

St. John's Parish
Vestry Meeting Minutes
December 22, 2021

Present: Fr. Todd Young, Rector; Bob Speelman, Sr. Warden; Carol Cox, Katherine Foreman, Treasurer; Ellen Collin, Jr. Warden; Sue Wert, Deacon; Ken Brown, David Davis, Bruce Massey, David McKinley, Brian Connolly, Betty Markle, Evvie Williams, Deanna Soulis, Rebecca Connor, Gaye McGovern, Russ Marks & Katie Clutz, Blue Ridge Risk Partners (formerly Keller-Stonebraker Insurance)

Absent: Jose Velazquez & Bob Ayler

- I. Meeting called to order at 7:13 PM
 - a. Vestry held a telephonic meeting in which the people listed above participated.
 - b. The Sr. Warden declared a quorum present.
 - c. The Vestry members could hear all others participating in the telephonic meeting.
 - d. Each person had, Pursuant to the authority MD Code Corporations & Associations Section 2-409(d), the opportunity to express opinions on the subjects discussed and to cast a vote on motions.
- II. A motion was made by Rebecca Connor to accept the minutes of the 11.17.2021 meeting as printed.
 - a. Seconded by Evvie Williams
 - b. Motion passed
- III. Reports
 - a. Treasurer—Katherine Foreman
 - i. Cash flow remains positive
 - ii. Received pledges in the amount of \$305,000 for 2022
 - iii. Report submitted as printed and archived
 - b. Rector—Fr. Todd Young—report submitted as printed and archived
 - c. Senior Warden—Bob Speelman
 - i. Parish Annual Meeting
 1. Scheduled for 2/23
 2. Commission reports due 1/10
 - ii. Vestry meeting scheduled for 1/26
 - d. Deacon—Sue Wert—report submitted as printed and archived
 - e. Strategic Planning—Bruce Massey
 - i. Reviewed Vestry and Commission survey responses
 - ii. Developing congregational survey to present at the Annual Meeting
 - iii. Commission and Vestry focus groups will be conducted after congregational survey is completed
- IV. Old Business
 - a. Nominating Committee
 - i. 5 candidates presented; however one candidate has declined due to health reasons
 - ii. Candidates
 1. Frances George
 2. Kathy Argueso
 3. Will Godwin
 4. Sue Ellen Spotts

- iii. David Davis has resigned from the Vestry due to increased work responsibilities
 - iv. A replacement will be elected at the Vestry Special meeting
 - b. A motion was made by David McKinley and seconded by Carol Cox to recommend the changes to Article II, Section 2 of the Parish By-Laws as amended for consideration and vote at the Parish Annual Meeting .
 - i. Officers, except the Chancellor are permitted to make and second motions at Vestry meetings
 - ii. Officers are permitted to vote on motions, except as provided in Article III, Section 11 of the Parish By-Laws
 - iii. Officers including the Treasurer may be elected to consecutive terms on the Vestry
 - iv. Motion passed
 - c. A motion was made by Carol Cox and seconded by Deanna Soulis to recommend the addition of Article II, Section 10 to the Parish By-Laws for consideration and vote at the Parish Annual meeting.
 - i. Robert's Rules of Order as amended shall govern meetings of the Vestry
 - ii. Motion passed
 - d. A motion was made by Carol Cox and seconded by Betty Markle to recommend the addition of Article III, Section 8 to the Parish By-Laws for consideration and vote at the Parish Annual meeting.
 - i. Specifies the duties and responsibilities of the parish Chancellor
 - ii. Motion passed
 - e. A motion was made by David McKinley and seconded by Bruce Massey to recommend the changes to Article IV, Section 3 of the Parish By-Laws for consideration and vote at the Parish Annual meeting.
 - i. Addresses the election of delegates to Regional Council and Diocesan Convocation
 - ii. Election of delegates will occur 6 months prior to Diocesan Convocation
 - iii. Two delegates and 1 alternate shall be elected to a 2-year term
 - iv. Motion passed
 - f. A motion was made by Evvie Williams and seconded by Brian Connolly to recommend the change to Article V, Section 3 of the Parish By-Laws for consideration and vote at the Parish Annual meeting.
 - i. Increases the amount of an expenditure requiring Vestry approval to \$750.00
 - ii. Motion passed
 - g. A motion was made by David McKinley and seconded by Carol Cox to recommend to the Annual Meeting for consideration and vote certification of the Parish By-Laws.
 - i. Documents the date the by-laws were amended
 - ii. Motion passed

V. New Business

- a. A motion was made by Betty Markle and seconded by Bruce Massey to authorize \$4,566 to Blue Ridge Risk Partners to purchase building and liability insurance for St. John's Family Shelter.
 - i. 2020 Audit Committee discovered that since St. John's Family Shelter has a separate governing body, the church's insurance policy does not provide coverage

- ii. Provides replacement coverage of the building and 1 million dollars liability coverage
 - iii. Includes Workmen's Compensation
 - iv. Sexual Assault/Abuse
 - 1. Coverage standard
 - 2. Templates provided to train employees in recognizing signs of abuse/assault
 - 3. Motion passed
 - b. A motion was made by Rebecca Connor and seconded by Brian Connolly to approve 2022 preliminary budget submitted to the Vestry at the 10/2021 meeting.
 - i. Pledge drive just completed
 - 1. Delay in receiving some pledge cards
 - 2. Illness
 - ii. Budget will be finalized by the Annual Meeting
 - iii. A Special Vestry meeting will be scheduled to approve budget
 - iv. Motion was passed on the following voice vote:
 - 1. Ayes 13
 - 2. Nays 2
 - 3. Abstain 2
 - c. A motion was made by David McKinley to authorize \$900 from Historic Properties to remove the walnut tree from the parish playground.
 - i. Seconded by Ken Brown
 - ii. Motion passed
 - d. A motion was made by David McKinley authorizing up to \$2,500; \$1,000 donation and the remaining amount from the Welcoming Commission's budget, to High Rock to develop a virtual tour of the church.
 - i. Seconded by Deanna Soulis
 - ii. Motion passed
 - e. A motion was made by David McKinley authorizing \$2,761 from Historic Properties to Ellsworth Electric to purchase and install 9 LED retrofit lights in the sanctuary.
 - i. Seconded by Ken Brown
 - ii. Motion passed
 - f. A motion was made by David McKinley to authorize \$4,019 from Historic Properties to Ellsworth Electric to purchase and install 6 pole lights in the church parking lot.
 - i. Seconded by Ken Brown
 - ii. Motion passed
 - g. A motion was made by Fr. Todd Young to consent to the sale of the residence and unimproved lot from the estate of William E. Maletsky at full cash value.
 - i. Seconded by Ken Brown
 - ii. Motion passed
- VI. Commissions
- a. Welcoming
 - i. Commission is not searching for a new web master
 - ii. Report submitted as printed and archived
 - b. Remaining Commission reports submitted as printed and archived
- VII. Meeting adjourned at 9:45 PM

Respectfully Submitted;

Ruth Ann Ogle, Registrar