

St. John's Parish  
Vestry Meeting Minutes  
August 24, 2016

Present: Charles Chaney, Jr. Warden; Howard Whittington, Bill Alexander, Sr. Warden; Iris Heichel, David Davis, Treasurer; Sherrie Burkholder, Becca Burford, Betty Thompson, David McKinley, Bob Speelman, Mark King, Director of Music, Margaret Clinch, Associate for Youth & Young Adults; Chip Sealing & Jason Weibel

Absent: Glenda Fuller, Pieter Bickford & Bruce Massey

- I. Meeting called to order at 7:05 PM
- II. Reviewed Vestry Norms
- III. A motion was made by David McKinley to accept the minutes of the 7.27.2016 Vestry meeting as printed.
  - a. Seconded by Iris Heichel
  - b. Motion passed
- IV. A motion was made to by David McKinley to accept the minutes of the 8.4.2016 Special Vestry meeting as printed.
  - a. Seconded by Bob Speelman
  - b. Motion passed
- V. Reports
  - a. Treasurer's Report—David Davis
    - i. Exceeding budget by approximately \$10,000 per month
    - ii. Will need to withdraw funds from endowment
    - iii. Copy of financial report put in every Commission's mail box
  - b. Senior Warden's Report—Bill Alexander
    - i. Letter of Agreement
      1. Has been finalized
      2. Fr. Todd has agreed to financial remuneration
      3. Will be sent to him for his signature
    - ii. Junior Warden will chair September Vestry meeting in Sr. Warden's absence
  - c. Junior Warden's Report—Charles Chaney
    - i. Completed digitizing parish records
    - ii. Haitian Boys' Choir
      1. Have 18 host families
      2. Need 32 additional families
    - iii. Kitchen roof & hood leaked again after recent rain
  - d. Associate for Youth & Young Adult's Report—Margaret Clinch
    - i. Two additional volunteers to teach pre-school children on Sunday
    - ii. Youth Group having a "lock-in" this weekend
- VI. Old Business
  - a. A motion was made by Charles Chaney and seconded by Bob Speelman authorizing \$25,035 to Mark Cooley to construct pipes and chest for the Trompette en Chamade and \$1,980.16 to A.V. Rauth & Son for installation.
    - i. Antiphon pipes were given by Fleigh family
    - ii. A gift in memory of John Whitmore and additional funds raised in celebration of the Director of Music's 20<sup>th</sup> anniversary for the Trompette en Chamade

- iii. Project delayed due to illness & death of organ archivist
    - iv. Pipes will be the same color as antiphon pipes; large pipes on the outside and smaller pipes will be in the center
    - v. Chest will be stained the same color as chests holding antiphon pipes
    - vi. Vestry approved the expenditure of funds once raised at the 5.28.2014 meeting
    - vii. Motion passed
  - b. A motion was made by Bill Alexander and seconded by David McKinley to conduct one service at 10:15 AM on the Sunday of the Bishop's Visitation on September 11, 2016.
    - i. Will meet with Vestry prior to service
    - ii. Reception to follow the service in Trimble Hall
    - iii. Motion passed
  - c. A motion was made by David McKinley to authorize the Treasurer to withdraw up to \$25,000 from the Unrestricted Endowment.
    - i. Seconded by Bill Alexander
    - ii. Motion passed
  - d. A motion was made by Charles Chaney and seconded by David McKinley to establish an Audit Committee of Katherine Foreman, chairwoman; Sue Sowers and Beth Kaetzel to audit 2015 & 2016.
    - i. Will need representation letters prior to and after the audits are done
    - ii. Motion passed
  - e. Kitchen Capital Campaign
    - i. Callas Foundation has accepted the delay
    - ii. Grant applications will require audit report
- VII. New Business
  - a. Nominating Committee
    - i. Senior Warden has asked the retiring members of the Vestry to serve as the Nominating Committee
    - ii. The committee is encouraged to start early to generate interest
  - b. Women's Club Bridal Show & Mock Wedding
    - i. Funds raised to support women's residence
    - ii. Requested the use of several rooms to use as dressing rooms, the church and the organ
    - iii. Show scheduled for March 19, 2016
    - iv. Senior Warden will discuss request with Fr. Todd
  - c. A motion was made by Bob Speelman to accept bid in the amount of \$2,400 from Chuck Harrell for improvements to the parking lot and the top of the steps to Trimble Hall to prevent water from entering the building.
    - i. Seconded by Charles Chaney
    - ii. Motion passed
  - d. A motion was made by Bob Speelman to affirm Sr. Warden's decision to approve the use of Trimble Hall for The City Ballet School Tea.
    - i. Seconded by Howard Whittington
    - ii. Motion passed

- VIII. Commission Reports
  - a. Service & Outreach
    - i. Selling pies the week before Thanksgiving
    - ii. Investigating possibility of sponsoring "Basket Bingo"
  - b. Christian Stewardship
    - i. Transition appeal continues
    - ii. Stewardship campaign will begin with personal stories; anyone interested in sharing their story should contact member of Commission
  - c. Remaining reports submitted by title
- IX. Meeting adjourned at 8:20 PM

Respectfully Submitted;

Ruth Ann Ogle, Registrar