

St. John's Parish
Vestry Meeting Minutes
December 16, 2015

Present: David McKinley, Charles Chaney, Jr. Warden; Stephany Lietuvnikas, Betty Thompson, Howard Whittington, Pieter Bickford, Bruce Massey, Deanna Soulis, Sr. Warden; Canon Kim Baker, Interim Rector; Sherrie Burkholder, Mark Cook, Katherine Foreman & Jason Weibel
Absent: Margaret Clinch, Associate for Youth & Young Adults & Jose Velazquez

- I. Meeting called to order at 6:50 PM
- II. A motion was made by Howard Whittington to accept the minutes of the 11.18.2015 meeting as printed.
 - a. Seconded by David McKinley
 - b. Motion passed
- III. Reports
 - a. Treasurer's Report—David Davis
 - i. Checking account
 1. Reflects \$25,000 deposit from Unrestricted Endowment
 2. There is possibility that funds could be returned to the endowment
 - ii. Investments
 1. Reflect volatility of the market
 2. Investments flat for the year
 - iii. Income & Expenses
 1. Total income \$339,178.82
 2. Received \$9,000 more than spent
 3. Total expenses 399,371
 - iv. Pledges to date total \$295,000
 - b. Senior Warden's Report—Deanna Soulis
 - i. Bishop's Day
 1. Officers attended
 2. Seminars
 - a. Vitalization
 - b. Finance
 - c. Property Management
 - d. Conducting Vestry meetings
 3. Found that St. John's compliant with Diocesan recommendations
 - a. Meetings conducted as recommended by Diocese
 - i. Norms printed
 - ii. Agendas sent prior to meeting
 - iii. Liaisons to Commissions
 - b. All fixed assets are reported
 - c. Parishes are discouraged from obtaining Historic Trust designation; considered lien on the property
 - ii. Website
 1. Updated
 2. Tab for Rector Search Committee
 - iii. Jose Velazquez has resigned from the Vestry; Chip Sealing will fill the remaining portion of his term
 - iv. Reminders

1. Annual Meeting will be 1.24.2016
 - a. Reports due 1.12.2016
 - b. Times Roman font size 12
 2. Commission meeting 1.6.2016
 3. Highlights & Action Items due 1.19.2016
 4. Warden's meeting 1.26.2016
 - v. Appreciation expressed to the dedicated service of the retiring members of the Vestry
 1. Mark Cook
 2. Katherine Foreman
 3. Charles Chaney
 4. Stephany Lietuvnikas
 - c. Junior Warden Report—No report
 - d. Interim Rector—Canon Kim Baker
 - i. Service Bulletin
 1. Entire service now in the bulletin
 2. Suggestions & comments welcome
 - ii. Fabric & Grounds
 1. Will be touring building & grounds with Fabric & Grounds Chairman
 2. Identify areas needing attention
 3. Scheduling Parish Work days to conduct major clean-up
 4. Investigating possibility of moving High Altar so that Eucharist can be prepared at the High Altar
 - iii. Eucharist
 1. Instructed Eucharist well received
 2. Would like to have some House Masses next year
 - iv. Acolyte training continues
 - v. HARC Thanksgiving Service
 1. Participated in the service
 2. Local rabbi gave sermon
 - vi. Pastoral Care
 1. Requires lots of travel
 2. Working to contact everyone
 - e. Associate for Youth & Young Adults—submitted as printed
 - f. St. John's Shelter—submitted as printed
- IV. Old Business
- a. A motion was made by Charles Chaney to recognize Bester Elementary School reader volunteers as the Ministry of the Month
 - i. Seconded by Katherine Foreman
 - ii. Motion Passed
 - b. A motion was made by David McKinley and seconded by Pieter Bickford to adopt budget scenario number 2 for 2016.
 - i. Scenario recommended by Christian Stewardship Commission
 - ii. Most responsible
 - iii. Motion passed
 - c. Parish Profile
 - i. Requires some editing
 - ii. A special Vestry meeting will be called to review and approve Profile

- iii. Vestry appreciates the hard work of Frank Carden in writing the first draft of the profile
 - iv. Once Vestry approves the Profile will be reviewed by the Canon of Transitions and then returned to the Vestry to review and approve any suggested changes
 - d. Search Committee—David Davis, Chairman
 - i. Initial meeting
 - 1. Information
 - 2. Organization
 - ii. Continue to meet 1/2016 to be as prepared as possible once candidates are referred
 - iii. Parish is vibrant, financial stable and grounded
 - e. A motion was made by Charles Chaney and seconded by David McKinley to approve the 2016 Vestry candidates.
 - i. Candidates
 - 1. Becca Burford
 - 2. Glenda Fuller
 - 3. Iris Heichel
 - 4. Robert Speelman
 - ii. Motion passed
- V. New Business
- a. A motion was made by Bruce Massey and seconded by Mark Cook to designate donated food to support St. John's Shelter and St. Mark's Food Pantry.
 - i. Recent incidents of inappropriate behavior
 - ii. Concern for café volunteers' safety
 - iii. Café is the 4th Saturday of the month when need is the greatest
 - iv. St. Mark's serves same people who come to the Café
 - v. Personal blessings and clothing will continue to be distributed at the Café
 - vi. Motion passed with one dissent
 - b. Bulletin Board—Personal Recognition
 - i. A way for Secret Prayer Partners to hear about personal achievements
 - ii. Post messages for Secret Prayer Partners
 - c. A motion was made by Charles Chaney and seconded by Pieter Bickford to authorize \$807.99 for a laptop, software and installation for the Associate for Youth & Young Adults.
 - i. Current laptop has been refurbished and scrubbed several times
 - ii. Motion passed
- VI. Commission Reports
- a. Service & Outreach
 - i. Bruce Massey & Stephany Lietuvnikas commended for revitalizing the Commission
 - ii. Party On Prospect—2.5.2016 Blizzard date 2.7.2016
 - b. Parish Life—St. Nicholas Day successful
 - c. Remaining reports submitted by title
- VII. Meeting adjourned at 8:15 PM

Respectfully Submitted;
Ruth Ann Ogle, Registrar