

St. John's Parish
Vestry Meeting Minutes
March 25, 2015

Present: Charles Chaney, Jr. Warden; Bruce Massey, Sherrie Burkholder, David Davis, Treasurer; Mark Cook, David McKinley, Betty Thompson, Jason Weibel, Stephny Lietuvnikas, Jose Velazquez, Deanna Soulis, Sr. Warden; Pieter Bickford & Dr. Ann Boyd, Rector

Absent: Howard Whittington & Katherine Foreman

- I. Meeting called to order at 7:15 PM
- II. A motion was made by Mark Cook to accept the minutes of the 2.25.2015 meeting as corrected.
 - a. Seconded by Charles Chaney
 - b. Motion passed
- III. A motion was made by David McKinley to accept the minutes of the 3.7.2015 Special Vestry meeting as printed.
 - a. Seconded by Bruce Massey
 - b. Motion passed
- IV. Reports
 - a. Treasurer's Report—David Davis
 - i. Income & expenses tracking behind last year
 - ii. Expenses less than budget
 - iii. Commissions are urged to exercise restraint when considering expenditures
 - iv. Only two months of activity; income and expenses highly variable
 - b. Senior Warden—Deanna Soulis
 - i. Calendar Reminders
 1. Commissions 4/8
 2. Highlights & Action Items due 4/14
 3. Vestry Meeting 4/22 at 6:30 PM
 - ii. Search Committee for new Associate for Youth & Young Adults
 1. Members are Betty Thompson, Betsy Mummert, Jennifer Ashbaugh, David Davis, Kelly Slocum, & Deanna Soulis
 2. Advertisements in *Frederick News Post* and on-line
 3. Advertisement and profile sent to area churches, colleges, and seminaries. Also sent to Stuart Wright at Diocese
 4. First meeting April 12, 2015
 - iii. Distributed the Diocese's policies on the use of alcoholic beverages at parish functions and on alcohol & drug abuse
 - iv. Spence Hatcher, former parishioner is Camp Director at Claggett
 - c. Rector—submitted by title
 - d. Associate for Youth & Young Adults
 - i. Millers have volunteered to lead Vacation Bible School
 - ii. Many members have volunteered to assist with youth & young adult activities until new Associate is hired
 - e. St. John's Shelter—submitted by title
- V. Old Business
 - a. A motion was made by Charles Chaney to recognize the van drivers as the Ministry of the Month.

- i. Seconded by Mark Cook
 - ii. Motion passed
 - b. Air Conditioning—Trimble Hall—Charles Chaney
 - i. Fabric & Grounds and HVAC consultant reviewed 3 bids
 - 1. Funk Electric \$75,300
 - 2. Shifler Electric \$78,810
 - 3. MS Johnston \$81,550
 - ii. Two companies submitted bids for HVAC & Heat Pump
 - 1. Funk Electric \$78,925
 - 2. Shifler Electric \$83,760
 - iii. Stewardship Commission supports the new proposals
 - iv. Action item will be submitted for next month's Vestry meeting
 - c. Updated list of activities & organizations under each Commission distributed to Vestry members
- VI. New Business
 - a. A motion was made by Mark Cook to authorize \$1,359.15 to Fridinger Ritchie for emergency pipe repair.
 - i. Seconded by Jason Weibel
 - ii. Motion passed
 - b. A motion was made by Charles Chaney and seconded by David McKinley to authorize \$6,724 to Restorations Unlimited to repair roof of the church office and slate on church roof; funds to be taken from Historic Trust Endowment.
 - i. Repairs to office roof & breezeway including metal flat seam and replacement of 6 slates
 - ii. Must be white
 - iii. 10 years since last repair
 - iv. Bid is higher, but includes 10-year warranty and higher grade material
 - v. No more expenditures from Historic Properties Endowment for this year
 - vi. Motion passed
 - c. A motion was made by Mark Cook to combine Cemetery and Columbarium funds and merge into Historic Endowment by 3.31.2015.
 - i. Seconded by David McKinley
 - ii. Motion passed
- VII. Commissions
 - a. Welcoming—No Report
 - b. Service & Outreach—working on power point of agencies & services available to be shown at the Community Café
 - c. Remaining Commission reports submitted by title
- VIII. Meeting adjourned at 8:10 PM

Respectfully Submitted;

Ruth Ann Ogle, Registrar