# 2026 June Recitals Information Packet

## When and Where

#### When: DRESS REHEARSAL - Friday - June 12th, 2026

Only classes 7-9 and older will participate in Dress Rehearsal. See Section I.

TBA 3:30PM Class Parent Arrival Time. Speak with your child's instructor before registering at the front desk.

TBA 3:45PM Dancer Arrival Time

TBA 4:00PM Dress Rehearsal Begins. We will begin at 4:00PM SHARP! You may watch from the audience and

Leave once your child has completed all their dances.

#### SHOW #1: 11:00am Saturday Morning Performance - June 13th, 2026

9:45am Class Parent Arrival Time.

10:00am Dancer Arrival Time, Drop Off & Check In.

10:30am Doors Open (10:25am lower level for accessible seating).

11:00am SHOWTIME! (appx. 90 min) The dancer drop-off location will also be the pick-up location.

#### SHOW #2: 2:00pm Saturday Matinee Performance - June 13th, 2026

12:45pm Class Parent Arrival Time.

1:00pm Dancer Arrival Time, Drop Off & Check In.

1:30pm Doors Open (1:25pm lower level for accessible seating).

2:00pm SHOWTIME! (appx. 90 min) The dancer drop-off location will also be the pick-up location.

#### SHOW #3: 5:00pm Saturday Evening Performance - June 13th, 2026

3:45pm Class Parent Arrival Time.

4:00pm Dancer Arrival Time, Drop Off & Check In.

4:30pm Doors Open (4:25pm lower level for accessible seating).

5:00pm SHOWTIME! (appx. 90 min) The dancer drop-off location will also be the pick-up location.

#### SHOW #4: 12:00pm Sunday Matinee Performance - June 14th, 2026

10:45am Class Parent Arrival Time.

11:00am Dancer Arrival Time, Drop Off & Check In.

11:30am Doors Open (11:25am lower level for accessible seating).

12:00pm SHOWTIME! (appx. 90 min) The dancer drop-off location will also be the pick-up location.

#### SHOW #5: 3:00pm Sunday Afternoon Performance - June 14th, 2026

1:45pm Class Parent Arrival Time.

2:00pm Dancer Arrival Time, Drop Off & Check In.

2:30am Doors Open(2:25pm lower level for accessible seating).

3:00pm SHOWTIME!(appx. 90 min) The dancer drop-off location will also be the pick-up location

Where: Glacier Peak High School PAC

## **Choreography and Attendance**

Choreography is taught and cleaned from January to June. Attendance is very important!

• Formations are an integral part of the choreography and can only be understood when all dancers are present. However, we do understand that sometimes an absence cannot be avoided. If your child is absent please call/email to let us know. At that time you may speak with an admin about private lessons with your child's instructor to learn the missed choreography. Private lesson costs are split amongst all who attend, so inviting a few classmates will reduce the individual cost.

## **Tickets**

Tickets go on sale Friday, May 1st, for those whose accounts are current through June.

- TUITION: "Current through June" means that all outstanding payments, including June tuition, must be paid. We understand that paying both May and June tuition plus ticket costs will be expensive. This is why we let everyone know months in advance.
- WHICH SHOWS? Check the Recital Order at the front desk or in the parent portal to see which shows your dancer is participating in.
- TICKETS: We are able to initially offer each registered family the opportunity to purchase FOUR tickets total at the discounted rate of \$23 or \$27 per ticket (there will be a \$1 fee per ticket purchased) based on seating choice. We can only sell to the parent/guardian who signed the waiver, if someone else is purchasing the tickets, we need written confirmation. Divorced families: We will only sell to the parent who signed the registration waiver so please coordinate amongst yourselves if you wish to split the four initial tickets. (If you must attend two or more shows to watch all of your child's dances you will receive two additional tickets for each additional show at no cost during the month of May.) This offer will last until Sunday, May 31st. We highly recommend you purchase your initial four tickets as you pay for May/June tuition. May tickets will only be sold at the front desk. You will choose your seat during ticket purchase. On Monday, June 1st, the unclaimed tickets will be taken off reserve and you may purchase more tickets at the standard rate (\$28/\$32) as they become available. We will not take pre-orders for unclaimed tickets or reserve unpaid tickets. Remaining tickets will be available for purchase online through the parent portal, or through the public link that will be on the website Monday, June 1st. All tickets will have \$1 ticket fee added to them. This is not something we can control, this is a fee the system charges.
- TICKETS WILL NOT BE SOLD IN-PERSON AT THE STUDIO DURING JUNE OR DURING DRESS REHEARSAL. Please help us avoid confusion by telling your friends and family that tickets will not be sold in-person, only online through the parent portal or public link. You may purchase tickets anytime online in the month of June. Tickets (including the \$1 ticket fee) are \$29/\$33 for adults, \$24/\$28 for kids ages 3-17 and seniors age 65+. Children 2 and under do not need a ticket as long as they sit on a lap. There will not be a group discount on tickets. Ticket sales enable us to rent the venue, pay the school district theater director, lighting techs, sound techs, custodians, PacWest staff, printing costs, ASCAP fees, and insurance. June Recital seats will be assigned at ticket purchase so be sure to purchase your tickets sooner rather than later. The show will go on rain or shine. Ticket purchases are non-refundable and non-transferable.

