

ACTIVE 
SHOOTER

ONLINE COURSE

**ACTIVE SHOOTER
THREAT ASSESSMENT
CHECKLIST**

CHURCHES/HOUSES OF WORSHIP

Churches/Houses of Worship

As you begin the process of addressing the potential threat of an active shooter at your facility, here are a few ideas on where to begin your vulnerability analysis:

EXTERIOR/PARKING AREAS

- ✓ Signage posted at driveway entrances stating that video surveillance is in use
- ✓ Signage posted about “no weapons” policy for the campus (if applicable)
- ✓ Well-lit parking areas with good visibility from the facility
- ✓ Security team performing visible patrol activity in marked vehicles- consider having vehicles with light bars activated
- ✓ Signage present directing visitors to a main entrance/reception area
- ✓ Designated assembly areas for evacuation are maintained and highly visible
- ✓ Law Enforcement officers present on campus and conducting visible activities during worship services/assembly times

ACCESS CONTROL

- ✓ Access to buildings limited to controlled entry points during non-worship service times
- ✓ During services, most entrances will be open
- ✓ During “business hours” limit access to designated entrances
- ✓ Staff access points monitored to prevent “tailgating” and other unauthorized access (offices, private meeting spaces, etc.)
- ✓ Security/LEO’s have a visible presence throughout campus
- ✓ Staff members are trained to recognize potential signs of impending violence/aggression
- ✓ Security/LEO patrol activities are conducted regularly to ensure that no entry points are compromised (doors propped open, etc.)
- ✓ Badge audits/key audits are conducted regularly to ensure that all access control to sensitive areas (mechanical, HVAC, etc.) is accounted for

PUBLIC AREAS/GROUNDS

- ✓ Staff members are trained in recognizing signs of potential violence and making notification to Security/Law Enforcement
- ✓ Staff members are trained and have drilled in RUN/HIDE/FIGHT
- ✓ Shelter areas are well marked

- ✓ Notification systems are in place to alert visitors/staff of potential issues on campus
- ✓ Liaison is made with local emergency responders to do pre-incident training and familiarization with the campus- have SWAT or other responders do a “walk through”
- ✓ Signage posted about “no weapons” policy for the campus (if applicable)
- ✓ Security personnel stationed or patrolling public areas regularly
- ✓ “See something-say something” is enforced- post signage reminding people of Campus Safety phone numbers for notification if personnel see something unusual

ADMINISTRATIVE AREAS

- ✓ Access strictly controlled into administrative areas, except in public-facing roles (reception, greeters, etc.)
- ✓ Security is made aware of potentially disruptive counseling/termination issues
- ✓ Security is aware of any potential LE related student issues (custody disputes, restraining orders, etc.)
- ✓ Controlled space is used for sensitive conversations with security available if possible
- ✓ Potentially sensitive issues are discussed in private areas with video monitoring/panic alarms available
- ✓ Access to senior leadership strictly controlled
- ✓ Administrative/management personnel are trained and drilled in RUN/HIDE/FIGHT
- ✓ Personnel are trained and drilled in hasty exit/exterior assembly procedures
- ✓ Aggressive complaints/calls/communications are reported
- ✓ Facility has an emergency management plan in place
- ✓ Security review/assessments are conducted regularly

**LEARN MORE ABOUT BUILDING A CUSTOMIZED
ACTIVE SHOOTER PLAN FOR YOUR CAMPUS**