

St. John's Parish
Vestry Minutes
January 25, 2017

Present: Bob Rauth, Sherrie Burkholder, Fr. Todd Young, Rector; Cathy Bushey, Becca Burford, Chip Sealing, Bob Speelman, Margaret Clinch, Associate for Youth & Young Adults; Will Godwin, Bill Alexander, Sr. Warden; Jason Weibel, Susan Sunnarborg, Iris Heichel & Charles Chaney, Jr. Warden

Absent: Glenda Fuller & Bruce Massey

- I. Meeting called to order by the Sr. Warden at 7:10 PM
- II. A motion was made by Becca Burford to accept the minutes of 12.28.2016 meeting as printed.
 - a. Seconded by Chip Sealing
 - b. Motion passed
- III. Reports
 - a. Senior Warden—Bill Alexander
 - i. New members of the Vestry welcomed
 1. Oath of office signed
 2. Mentors
 - a. Bruce Massey will mentor Cathy Bushey
 - b. Chip Sealing will mentor Will Godwin
 - c. Jason Weibel will mentor Bob Rauth
 - d. Sherrie Burkholder will mentor Susan Sunnarborg
 - ii. Distributed Vestry Norms
 1. Everyone asked to review
 2. Changes will be discussed at Vestry retreat
 - iii. Vestry Responsibilities
 1. Elected representatives of the parish
 2. Encourage parishioners to talk about their concerns; concerns about Rector should be discussed with Fr. Young
 3. Vestry members will be Sunday Greeters
 4. Serve as Commission liaisons
 - a. Vestry members should let Sr. Warden know if they have a preference
 - b. Assignments will be made at Vestry Retreat
 5. Distributed list of goals & objectives for 2017; will be discussed at the retreat
 - iv. Junior Warden—Charles Chaney
 1. Last meeting as Junior Warden
 2. Report submitted by title
 - b. Rector—Fr. Todd Young
 - i. Announced that Bill Alexander has agreed to continue as Senior Warden for 2017.
 - ii. Vestry meetings will begin with Evening Prayer and end with Compline.
 - iii. Evening Prayer
 1. Beginning 3/6
 2. Will be offered on Monday, Tuesday, Thursday & Friday from 5:30-6:00 PM
 - iv. Vestry Retreat
 1. 2/11 at Claggett
 2. Bob Rauth offered to drive the van

- v. Diocesan Vestry Workshop
 - 1. 3/4 at St. Mark's Lappans
 - 2. Led by Bishop Knudsen
 - 3. Bible Study, Vestry Concerns, Spiritual, Canonical & legal responsibilities
 - vi. Celebration of New Ministry schedule for 2/23
 - 1. Bishop Knudsen will install Fr. Young as Rector
 - 2. 7:00 PM
 - vii. Executive Order on Firearms
 - 1. President has signed Executive Order making it easier to obtain and carry firearms
 - 2. Vestry must develop response in the event someone brings a firearm into the building
 - c. Associate for Youth & Young Adults—Margaret Clinch
 - i. Appalachian Service Project
 - 1. Relationship ministry with building on the side
 - 2. Spaghetti Luncheon scheduled for 2/11 to raise funds
 - 3. \$400 per person
 - 4. 8 young people interested in going
 - ii. Sunday School
 - 1. 3 age groups
 - 2. Pre-School & Elementary classes using Episcopal Children's curriculum
 - 3. Older group is self-directed
 - iii. Youth Group has planning meeting 2/19 for spring & summer activities
 - iv. Annual Bishops' Bash 2/24; an opportunity for youth to socialize with bishops
 - d. St. John's Shelter—submitted by title
- IV. Old Business
 - a. Reach Cold Weather Shelter—Becca Burford
 - i. 26 openings
 - ii. Fr. Young will do imposition of ashes
 - b. Kitchen Renovation
 - i. Received \$3,000 in donations
 - ii. Ceiling continues to leak
- V. New Business
 - a. A motion was made by Bill Alexander to appoint Bill Young as Chancellor for 2017.
 - i. Seconded by Iris Heichel
 - ii. Motion passed
 - b. A motion was made by Bill Alexander and seconded by Sherrie Burkholder to appoint Bill Soulis Treasurer for 2017.
 - i. Has served as Parish Treasurer & treasurer of St. John's Shelter
 - ii. Motion passed
 - c. A motion was made by Bill Alexander to appoint Ruth Ann Ogle as Registrar for 2017.
 - i. Seconded by Bob Speelman
 - ii. Motion passed

- d. A motion was made by Iris Heichel to designate the Appalachian Service Project as the recipient of the money raised through the sale of Martin's & Weis Market Gift cards.
 - i. Seconded by Will Godwin
 - ii. Motion passed
 - e. A motion was made by Bill Alexander to elect Dusty Graham as Junior Warden for 2017.
 - i. Seconded by Charles Chaney
 - ii. Motion passed
 - f. A motion was made by Bob Speelman and seconded by Will Godwin to authorize the replacement of 6 steam traps and the repair of 3 steam pipe leaks, the cost not to exceed \$12,000.
 - i. Two of the steam pipe leaks can be repaired with a weld on the joint
 - ii. The other leak is located where two pipes were joined together
 - 1. Pipes must be separated
 - 2. One will need a steam trap and both fed into a condensate line
 - iii. 5 steam traps need to be replaced
 - iv. There was discussion about taking funds from Historic Trust or take a loan from the Hollingsworth Fund
 - 1. Concerned that the repair costs would use the entire interest amount from the Historic Trust Endowment for the year
 - 2. Loan for St. John's House rewiring is almost paid
 - 3. Further discussion with Treasurer
 - 4. Motion passed
 - g. Water Boiler
 - i. No heat second floor south side classrooms
 - ii. Little heat in choir and robing room
 - iii. Water feeder replaced & water gauge installed
 - iv. Solved the problem with classrooms
 - v. Bearing in pump are bad and will cost approximately \$1,500 to replace
 - vi. Additional \$5,000 needed to replace vents
 - vii. Companies reluctant to provide estimates only willing to provide cost for labor & parts
 - viii. Will try again to get estimate
 - h. Fresh Start
 - i. Program for new priests in the Diocese
 - ii. St. John's will host 2/9
 - iii. Parish will provide light breakfast & lunch
- VI. Commissions
- a. Welcoming—need volunteer preferably a woman to assist with visits to newcomers
 - b. Christian Stewardship—stewardship is about time & talent as well as money
 - c. Service & Outreach
 - i. Volunteers need to fill Micah's backpacks
 - ii. Next Learning Party 3/2017-4/2017
 - d. Fabric & Grounds—looking for parishioners interested in adopting a garden
- VII. Meeting adjourned at 9:05

Respectfully Submitted;
Ruth Ann Ogle, Registrar