



UNION CHURCH – UNITED METHODIST
 600 HIGHLAND AVENUE
 FALL RIVER, MASSACHUSETTS 02720
 Telephone 508-676-3091



Agreement for Recurrent Facility Use Request

Name: _____

Address: _____

Telephone: _____

Email: _____

Description of Facilities to be used (Including date and time):

*** A Current contact person must be kept on file with the Church Office at all times.
 Failure to do so, will result in the loss of building privileges.**

Approval Required By:

Board of Trustees Point Person or Lay Leader: _____

Donation for Usage

Security Deposit \$150

A separate check is required for the security deposit and will be returned when the keys are returned.

Keys Issued Date: _____ Keys Returned Date: _____

Non-Member Donations:

Social Hall \$75 per use

Narthex \$35 per use

Agreement prepared by: _____ Date: _____

Signature of party requesting usage: _____ Date: _____

This is a non-smoking facility. Smoking is allowed at the north corner of the building outside only. We ask that you respect this space and dispose of all smoking materials properly.

**On site storage for outside groups is not available. Items left behind will be discarded.
 Church functions take precedence over outside group usage. If possible, outside groups will be notified 2 weeks in advance if there is a conflict so that they may make other arrangements.*