

St. John's Parish
Vestry Meeting Minutes
December 19, 2018

Present: Katherine Foreman, Treasurer; Fr. Todd Young, Rector; Kim Halsey, Bob Rauth, Lou Lamb, Sr. Warden; Bob Speelman, Iris Heichel, Becca Burford, Dusty Graham, Jr. Warden; Cathy Bushey, Will Godwin, Jane Rozes and Susan Sunnarborg
Absent: Karla Davis and Missy McCray

- I. Meeting called to order at 7:16 PM
- II. A motion was made by Jane Rozes to accept the 11.28.2018 Vestry meeting minutes as amended.
 - a. Seconded by Bob Speelman
 - b. Motion passed
- III. Reports
 - a. Treasurer's Report—See New Business
 - b. Rector's Report—Fr. Todd Young
 - i. Spaghetti Dinner
 1. Area youth group has requested the use of Trimble Hall and the kitchen to serve free spaghetti dinner
 2. January 19, 2019 from 4 PM to 6 PM
 3. Group agrees to usage fee, insurance requirements & refundable security deposit
 4. Group will be asked to provide cups, plates and utensils
 5. Maximum seating capacity is 127
 6. Will Godwin volunteered to be present for the dinner
 - ii. Remaining report under new business
 - c. Senior Warden's Report—Lou Lamb
 - i. Bester Shoe Boxes
 1. All 77 boxes filled
 2. Delivered to Bester Elementary
 - d. Junior Warden's Report—Dusty Graham
 - i. Christmas Houses of Worship Tour
 1. December 26, 2018
 2. All spots filled
 - ii. Altar
 1. Received new information about the altar's history
 2. Brochure to be revised
 - e. St. John's Shelter—Becca Burford
 - i. Continuing to interview for caretaker
 - ii. Local TV station did two segments about the shelter
- IV. Old Business
 - a. Vestry Nominating Committee
 - i. Biographies & photo obtained
 - ii. Will be distributed to parish

- b. A motion was made by Katherine Foreman to table discussion of the Audit Committee Report until the January, 2019 Vestry meeting.
 - i. Seconded by Iris Heichel
 - ii. Motion Passed

V. New Business

- a. A motion was made by Katherine Foreman and seconded by Jane Rozes to include a Special Fundraising Events line item to the 2019 operating budget.
 - i. Makes fundraising an expectation]
 - ii. Current committee willing to assist with fundraising, but uncomfortable being responsible for a specific monetary goal
 - iii. Fundraising mostly directed at parishioners; might negatively impact pledging
 - iv. Motion failed
- b. A motion was made by Jane Rozes and seconded by Bob Speelman to consider a pilot program in 2019 to recover a percentage of the net proceeds before distribution of funds benefitting external constituencies.
 - i. Need clear definition of fundraising and outreach activities
 - ii. Dampen in-kind contributions
 - iii. Requires additional accounting and tracking of expenses
 - iv. A motion was made by Iris Heichel to table the motion
 - 1. Seconded by Jane Rozes
 - 2. Motion Passed
- c. A motion was made by Katherine Foreman to accept the 2019 Consolidated & Operating Budgets as presented.
 - i. Seconded by Jane Rozes
 - ii. Motion passed
- d. A motion was made by Will Godwin and seconded by Becca Burford to accept the Treasurer's recommendations as to distribution of life insurance policy.
 - i. St. John's beneficiary of a life insurance policy
 - ii. The amount is \$37,296
 - iii. Distribution
 - 1. \$10,000 repayment of loan to Unrestricted Endowment
 - 2. \$5,000 Assistant Rector Endowment
 - 3. \$5,000 Search Committee Fund
 - 4. \$5,000 Sabbatical Fund
 - 5. \$296 Preschool Loan
 - 6. \$12,000 Parish Operating Budget
 - iv. Should be highlighted as an example of how parishioners can contribute to parish
 - v. Motion Passed
- e. The following resolution was made by Fr. Todd Young and seconded by Katherine Foreman and duly adopted by the Vestry of St. John's Parish, Hagerstown at a regularly scheduled meeting held on December 19, 2018 a quorum being present:

Whereas, Section 107 of the Internal Revenue Code permits a minister of the gospel to exclude from gross income (in computing federal income taxes) a church-designated allowance paid to him as part of his compensation in the extent used by him for actual expenses in owning or renting a home;

Whereas, the Rev. Gary Todd Young is compensated by St. John’s Episcopal Church exclusively for the services as a minister of the gospel; and

Whereas, the Church does not provide the Rev. Young with a rectory, therefore it is hereby

Resolved, that the total compensation paid to the Rev. Young for calendar year 2019 shall be a total of \$87,500 of which \$42,000 (\$3,500)/mo) is hereby designated to be a housing allowance; and it is further

Resolved, that the designation of \$42,000 as a housing allowance shall apply to calendar year 2019.

This Resolution replaces all previous Housing Allowance Resolutions and becomes effective January 1, 2019.

Resolution Passed

- f. A motion was made by Katherine Foreman to publish a “Thank You”, including the names, of those who pledged and committed to giving in 2019 in *Soundings*.
(Motion died for lack of a second)
- g. A motion was made by Becca Burford to publish without names; a “Thank You” in *Soundings* to everyone contributing time, treasure and talent in 2019.
 - i. Seconded by Cathy Bushey
 - ii. Motion passed
- h. Meals for Potomac Towers
 - i. Parishes asked to prepare lunches on Tuesdays & Thursdays at Potomac Towers
 - ii. Offered to provide lunches the 5th Tuesday, but can’t organize in time for January, 2019
 - iii. Need to locate 4 or 5 people with food preparation experience
 - iv. Preparing lunches for about 30 to 40 people
 - v. Housing Authority has some funding to defray cost

VI. Commissions

- a. Service & Outreach—San Mar will accept used clothing
- b. Parish Life—Hosted HARC luncheon
- c. Fabric & Grounds
 - i. Leak
 - 1. Discovered leak under nave
 - 2. Replacement piece will be welded over the leak
 - ii. Charles Chaney will be new chairman of Commission
- d. Remaining reports submitted as written

VII. Meeting adjourned 9:00 PM

Respectfully Submitted;

Ruth Ann Ogle, Registrar