

St. John's Parish
Vestry Meeting Minutes
August 25, 2021

Present: Fr. Todd Young, Rector; Bob Speelman, Sr. Warden; Carol Cox, Ellen Collins, Jr. Warden; David Davis, Katherine Foreman, Treasurer; Bruce Massey, Bob Ayres, Deanna Soulis, Betty Markle, Ken Brown, Brian Connolly, Rebecca Connor, Deacon Sue Wert, Kelly Gearhart, Jose Velazquez & Evvie Williams

Absent: David McKinley

- I. Meeting called to order at 7:01
 - a. Vestry held a telephonic meeting in which the people listed above participated.
 - b. The Sr. Warden declared a quorum present.
 - c. The Vestry members could hear all others participating in the telephonic meeting.
 - d. Each person had an Pursuant to the authority MD Code Corporations & Associations Section 2-409(d), the opportunity to express opinions on the subjects discussed and to cast a vote on motions.
- II. A motion was made by Rebecca Connor to accept the minutes of the 6.23.2021 meeting as printed and archived.
 - a. Seconded by Carol Cox
 - b. Motion passed
- III. A motion was made by Ellen Collins to accept the minutes of the 7.7.2021 special meeting as printed and archived.
 - a. Seconded by Evvie Williams
 - b. Motion passed
- IV. Introduction of Kelly Gearhart
 - a. Pursuing a call to ordained ministry
 - b. Currently in the Chaplain Residency Program at Meritus Medical Center
 - c. Graduated from Trinity Divinity School
 - d. Confirmed in the Episcopal Church in 2016
 - e. Moved to Boonsboro in 2020 and started attending St. John's in June, 2021
 - f. Has previously been a church Youth Director
 - g. Married 12 years; husband's name is Eric
- V. Reports
 - a. Treasurer—Katherine Foreman
 - i. Cash flow continue to be positive
 - ii. Received finalization of Payroll Protection Program (PPP) grant from the bank
 - iii. A motion was made by Katherine Foreman to go into Executive Session.
 1. Seconded by Betty Markle
 2. Motion passed
 3. Executive session began at 7:32 PM
 - iv. A motion was made by Betty Markle to come out of Executive Session.
 1. Seconded by Ken Brown
 2. Motion passed
 3. Executive session ended at 7:37 PM
 - v. A loan from the Hollingsworth account has been paid in full
 - vi. Printed report submitted and archived

- b. Rector—Fr. Todd Young—submitted as printed and archived
- c. Senior Warden—Bob Speelman—submitted as printed and archived
- d. Junior Warden—Ellen Collins—no report
- e. Deacon—Sue Wert—submitted as printed and archived
- f. St. John's Family Shelter—submitted as printed and archived

VI. Old Business

- a. Strategic Plan—Bruce Massey—No report
- b. Security Cameras
 - i. Ring Video Camera
 - 1. Ring Video Camera installed on the front door of St. John's House
 - 2. Camera is picking up foot traffic
 - 3. A second camera was installed by the Blessings Box, but it loses its charge
 - 4. Cost of camera is \$60.
 - ii. A motion was made by David Davis and seconded by Deanna Soulis to request Fabric & Grounds Commission develop a security plan including video camera and unarmed security personnel and to provide monthly progress reports until the plan is presented to the Vestry.
 - 1. The Cottage (located next to St. John's House) has a video security system installed by Spicher's
 - 2. Glesner's should also be contacted
 - 3. A motion was made by Ellen Collins to table this motion until New Business
 - a. Seconded by Katherine Foreman
 - b. Motion Passed
 - iii. Mutual Ministry Review (MMR)
 - 1. Date changed to 9/18 from 9 AM until 12 PM
 - 2. Conducted via ZOOM

VII. New Business

- a. A motion was made by Bob Speelman and seconded by Deanna Soulis to authorize the Fabric & Grounds Commission to sell the following items at the Parish Yard Sale: 2 wooden tract holders, 2 metal chair caddies, multiple metal posts, leaf vacuum, snow blower, mower, 2 wooden deacon benches & 2 large flower pots.
 - i. Yard sale rescheduled for the fall
 - ii. Motion passed
- b. Fund New Endowment
 - i. Similar to the Hollingsworth Endowment
 - ii. Would like the endowment to be named after her grandmother; Nellie Ensley Proposed by Ellen Collins
 - iii. Referred to Christian Stewardship Commission
- c. Diocesan Convention
 - i. Convention scheduled for November, 2021
 - ii. Date change due to COVID
 - iii. Joyce Chabot and Katy Webb will represent St. John's at convention
 - iv. A by-law change will be presented at the Parish Annual Meeting to reflect the change of date
- d. Policies & Procedures for reporting & treating injuries received by parish volunteers
 - i. Recent incident shows need for procedures

- ii. Will check with Diocese, MOSHA, national church and other area churches
 - iii. Senior Warden, Rector & Parish Administrator will write policy and procedures
- e. A motion was made by David Davis and seconded by Deanna Soulis to remove St. Paul's clothing box from parish grounds.
 - i. Trash & other rubbish have been left at the box
 - ii. Area is very unsightly
 - iii. Pick-ups have been delayed due to COVID
 - iv. Company will make pick-ups upon request
 - v. Receive a stipend of \$600 a year for providing space for the box
 - vi. A motion was made by Carol Cox and seconded by Ellen Collins to table this motion.
 - 1. Will provide time to see if situation improves
 - 2. Motion passed
- f. A motion was made by Evvie Williams to resume discussion of the motion to have Fabric & Grounds develop a parish security plan.
 - i. Seconded by David Davis
 - ii. Motion passed
- g. A motion was made by David Davis and seconded by Deanna Soulis to request Fabric & Grounds Commission develop a security plan including video camera and unarmed security personnel and to provide monthly progress reports until the plan is presented to the Vestry.
 - i. A month will not be sufficient time to develop plan
 - ii. People being accosted for money
 - iii. A rock was thrown through the window of the Treasurer's office
 - iv. Motion passed
- h. A motion was made by David Davis to remove the Blessing Box from the porch of St. John's House and redirect to other entities/charities/CBO's and off St. John's premises.
 - i. Seconded by Deanna Soulis
 - ii. A motion was made by Katherine Foreman to table this motion.
 - 1. Seconded by Ellen Collins
 - 2. Vote by roll call; see attached
 - 3. Motion passed

VIII. Commissions

- a. Welcoming
 - i. Resuming two Sunday services has been delayed due to surge in COVID cases
 - ii. Met with Parish Life Commission to plan for St. John's Day
 - iii. Hoping to add more testimonials to FACEBOOK page
 - iv. Book club has been started
 - v. New on-line giving app has been installed
 - vi. Winner of sign contest will be announced in *Soundings*
 - vii. Printed report submitted and archived
- b. Service & Outreach

- i. Holiday Church Tour has been cancelled
 - ii. Parish Cookbooks
 - 1. Taking orders until 9/5
 - 2. Cost \$17.00
 - 3. Printed report submitted and archived
 - c. Parish Life
 - i. St. John's Day
 - 1. Proceeding with plans
 - 2. Hoping COVID won't impact on activities
 - 3. Theme PAINT YOUR VISION
 - d. Christian Formation
 - i. J2A has ended
 - ii. A high school Sunday School class has started
 - iii. Printed report submitted and archived
 - e. Remaining commission reports submitted and archived
- IX. Meeting adjourned at 9:20 PM

Respectfully Submitted;

Ruth Ann Ogle
Registrar