

St. John's Parish
Vestry Minutes
September 26, 2018

Present: Fr. Todd Young, Rector; Kim Halsey, Katherine Foreman, Treasurer; Lou Lamb, Sr. Warden; Dusty Graham, Jr. Warden; Bob Speelman, Missy McCrae, Cathy Bushey, Jane Rozes, Will Godwin, Susan Sonnarborg, Karla Davis, Iris Heichel & Peter Vazquez, Intern
Absent: Becca Burford & Bob Rauth

- I. Meeting called to order at 7:20 PM
- II. A motion was made by Karla Davis to accept the 8.22.2018 meeting minutes as corrected.
 - a. Seconded by Missy McCrae
 - b. Motion passed
- III. Reports
 - a. Treasurer—Katherine Foreman
 - i. YTD Income \$373,254
 - ii. YTD Expense \$432,444
 - iii. Shortfall \$59,190
 - iv. Investment & Spending Policy
 1. Committee met 9/19 and reviewed first draft of investment & spending policy
 2. Reviewing vestry minutes for documentation of various funds and investment accounts were established and the purpose of these funds & accounts
 - v. 2019 Budget
 1. Good feedback from Commissions
 2. Working draft will be reviewed at next Christian Stewardship Commission meeting
 - vi. Remaining report under new business
 - b. Rector—Fr. Todd Young
 - i. Introduced Peter Vazquez
 1. Has specific goals to accomplish
 2. A lay committee to be formed to work with Peter
 - ii. Silent Movie
 1. Very successful
 2. Hope to make an annual event
 - iii. Remaining report under new business
 - iv. Annual Bishop's Visitation
 1. Bishop Chilton will be at St. John's 11/18
 2. Confirmation
 - c. Senior Warden—Lou Lamb
 - i. Porchfest cancelled due to hurricane threat
 - ii. Block Party
 1. Very successful
 2. 2,000 people attended
 - iii. Court case in Wisconsin may require housing allowances to be taxed
 - d. Junior Warden—Dusty Graham—No Report

IV. New Business

- a. A motion was made by Katherine Foreman to authorize \$560.65 to Automated Office Suppliers.
 - i. Seconded by Jane Rozes
 - ii. Motion passed
- b. A motion was made by Katherine Foreman and seconded by Karla Davis to reimburse Sherrie Burkholder \$1,054 for Stephen Ministries training.
 - i. Stephen Ministries to be reactivated
 - ii. Motion passed
- c. A motion was made by Katherine Foreman and seconded by Cathy Bushey to transfer account balance of \$1,272.20 from Wells Fargo Organ Maintenance Fund account to the Wells Fargo Music Investment account for the Organ Maintenance Fund.
 - i. Consolidates four funds: Bessie Beck Music Fund, Janice Austin Cook/Rapp Fund, Church Musicians Scholarship Fund & Organ Maintenance Fund
 - ii. Income from each fund accounted separately
 - iii. Motion passed
- d. A motion was made by Katherine Foreman and seconded by Will Godwin to transfer \$6,826.20 from PNC operating checking account to the Wells Fargo Music Investment account for the Church Musicians Scholarship Fund.
 - i. Proceeds from life insurance policy of John Whitmore establishing the Church Musicians Scholarship Fund
 - ii. Motion passed
- e. A motion was made by Katherine Foreman and seconded by Kim Halsey to transfer \$2,729.92 from PNC operating account to the Wells Fargo Music Investment Account for the Organ Maintenance Fund.
 - i. Separate life insurance policy; not designated
 - ii. Motion passed
- f. A motion was made by Katherine Foreman and seconded by Jane Rozes to transfer \$1,687.38 from PNC operating checking account to the Wells Fargo Music Investment Account for the Church Musicians Scholarship Fund.
 - i. Contributions made by parishioners to the Church Musicians Scholarship Fund
 - ii. Motion passed
- g. A motion was made by Katherine Foreman to approve \$60,369 in \$5,030.78 monthly installments, for the 2019 Shared Ministry Allocation for the Diocese of Maryland.
 - i. Seconded by Bob Speelman
 - ii. Motion passed
- h. A motion was made by Katherine Foreman and seconded by Kim Halsey to deposit \$6,000 from the Community Foundation of Washington Co. MD. Inc. into the PNC operating checking account for operating expenses.
 - i. Designated recipient of funds
 - ii. Motion passed

- i. A motion was made by Katherine Foreman to offer the 2019 Anthem PPO 90 insurance plan to parish staff.
 - i. Seconded by Iris Heichel
 - ii. Motion passed
- j. A motion was made by Fr. Todd Young and seconded by Bob Speelman to authorize up to \$600 from the All Saints Memorial Investment account for the prayer books.
 - i. To be given to confirmands
 - ii. Motion passed
- k. A motion was made by Fr. Todd Young and seconded by Will Godwin to transfer \$1,900 from the Outreach Investment Fund to the Rector's discretionary account.
 - i. Parishioner facing economic crisis
 - ii. Money to be used to pay agencies that are in arrears
 - iii. Motion passed
- l. A motion was made by Bob Speelman and seconded by Jane Rozes to authorize \$800 to Shifler Electric to renew maintenance contract.
 - i. Service twice a year
 - ii. Motion passed
- m. A motion was made by Bob Speelman and seconded by Cathy Bushey to authorize \$570 to Randy's Multi Service
 - i. Mowing at the church \$200
 - ii. Mowing at the cemetery \$370
 - iii. Motion passed
- n. A motion was made by Bob Speelman and seconded by Jane Rozes to drop comprehensive and collision insurance on the parish van.
 - i. There is \$250.00 deductible
 - ii. Motion passed
- o. A motion was made by Bob Speelman to accept bid by Bonded Applicators of \$7,075; funds to be taken from Historic Properties Investment Fund, to make repairs to the flat roof.
 - i. Seconded by Jane Rozes
 - ii. Motion passed
- p. A motion was made by Bob Speelman to authorize \$1,100 to get the water boiler operating the funds to come from equipment and maintenance.
 - i. Seconded by Jane Rozes
 - ii. Motion passed
- q. Nominating Committee
 - i. Responsible for presenting at least 4, ideally 6 candidates for election to the Vestry
 - ii. Report to the Vestry due 11/23
 - iii. Bob Speelman & Iris Heichel will serve on the committee; Rector will appoint rest of the committee
- r. Vestry Retreat
 - i. St. Mark's, Lappans
 - ii. Scheduled for 2/9
- s. Vestry members asked to submit pledge cards by 11/9
- t. Meetings
 - i. December Vestry meeting will be 12/19
 - ii. Parish Annual Meeting 1./27/019

- V. Commission Reports
 - a. Parish Life—planning Bishop’s Visitation reception
 - b. Remaining reports submitted by title

Respectfully Submitted;

Ruth Ann Ogle, Registrar