

St. John's Parish
Vestry Meeting Minutes
July 27, 2016

Present: Pieter Bickford, David Davis, Treasurer; Bob Speelman, Chip Sealing, Becca Burford, Sherrie Burkholder, Charles Chaney, Jr. Warden; Bill Alexander, Sr. Warden; Margaret Clinch, Associate Youth & Young Adults; Bruce Massey, Iris Heichel, Glenda Fuller, David McKinley, Canon Kim Baker, Interim Rector; & Melissa Hutton

Absent: Betty Thompson, Howard Whittington & Jason Weibel

- I. Meeting called to order at 7:00 PM
- II. A motion was made by Charles Chaney to accept the minutes of the 6.22.2016 meeting as printed.
 - a. Seconded by Pieter Bickford
 - b. Motion passed
- III. Reports
 - a. Treasurer's Report—David Davis
 - i. Cash flow continues to be tight
 - ii. Spent \$79,000 more than income
 - iii. Budgeted \$ 14,000 deficit; currently \$58,000 deficit
 - b. Senior Warden's Report—Bill Alexander
 - i. Supply Priest
 1. Mother Elaine Prince will serve as supply priest for August
 2. Will conduct Sunday services and Thursday Healing service
 - ii. Bishop Sutton will make annual visitation on September 11
 - iii. November Vestry meeting will be 3rd Wednesday
 - iv. Bester Community of Hope Block Party
 1. Held on August 20, 2016
 2. Located on grounds next to the school
 3. Expect 1,000 people
 4. Need volunteers to grill hot dogs & help with parking and activities
 - v. St. John's Day
 1. Scheduled for September 25, 2016
 2. Betty Markle & committee planning activities
 - c. Junior Warden's Report—Charles Chaney
 - i. Continuing to digitize old church records
 - ii. Bids received for partial kitchen renovation & Acolyte Room
 - iii. Fabric & Grounds & Parish Administrator continuing to gather information regarding phone & IT system
 - d. Interim Rector's Report—Canon Kim Baker
 - i. Expressed her appreciation to Vestry & parishioners
 - ii. Last Sunday will be July 31, 2016
 - iii. Will submit report to Bishop & Vestry
 1. Has always been faithful and committed parish
 2. Newcomers find it difficult to get in to main stream of parish life
 - a. Suggested putting "fresh eyes" on ongoing activities
 3. Adequate funding a constant problem
 - a. Recommended reviewing strategic plan regularly

- b. Examine priorities
 - c. Discourage “patrons” funding special projects
 - 4. Maintaining interest in adult education always a challenge
- e. Associate Youth & Young Adults’ Report—Margaret Clinch
 - i. Vacation Bible School
 - 1. 20 youth attended regularly
 - 2. 20 adults assisted with activities
 - 3. 5 teen volunteers
 - 4. Betty Markle & Bob & Susan Rauth prepared evening meals

IV. Old Business

- a. A motion was made by Bill Alexander to recognize Glenda Fuller, Josephine Anderson, Margaret Clinch, Edward Magno, Pricilla Anderson, Dylan Wiebel, Caitlin Fuller, & Bethany Pitner as Ministers of the Month for their service during Appalachian Service Trip.
 - i. Seconded by Pieter Bickford
 - ii. Motion passed
- b. Telephone System—Bob Speelman
 - i. Received two bids
 - ii. Both bids similar in cost
- c. Transition Expenses for New Rector
 - i. Appeal letter sent with recent pledge statements
 - ii. Funds to pay for incidental expenses of moving
- d. A motion was made by Bill Alexander and seconded by David McKinley to complete an annual audit by February in compliance with the By-Laws.
 - i. Audit required by by-laws
 - ii. Audit alternatives
 - 1. Establish committee
 - 2. Hire accounting committee—very expensive
 - iii. Diocese provides easy to use check list
 - iv. Wardens will appoint committee
 - v. Motion passed
- e. Haitian Boys’ Choir
 - i. Concert will be held on September 22, 2016
 - ii. 30 boys and 10 adults
 - iii. Need volunteers to host boys and chaperones

V. New Business

- a. A motion was made by David McKinley and seconded by Pieter Bickford to authorize a Christmas Shoppe to be held prior to Christmas; the funds to be designated to New Rector’s Transition Fund.
 - i. Melissa Hutton presented proposal to the Vestry
 - ii. Previous Shoppe at Antietam St. entrance
 - 1. Sundays in Advent
 - 2. Items collected by Delores Weibel
 - iii. Provides opportunity for parishioners to get rid of unwanted items
 - iv. Suggested using closets in the “Cave” to store sale items
 - v. Suggested using the stage for Christmas Shoppe
 - vi. Unsold items taken to landfill
 - vii. Motion passed

- b. A motion was made by Bill Alexander to authorize \$594 for continuing education for the Music Director.
 - i. Seconded by David McKinley
 - ii. Motion passed
 - c. A motion was made by David McKinley to authorize \$540 for brochures and \$1,600 for musicians for upcoming music series.
 - i. Seconded by Bruce Massey
 - ii. Motion passed
 - d. A motion was made by Charles Chaney and seconded by Bruce Massey to authorize capital campaign for kitchen renovation.
 - i. Michael Callas Trust has given St. John's match grant of \$25,000
 - ii. Need to raise additional \$25,000 to receive grant
 - iii. Renovation would repair roof, replace stove hood and construct additional storage space
 - iv. Concern that capital campaign would compete with New Rector Transition Appeal and annual pledge drive
 - v. Investigate possibility of obtaining funds from other grants
 - vi. A motion was made by Becca Burford to table motion.
 - 1. Seconded by Glenda Fuller
 - 2. Motion passed
 - e. A motion was made by Bob Speelman to authorize \$528 for janitorial supplies
 - i. Seconded by David McKinley
 - ii. Motion passed
 - f. A motion was made by Bob Speelman and seconded by Bruce Massey to authorize \$750 from Garden Club Fund for weeding and mulching at the cemetery.
 - i. Amount exceeds Garden Club budget for the year
 - ii. Will investigate possibility of using volunteers in the future
 - iii. Motion passed
 - g. Adult Forum
 - i. Bob Ayler will host first unit
 - ii. "How Historically Did Jesus Come to be Seen as God"
 - 1. DVD series
 - 2. 24 segments
 - h. Treasurer Search
 - i. Brad Duggan unable to serve as he is moving to take new job
 - ii. Other candidates have been approached
 - i. Stewardship Actions/Expense Management
 - i. Transition Appeal "e-giving" & other electronic giving apps available
 - ii. Parish registered with Amazon Smiles—5% of purchases donated to designated charity
- VI. Commission Reports
- a. Service & Outreach
 - i. Learning Parties
 - 1. Unable to observe learning party in August will try again in September
 - 2. Will be presenting mathematics module
 - a. First time presented in Hagerstown

- b. Other learning parties have done reading and language arts modules
 - b. Fabric & Grounds
 - i. Trompete En Chamade
 - 1. Presented photo representation of how it will look after installation
 - 2. Would like Music Director to attend next Vestry meeting
 - c. Remaining Commission reports accepted as printed
- VII. Meeting adjourned at 9:15 PM

Respectfully Submitted;

Ruth Ann Ogle, Registrar