

St. John's Parish
Vestry Minutes
April 25, 2018

Present: Fr. Todd Young, Rector; Katherine Foreman, Treasurer; Kim Halsey, Bob Rauth, Karla Davis, Margaret Clinch, Associate for Youth & Young Adults; Cathy Bushey, Missy McCray, Lou Lamb, Sr. Warden; Iris Heichel, Dusty Graham, Jr. Warden; Becca Burford & Susan Sunnarborg

Absent: Will Godwin, Jane Rozes & Bob Speelman

- I. Meeting called to order at 7:12 PM
- II. A motion was made by Bob Rauth to accept the minutes of the 3.28.2018 meeting as corrected.
 - a. Seconded by Cathy Bushey
 - b. Motion passed
- III. Reports
 - a. Treasurer's Report—Katherine Foreman
 - i. March, 2018 approximately \$30,000 more expense than income
 1. Heating
 2. Insurance premiums
 3. No major holidays
 - ii. YTD
 1. \$150,190 Income
 2. \$194,848 Expenses
 3. \$44,658 Shortfall
 4. Information will appear in the Sunday bulletin on the last Sunday of the month
 - iii. Invoices should be submitted by Tuesday of each week.
 - iv. Should start to assemble audit committee for 2018
 - v. Remaining portion of report appears in New & Old Business
 - b. Rector's Report—Fr. Todd
 - i. Vestry Retreat
 1. Very productive
 2. Refining mission statement
 - ii. Church Security
 1. Conducted walk through of church grounds with local police
 2. Recommendations under review
 - c. Senior Warden's Report—Lou Lamb
 - i. Received brochure from insurance company specializing in coverage for Episcopal churches
 - ii. Fabric & Grounds will compare with current coverage
 - d. Junior Warden's Report—Dusty Graham
 - i. Church charter has been located and placed in archive
 - ii. Cemetery Plots
 1. Sold 3 plots; 2 additional plots to be sold
 2. Will contact local funeral homes to let them know of availability of plots
 - iii. Vestry minutes & agenda will be sent to parish Chancellor for review
 - e. Associate's for Youth & Young Adults Report—Margaret Clinch
 - i. Last youth led Sunday will be 5/20
 - ii. Will recognize youth & adult contributions

- IV. Old Business
 - a. A motion was made by Becca Burford to go into Executive Session at 7:15 PM to discuss personnel matters.
 - i. Seconded by Karla Davis
 - ii. Motion Passed
 - b. A motion was made by Missy McCray to come out of Executive Session at 7:26 PM.
 - i. Seconded by Bob Rauth
 - ii. Motion passed
 - c. A motion was made by Katherine Foreman and seconded by Iris Heichel to accept the 2017 Treasurer's Report to the Parish.
 - i. More assets than liabilities
 - ii. Continue to spend more money than money received
 - iii. Relying heavily on the Unrestricted & Associate to the Rector endowments to make up shortfalls
 - iv. Report will be in the next issue of *Soundings*
 - v. Motion passed
 - d. A motion was made by Katherine Foreman and seconded by Susan Sunnarborg to accept the revised 2018 parish operating budget.
 - i. 2018 Shortfall \$71,000
 - ii. 2017 Shortfall \$66,000
 - iii. Budget will be published in next issue of *Soundings*
 - e. Endowment Funds' Policy Statements
 - i. Treasurer has met with Bill Abels, Sr. & Bill Abels, Jr.
 - ii. Will meet with committee to review recommendations
- V. New Business
 - a. PNC Card Reader
 - i. Cost \$599
 - ii. Maximum fee of 3% depending on type of card & transaction
 - iii. A motion was made by Katherine Foreman & seconded to table discussion.
 - 1. Seconded by Bob Rauth
 - 2. Motion passed
 - b. Vestry Approval Invoice Payments deferred to May meeting in the interest of time.
 - c. A motion was made by Fr. Todd Young and seconded by Cathy Bushey to reimburse the Rector \$802.18 for bus tickets.
 - i. J2A bus trip
 - ii. Motion passed
 - d. A motion was made by Karla Davis and seconded by Susan Sunnarborg to put \$2,693.79 received from the estate of John Whitmore to the organ maintenance fund.
 - i. Parish beneficiary of life insurance policy
 - ii. Motion passed
- VI. Commissions
 - a. Christian Stewardship—looking for assistance to plan & implement 2018 pledge drive
 - b. Service & Outreach—Learning Parties scheduled for the 4 Tuesdays in June
 - c. Remaining reports submitted as written
- VII. Meeting adjourned at 8:50 PM

Respectfully Submitted;

Ruth Ann Ogle