

St. John's Parish
Vestry Meeting Minutes
June 22, 2016

Present: Jason Weibel, Sherrie Burkholder, Charles Chaney, Jr. Warden; Howard Whittington, Iris Heichel, Pieter Bickford, Bruce Massey, Bill Alexander, Sr. Warden; Canon Kim Baker, Interim Rector; Becca Burford, David Davis, Treasurer; David McKinley, Betty Thompson & Bob Speelman
Absent: Chip Sealing & Glenda Fuller & Margaret Clinch, Associate for Youth & Young Adults

- I. Meeting called to order at 7:25 PM
- II. A motion was made by Betty Thompson to accept the minutes of the May 25, 2016 meeting as printed.
 - a. Seconded by Jason Weibel
 - b. Motion passed
- III. Reports
 - a. Treasurer—David Davis
 - i. This is cash tight time of year
 - ii. Total Income YTD 150,716.36
 - iii. Total Expenses YTD 210,308.10
 - b. Senior Warden—Bill Alexander
 - i. Mayfest
 1. Earned \$12,075
 2. Expenses to date \$1,810
 - ii. Christian Stewardship Commission has reviewed investments and estimates approximately 3% growth
 - iii. Haitian Boys' Choir
 1. Scheduled for 9/22
 2. Need host families
 - iv. Bester Community of Hope
 1. Encourages collaboration among member churches and synagogue
 2. Hope to host Teaching Party
 - a. Works with parents of children ages 3-5
 - b. Prepare them for kindergarten
 - c. Interim Rector—Canon Kim Baker
 - i. Office will be closed from 7/4-7/8 for inventory
 - ii. Will submit final report of her year to the Bishop
 - d. St. John's Shelter—submitted by title
- IV. Old Business
 - a. Van
 - i. Glenda Fuller has volunteered to be van supervisor
 - ii. Connie Nakopoulos will be leaving later this summer creating another vacancy for driver
 - b. A motion was made by Bob Speelman to accept Fabric & Grounds Commission's recommendation to create an Acolyte Room from a portion of the 1st classroom.
 - i. Seconded by David McKinley
 - ii. Motion Passed

- c. A motion was made by Bill Alexander to recognize Sareen & Kevin Hebb as Minister's of the Month in recognition of their hard work and another successful Mayfest.
 - i. Seconded by Pieter Bickford
 - ii. Motion Passed
- V. New Business
 - a. A motion was made by David McKinley to authorize the Treasurer to transfer up to \$25,000 from the unrestricted endowment for general operating expenses.
 - i. Seconded by Pieter Bickford
 - ii. Motion Passed
 - b. Audit
 - i. Annual audit required by Diocese
 - ii. Using CPA very expensive
 - iii. Alternatives
 - 1. Parish audit committee
 - a. Parishioners appointed to review transactions
 - b. Used for the last several years
 - 2. Contact another parish and have parishioners from that parish conduct audit in exchange for parishioners from St. John's conducting audit for their parish
 - c. Computers
 - i. Parish Administrator presented review of parish computer system
 - 1. One of the two hard drives in server appears to be failing
 - 2. No off site backup
 - 3. Recommend regular preventative maintenance
 - 4. Rector's computer is oldest and should be replaced
 - 5. Submitted recommendations
 - ii. Telephone system obsolete
 - iii. Vestry will solicit volunteers with IT background to review recommendations
 - iv. Fabric & Grounds Commission will investigate new phone system
 - d. A motion was made by Charles Chaney to accept Christian Stewardship's recommendation to establish an appeal for transition expenses of a new rector.
 - i. Seconded by David McKinley
 - ii. Motion Passed
 - e. A motion was made by Bruce Massey to reimburse Rob Slocum for expenses relating to Micah's Backpack.
 - i. Seconded by Charles Chaney
 - ii. Motion Passed
 - f. A motion was made by David McKinley to authorize removal of plywood located on stage.
 - i. Seconded by Bill Alexander
 - ii. Motion Passed
- VI. Commission Reports
 - a. Service & Outreach
 - i. Learning Parties
 - 1. Expenses covered by grants
 - 2. Curriculum Children's Readiness to Learn

3. Will be observing a Learning Party at Otterbein United Methodist Church
 4. Tentatively scheduled for Tuesday evenings in October, 2016
- b. Remaining Commission reports submitted by title
- VII. Meeting adjourned at 9:10 PM

Respectfully Submitted;

Ruth Ann Ogle, Registrar