

## **Christmas Program Team Responsibilities**

**Purpose:** *Collaborate with the Kids 4 Christ program to perform a Christmas program telling the story of Jesus's birth and the Christian meaning of Christmas.*

**Term:** *2 years (year 1 as the assistant & year 2 as the leader; committee members can serve indefinitely)*

**Meetings:** *planning meetings are as needed*

*Christmas program practice is during the Kids 4 Christ program time on Wednesday nights.*

**Duties (as governed by the Book of Discipline):** *NA*

**Duties (as established by UMCL Lay Leadership and Administrative Council):**

- 1. Find or write the program and assign parts / lines to the older children.*
- 2. Find or purchase props / costumes as necessary*
- 3. Collaborate with the K4C music director for the songs and music segments of the program.*
- 4. Collaborate with the K4C shepherds to sit with the children and guide them throughout the program.*
- 5. Maintain the ministry binder with meeting minutes and other activity information as necessary.*
- 6. Communicate with the congregation as necessary.*
- 7. Operate within the means of the established budget.*

**Limitations & Collaborations:** *NA*

**Skills, Character, Spiritual Gifts**

*Skills:*

*Character:*

*Spiritual Gifts:*