



DONATION REQUEST FORM

Please submit this form, along with any attachments to info@duffscakemix.com.
We aim to respond to all requests within 72 hours regarding your request.

ORGANIZATION INFO

Organization Name: _____ Website: _____

Organization Type: _____ (501(c)(3), LLC, unincorporated, etc.)

Street: _____ City: _____ State: _____ Zip: _____

Mission: _____

REQUESTER CONTACT INFO

First Name: _____ Last Name: _____ Email: _____

Phone: _____ Title/Relationship to Organization: _____

EVENT DETAILS

Event Name: _____ Event Date: _____

Description: _____ Estimated # of Attendees: _____

Purpose: _____

How will the event be promoted: _____

REQUEST DETAILS

Item donated will be used for:

Live Auction Silent Auction Raffle Giveaways Door Prize Other: _____

ATTACHMENTS

Along with this completed form, please include the following documents:

- Certified 501(c)(3) document (Not Tax-Exempt form)
- Documents that describe your event, or any other related document

Referred By: (if applicable) _____

Comments:

PLEASE NOTE:

Submission of this request does not guarantee that your request will be fulfilled. As an organization who values community, we do our best to contribute where and when we can. We appreciate you reaching out to Duff's Cakemix. Unfortunately, we can only accommodate a limited number of donation requests, and we try to develop long-term partnerships with community organizations as opposed to giving one off donations. If you might be interested in such an arrangement, please let us know and we'd be happy to further discuss this possibility with you.