

St. John's Parish Vestry Meeting
Minutes
September 28, 2016

Present: Bob Speelman, Iris Heichel, Charles Chaney, Jr. Warden; Becca Burford, Glenda Fuller, David McKinley, Chip Sealing, Margaret Clinch, Associate for Youth & Young Adults; Betty Thompson, David Davis, Treasurer; Howard Whittington, Sherrie Burkholder & Jason Wiebel
Absent: Bill Alexander, Sr. Warden; Pieter Bickford, & Bruce Massey

- I. Meeting called to order by the Jr. Warden at 7:00 P.M.
- II. A motion was made by David McKinley to accept the minutes of the 8.24.2016 meeting as printed.
 - a. Seconded by Becca Burford
 - b. Motion passed
- III. Reports
 - a. Senior Warden's Report—Given by Charles Chaney
 - i. Senior Warden on trip to Scotland & Ireland
 - ii. Bester Community of Hope Block Party
 1. Huge success
 2. Expressed appreciation to all those who helped with event
 - iii. Nominating Committee
 1. Betty Thompson, Pieter Bickford & Howard Whittington
 2. Other members to be announced
 - iv. Bishop's Visitation
 1. Pleased with parish outreach programs
 2. Fresh Start
 - a. Mentoring program for new rectors
 - b. Meets on Thursdays for a year
 - b. Junior Warden's Report—Charles Chaney
 - i. Strategic Plan
 1. Increase Average Sunday Attendance to 200 by 2018
 - a. Objectives Accomplished
 - i. Increased staff
 - ii. Increased participation in mission/outreach projects
 - b. Objectives to be attained
 - i. Expand Christian Formation programs for all ages by 10%
 - ii. Diversify worship
 2. Maintain & Improve Physical Space to Expand & Support Programs
 - a. Objectives Accomplished
 - i. Air conditioned Trimble Hall
 - ii. Rewire St. John's House
 - iii. Improve signage
 - b. Objectives to be attained
 - i. Refurbish reredos & stained windows
 - ii. Upgrade kitchen
 3. Increase Financial Stability
 - a. Objectives Accomplished

- i. Initiate limited capital campaign
 - b. Objectives to be attained
 - i. Increase pledge giving by 15% by 2018
 - ii. Increase outreach donations to 10% of annual pledges
 - ii. Haitian Outreach
 - 1. Jr. Warden met with new priest of St. Etienne's
 - 2. Hope to have services in new church by St. Stephen's Day
 - 3. Parishioners will be asked for additional donations
 - iii. Jr. & Sr. Warden met with Bishop to evaluate Interim Rector's performance
 - iv. Purse Stolen
 - 1. Left unattended in kitchen during Sunday service
 - 2. Everyone should be more attentive
 - v. Received a signed letter of agreement from Rector
 - c. Treasurer's Report—David Davis
 - i. Investments
 - 1. Showing positive growth
 - 2. Unrestricted Endowment down about \$68,000
 - ii. Income & Expenses
 - 1. YTD spent \$88,000 more than budgeted income
 - 2. Deficit for the year still anticipated to be approximately \$56,000
 - 3. Transition Fund approximately \$6,100
 - d. Director for Youth & Young Adults—Margaret Clinch
 - i. Most of last year's Sunday School participants have returned this year
 - ii. Four acolytes and chaperones will be attending Acolyte Festival at the National Cathedral
- IV. Old Business
 - a. Capital Campaign
 - i. Notified Callas Foundation that grant for kitchen renovation would not be used this year
 - ii. Will re-apply next year
 - b. Treasurer Search
 - i. Search progressing
 - ii. Two potential candidates
 - c. Women's Club Request
 - i. Under review by Rector
 - ii. Event scheduled for March, 2017
- V. New Business
 - a. A motion made by Betty Thompson and seconded by Bob Speelman to change the weekly midday Healing Service from Thursdays to Wednesdays.
 - i. Accommodate monthly Fresh Start meetings Rector required to attend
 - ii. Motion passed
 - b. Annual Stewardship Campaign—Chip Sealing
 - i. Commissions members will share personal stories beginning October, 16th
 - ii. Stewardship letter & pledge cards will be sent out next week
 - iii. September pledge statements will include abbreviated financial statement
 - iv. Asked Christian Stewardship Commission to review endowment priorities

- c. A motion was made by David McKinley and seconded by Chip Sealing to establish a Transition Committee to be chaired by Sherrie Burkholder.
 - i. Committee will assist Rector & family in getting acquainted with community
 - ii. Howard Whittington, Glenda Fuller & Ruth Ann Ogle volunteered to be on the committee
 - iii. Motion passed
 - d. A motion was made by Howard Whittington and seconded by David McKinley to authorize up to \$15,000 for Rector's relocation expenses from the Unrestricted Endowment.
 - i. Estimated moving expenses \$14,124.48
 - ii. There may be unanticipated additional expenses
 - iii. Relocation expenses included in letter of agreement
 - iv. Motion passed
 - e. A motion was made David McKinley and seconded by Chip Sealing to authorize \$850 Diesel Auto Express.
 - i. Cost of having one vehicle driven across country
 - ii. Motion passed
 - f. A motion was made by David McKinley & seconded by Glenda Fuller to accept the painting donated to St. John's Parish.
 - i. Donation made by Christine Tischer
 - ii. Motion passed
 - g. A motion was made by David McKinley to authorize \$750 from the Cemetery Fund for mulching of cemetery.
 - i. Seconded by Chip Sealing
 - ii. Motion passed
 - h. A motion was made by Bob Speelman and seconded by David McKinley to authorize \$1,230.00 to Miller & Anderson for annual service agreement for parish heating & cooling system.
 - i. To be paid in two installments
 - ii. Motion passed
 - i. A motion was made by Bob Speelman and seconded by David McKinley to accept the bid by Gruber-Latimer to repair the Prospect St. and south transept steps in the amount of \$660 from the Historic Properties endowment.
 - i. Grout has deteriorated
 - ii. Water freezes and will do more damage
 - iii. Motion passed
- VI. Commission Reports
- a. Service & Outreach
 - i. Basket Bingo
 - 1. November 4th at 6:30 PM
 - 2. Lasagna dinner served prior to bingo
 - 3. Cost \$25.00
 - 4. Funds raised to be used to purchase toiletries (Personal Blessings) distributed at Community Café
 - ii. Remaining Commission reports submitted as published
- VII. Meeting adjourned at 8:00 PM

Respectfully Submitted;
Ruth Ann Ogle, Registrar