in your prayers
- VII. Commissions
 - a. Welcoming will host Fellowship Hour on Sunday
 - b. Service & Outreach expressed appreciation for the work Rebecca Connor & Jason Weibel to coordinate volunteers for Reach Cold Weather Shelter
 - c. Christian Formation EFM having reunion and hosting Adult Forum
 - d. Remaining Commissions submitted as printed
- VIII. Meeting adjourned 8:50 PM

Respectfully Submitted;
Ruth Ann Ogle, Registrar