

## Mission Awareness Team Responsibilities

### **Purpose:**

1. *To identify ministry needs, locally, nationally, and internationally.*
2. *To communicate to the congregation the ministry needs that have been identified.*
3. *To marshal the resources, whether time, finances, or materials, to meet those needs.*

**Term:** 2 years for team leader; team members can serve indefinitely

**Meetings:** Monthly

*Mission Team Leader attends Administrative Council and in the absence coordinates another team member to attend on behalf*

### **Duties (as governed by the Book of Discipline):**

1. *Understand finances and allocate funding:*
  - *Income comes from the Iowa United Methodist Foundation, most often in the form of income from the principal on money left in estates for mission work.*
  - *Missions has authority over the interest money, which is deposited into a specific savings account.*

### **Duties (as established by UMCL Lay Leadership and Administrative Council):**

1. **Team Leader:** *Schedule the monthly meetings. Create agenda and lead the meeting.*
2. **Team Leader:** *Responsible for the meeting minutes (take or ensure are taken).*
3. **Team Leader:** *Maintain the ministry binder with meeting minutes and other activity information as necessary.*
4. **Team Leader:** *Communicate with the congregation as necessary*
5. *Operate within the means of the established budget.*
6. *Organize and provide mission projects / opportunities for the church*
7. *Keep projects on task, on time, and within the intent*
8. *Communicate regularly regarding committee affairs through the bulletin, newsletter, web, and other communication avenues*
9. *Current projects*
  - a. *Dresser ministry*
  - b. *Christian Needs Center*
  - c. *SWIM*
  - d. *Feed Just One*
  - e. *Money to college students for mission work*
  - f. *Money to students in seminary school*

**Limitations & Collaborations:** NA

### **Skills, Character, Spiritual Gifts**

*Skills: Networking, passion & partnering gifts with other ministries in town; awareness of needs, locally and abroad; mind that can see helpful and simple solutions to problems*

*Character: Activist, generosity, passion for the under-resourced,*

*Spiritual Gifts: Administration, Leadership, Evangelism, Mercy/compassion, Encouragement, Faith, Prophecy, Generosity*