

St. John's Parish
Vestry Meeting Minutes
January 27, 2016

Present: Deanna Soulis, Senior Warden; Sherry Burkholder, Charles Chaney, Junior Warden; David McKinley, Stephny Lietuvnikas, Howard Whittington, Jason Weibel, Margaret Clinch, Associate for Youth & Young Adults; Bruce Massey, David Davis, Treasurer; Pieter Bickford, Bob Speelman, Fabric & Grounds Chairman & Canon Kim Baker, Interim Rector

Absent: Katherine Foreman, Mark Cook, Betty Thompson

- I. Meeting called to order at 7:25 PM
- II. A motion was made by Charles Chaney to accept the minutes of the 12.16.2015 meeting as corrected.
 - a. Seconded by Pieter Bickford
 - b. Motion passed
- III. A motion was made by Charles Chaney to accept the minutes of the 1.17.2016 Special Vestry Meeting as printed.
 - a. Seconded by Howard Whittington
 - b. Motion passed
- IV. Reports
 - a. Treasurer's Report—David Davis
 - i. Investments
 1. Market volatility continues to impact value of investments
 2. 5% budgeted for next is higher than the current value
 - ii. Bills currently paid upon receipt of invoice
 - iii. Recommending that funds be committed at the time of decision as it is sometimes months before purchase is made or work is performed.
 - iv. Suggest change be implemented 2017 budget
 - b. Senior Warden's Report—Deanna Soulis
 - i. Expressed appreciation to Pieter Bickford & David McKinley for getting word out about cancellation of Sunday services & Annual Meeting
 - ii. Annual meeting rescheduled for 1.31.2016
 1. JDOKs will meet in St. Mary's Chapel during the meeting
 2. Activities for younger children
 - iii. Calendar Reminders
 1. Commissions meet on 2.3.2016
 2. Party on Prospect on 2.5.2016
 3. Commission highlights due 2.16.2016
 4. Wardens' Meet on 2.18.2016
 5. Vestry Meeting & new member orientation 2.24.2016
 - iv. Grocery Gift Card Sales
 1. St. John's Shelter volunteers giving it up
 2. Next Vestry to discuss future of sales
 - v. This is the last Vestry meeting for Senior Warden
 1. Expressed her appreciation for the work and counsel of the members
 2. Vestry members recognized her service with standing ovation
 - c. Junior Warden—Charles Chaney—No Report

- d. Interim Rector's Report—Canon Kim Baker
 - i. Performed several house blessings
 - ii. HARC developing a policy on religious tolerance
 - iii. Director for Youth & Young Adults & Interim Rector visited Islamic Center and hope to develop a combined outreach program
 - iv. Discussed possibility of "Spending Fast" for Lent
 - 1. Participants agree to purchase absolute necessities
 - 2. Money saved donated to parish project
 - e. Associate for Youth & Young Adults—Margaret Clinch
 - i. Created Sunday School class rosters
 - 1. Teachers can take attendance
 - 2. Attendance tracked for each Sunday
 - ii. Acolytes' Room
 - 1. Currently share space with choir
 - 2. Options
 - a. Option 1
 - i. Move Archive to St. John's House
 - ii. Archive was set up to be in separate building from server which is located in St. John's House
 - iii. Archive needs dry environment
 - b. Option 2
 - i. Clean out storage closet used by Pre School
 - ii. Move Archive to storage closet
 - 1. Associate for Youth & Young Adults currently cleaning out
 - 2. Can be locked
 - 3. Sunday School Curriculum
 - a. Next curriculum will be based upon the Stations of the Cross
 - b. Senior high youth developing their own curriculum
 - 4. Youth Group
 - a. Start up again in February
 - b. Announcement sent out to youth and adult volunteers
 - 5. Will be taking over Children's Moment on Sundays
 - 6. Still searching for Nursery School attendant
 - f. St. John's Shelter—need juices, canned meats, soups & spaghetti sauce
- V. Old Business
 - a. A motion was made by David McKinley and seconded by Charles Chaney to approve Parish Profile
 - i. Did not have quorum at Special Vestry meeting
 - ii. Motion passed
 - b. A motion was made by David McKinley and seconded by Pieter Bickford to approve Parish Portfolio.
 - i. Document will be placed on National Church website
 - ii. Will be the document which potential candidates will respond
 - iii. Vestry expressed their gratitude to the committee for their hard work producing the profile and portfolio
 - iv. Motion passed

- c. Search Committee-David Davis
 - i. Met twice
 - ii. Working rapidly
 - iii. Ready to accept resumes
 - iv. Developing interview questions & rating forms
 - d. A motion was made by Deanna Soulis and seconded by Charles Chaney to designate \$12,000 of the Interim Rector's total cash compensation as housing allowance.
 - i. Required by the IRS
 - ii. Motion passed
 - e. Commissions
 - i. Service & Outreach
 - 1. Cold Weather Shelter needs volunteers to spend the night
 - 2. Party on Prospect
 - a. 35 tickets sold
 - b. Hope to sell 65 tickets
 - 3. Considering hosting Parenting Parties
 - a. Instructional opportunities for parents to ready children for kindergarten
 - b. Focus would be Bester Elementary
 - ii. Fabric & Grounds
 - 1. Recognized Bob Speelman
 - 2. No Action Items this month!
 - iii. Remaining Commission reports submitted by title
- VI. Meeting adjourned at 8:30 PM

Respectfully Submitted;

Ruth Ann Ogle, Registrar

St. John's Parish
Special Vestry Meeting Minutes
January 31, 2016

Present: Bill Alexander, Sr. Warden; Canon Kim Baker, Interim Rector; Glenda Fuller, Becca Burford, Howard Whittington, Jason Weibel, Chip Sealing, Iris Heichel, Bruce Massey, Charles Chaney & David Davis, Treasurer

Absent: Pieter Bickford, David McKinley & Betty Thompson

- I. Meeting called to order at 1:15 PM
- II. A motion was made by Howard Whittington and seconded by Chip Sealing to appoint Charles Chaney to the position of Junior Warden.
 - a. Provide continuity
 - b. Motion passed
- III. A motion was made by Howard Whittington and seconded by Bruce Massey to appoint David Davis to the position of Treasurer.
 - a. This will be his last year
 - b. Suggested finding someone to serve as Assistant Treasurer with the goal of assuming the position next year
 - c. Motion passed
- IV. A motion was made by Howard Whittington and seconded by Bruce Massey to appoint Ruth Ann Ogle to the position of Parish Registrar
 - a. Has served as Registrar for approximately 13 years
 - b. Motion passed
- V. A motion was made by Howard Whittington and seconded by Chip Sealing to appoint Bill Young to the position of Parish Chancellor.
 - a. Bill has retired
 - b. Malpractice insurance precludes him from litigation
 - c. May continue to provide advice; however any legal action would mean hiring an attorney
 - d. Motion passed
- VI. Vestry Retreat
 - a. Scheduled for Saturday, March 12
 - b. 8:30 AM until 12:00PM
 - c. St. Mary's Chapel
- VII. Meeting adjourned at 1:30 PM

Respectfully Submitted;

Ruth Ann Ogle, Registrar