

St. John's Parish
Vestry Meeting Minutes
May 24, 2017

Present: Bob Rauth, Bob Speelman, Becca Burford, Cathy Bushey, Bruce Massey, Iris Heichel, Bill Alexander, Sr. Warden; Fr. Todd Young, Rector; Margaret Clinch, Associate for Youth & Young Adults; Dusty Graham, Jr. Warden, Jason Weibel, Susan Sunnarborg, & Chip Sealing
Absent: Sherrie Burkholder, Will Godwin & Glenda Fuller

- I. Meeting called to order at 7:10 P.M.
- II. A motion was made by Bob Rauth to accept the minutes of the 4.26.2017 meeting as printed.
 - a. Seconded by Cathy Bushey
 - b. Motion passed
- III. Reports
 - a. Treasurer's Report—submitted by title
 - i. Vestry members are asked to review and send questions to Treasurer
 - ii. Commissions would like reports to include all line items in Commission budget to include funds spent and remaining budget amount
 - b. Rector's Report—Fr. Todd Young
 - i. Neighbor has asked to have tree overhanging property pruned
 - ii. Chancellor is available to attend meetings and review contracts
 - iii. Rector and Wardens agreed to not have a Vestry or Commissions meeting in July
 - iv. Ministries Fair
 1. Scheduled for 9/10
 2. Commissions and ministries will have tables displaying activities
 3. Susan Sunnarborg shared a time & talent card from her former parish
 - v. HARC
 1. Meeting held at Hagerstown Police Dept.
 2. HPD Community Outreach has organized a "Midnight Basketball"
 - a. Teams play in the evening
 - b. Churches asked to provide water & Gatorade
 - c. Will check on cost
 - vi. Herald Mail Prospect St. Fair
 1. Scheduled 8/19
 2. Will use parking lot for parking
- c. Senior Warden's Report—Bill Alexander
 - i. Community Café
 1. Scheduled for 5/28
 2. Will be a cookout
 - ii. Bester Community of Hope
 1. Churches encouraged to have more interaction with community
 2. Block party scheduled 9/23 from 12:00 PM – 4:00 PM
 3. St. John's will organize Welcome Back to School Party
 - a. Scheduled for 9/5
 - b. Distribute school supplies and meet parents

- iii. Remaining report under Old Business
 - d. Junior Warden's Report—Dusty Graham
 - i. Reviewed Time & Talent cards
 - ii. Cards distributed to Commission liaisons
 - e. Associate for Youth & Young Adults—Margaret Clinch
 - i. Youth Group will help at the Community Café and then go roller skating
 - ii. Nursery Volunteers
 - 1. 2 adults
 - 2. 3 teens
 - iii. Appalachian Service Project
 - 1. 6/25-7/1
 - 2. Will be traveling to Fentress Co., Tennessee
 - 3. Median income approximately \$23,000
 - iv. St. John's Shelter
 - 1. Submitted by title
 - 2. 33 applicants for the caretaker position
- IV. Old Business
 - a. Nominating Committee
 - i. Would like the retiring members of the Vestry to be the Nominating Committee
 - ii. Goal 7 candidates
 - b. 2018 Budget Process
 - i. Commissions
 - 1. Asked to begin preparing 2018 budget requests
 - 2. Commissions would like to use last year's worksheets
 - ii. Diocesan Convention passed resolution that 2018 parish budgets include 2 ½ % COLA for parish staff
 - 1. Should be viewed as minimum
 - 2. St. John's staff have not had raise or COLA in 3 years
 - iii. Would like 2018 budget ready by 11/2017
 - c. Audit
 - i. 2015 & 2016 audits completed; waiting for audit committee's recommendations
 - ii. 2017 budget audit must be completed within first 60 days of 2018
 - d. Kitchen Renovation
 - i. Demolition almost complete
 - ii. Roof repair will start once stove hood arrives
- V. New Business
 - a. A motion was made by Bill Alexander and seconded by Chip Sealing to authorize \$750 for the Music Director to attend Sewanee Conference
 - i. Part of Music Director's continuing education
 - ii. Motion passed
 - b. A motion was made by Iris Heichel and seconded by Becca Burford to direct our investment advisor to convert the unrestricted endowment and the Outreach Endowment to an advisory, discretionary, active management approach.
 - i. Would improve the efficiency & increase growth
 - ii. Expand the number of funds available to invest
 - iii. Administrative fee .75 %

- iv. Are there guidelines regarding the kinds of investments i.e. socially conscious funds
 - v. A motion was made by Jason Weibel to table
 - 1. Seconded by Bob Rauth
 - 2. Motion passed
- VI. Commissions
 - a. Welcoming—No Report
 - b. Parish Live—submitted by title
 - i. Vestry lemonade list posted; begins 6/11
 - ii. Dinner for 8
 - 1. Parishioners would meet once a month
 - 2. A way to get to know parishioners better
 - 3. More information to follow
 - c. Fabric & Grounds—submitted by title
 - i. Repairs to McKee entrance pending
 - ii. Kitchen in St. John's House to be renovated
 - iii. Tower lights to be removed
 - iv. New air conditioning unit purchased for Choir Room
 - d. Remaining Commission reports submitted by title
- VII. Meeting adjourned at 8:20 PM

Respectfully Submitted;

Ruth Ann Ogle, Registrar