## **Costumes**

#### Purchased costumes are handed out in class and brought home starting in March.

- If your dancer had been sized with a measuring tape or a sizing leotard and a payment was made by December 15<sup>th</sup>, your costume will most likely arrive by March. Some production times and shipping dates will be longer. Please check with an administrative assistant if your payment was made after December 15<sup>th</sup>, as there is a possibility your costume will arrive after the initial costume handout week.
- The costume may not fit perfectly...This is normal! Catalog-selected costumes that studios purchase in bulk are generically sized small, medium, large, and extra-large. Our ultimate goal is to prevent a costume from being too small. If your child's costume is too small, we will do everything we can to make sure a properly fitting costume finds its way to you. If you would like to adjust the costume yourself you may at your own risk.
- Once the costume has been signed out and taken home, it is no longer the studio's responsibility and will <u>not</u> be replaced. If there are any specific requirements for your child's costume (shoes, etc.) it will be discussed in class and/or found in the parent portal. Don't hesitate to call or email the studio with any questions you may have!

#### Self-Created Costume check-in occurs during classes, April 20st - April 25th. Keep the tags on!

• A Self-Created Costume Guide is available on the parent portal. If you have any questions after reading about your child's color scheme/concept please speak to the front desk. We use self-created costumes so the kids may wear clothing that is comfortable based on their specific needs, and so they can feel like individuals. It's supposed to save parents a little money too! If your child's instructor suggests finding additional items after check-in week you will have an additional week to shop before In-House Dress Rehearsal. Keep the tags and receipts until your child's items have been approved by their instructor.

## **In-House Dress Rehearsal**

#### In-House Dress Rehearsal will occur on May 4th-May 9th

• 'In-House' simply means at the studio. All In-House Dress Rehearsals will occur during your child's regular class time. Dress Rehearsal requires dancers to be in costume with proper make-up, hair, shoes, and tights. Please come to class in full costume with hair, and makeup. Dancewear may be purchased online at **shopnimbly.com/pacwest**. You can size shoes at the Snohomish front desk.

# Tights, Hair, Makeup, and Shoes

- TIGHTS:
  - Check your parent portal for tight color and type. Tights should be bought at shopnimbly.com/pacwest so all dancers match.
- SHOES: Unless specified differently by instructor (For all levels)
  - **Ballet:** Pink ballet shoes
  - O Jazz: Revolution Dark Tan slip-on jazz shoes (unless instructor has asked for black shoes)
  - Lyrical/Acro/Contemporary: Contemporary and Acro classes will be barefoot. Lyrical classes will use Foot Undeez in a shade that matches closest to their skin tone Nude or Espresso.
  - Age 2-7 Combo classes: Check with your child's instructor or on the parent portal. The instructor
    will have shoe selections that are specific to the dance style your student is performing. If your
    child's class is doing tap, they will wear black patent leather Mary Jane's.
  - Tap Level I-V: Black Oxford tap shoes. No Mary Jane's for leveled tap classes.
  - **Hip Hop:** Please refer to the parent portal, as this will vary from class to class.

- HAIR: ALL CLASSES will wear hair parted in the center and gathered securely in a low bun or pony unless otherwise instructed (you can find hair information on your parent portal under the bulletin board).
  - Low Bun Instructions: Begin with slightly damp hair; work in enough hair gel that the roots and the ends are fairly saturated. The purpose of gel near the hairline is to keep baby hairs down. When wisps are not gelled down the stage lights will illuminate them, creating a 'lion' look. Gel at the ends of the hair is necessary to help affix the bun to the head. If a bun begins to flop around on stage the audience will be distracted. Create a part directly above your child's nose, comb the hair so it lies flat, and secure it in a low ponytail with a rubber band. A low pony means as low as possible, or exactly where the hairline meets the neck. Twist the hair as you wrap it around the base of the ponytail. Use large bobby pins for anchoring, and smaller bobby pins for the smaller pieces of hair that pop out. This will be a major process if your child's hair is layered. Once it's nearly in place and looking like it should, wrap a hair net around the entire bun. You will need to fold it over and encase the bun numerous times until there is no net left. Finish by securing a few more bobby pins in the bun. Be sure you have purchased bobby pins and hair nets that match your child's hair color.
- STAGE MAKEUP: Brown shadow, black mascara, rose-colored blush, deep rose or wine-colored lipstick, a matching wine lip liner: Stage makeup will look heavier than everyday makeup because stage lighting is brighter than everyday light. The goal of stage makeup is to prevent the dancers from looking washed out. Makeup is part of the performance process, and not unique to our studio. If you would prefer your child not to wear makeup, it is not mandatory.
  - Use base and powder that match your child's skin tone. Very young dancers need not use base, though it does make blush and eye shadow application much easier. Apply the base to the entire face, including lips and eyelids. Do the same with the powder.
  - Apply blush to the apples of the cheeks and blend well. (Have your child smile and the fullness that
    is created or "apple" is where the blush should primarily go. This will create a look that is achieved
    naturally when the face is flushed from exercise. Blend the edges so you have not created a doll-face.)
    Blush should be a deep pink or rose color. Avoid browns or orangey pinks.
  - Put a darkish brown eye shadow over the entire lid and in the crease. Older dancers may attempt a more dramatic eye: black eye liner (for the upper lid) should begin lightly lined at the inner corner and extend VERY SLIGHTLY beyond the outer corner of the eye, angled up toward the end of the brow. You can add a bit of black eye shadow to the wing to blend it into the brown of the lid. Add a touch of shimmer/highlight to the inner part of the lid. Use an eyelash curler if your child's lashes are long, and add numerous coats of mascara.
  - Lipstick and lip liner are the most vital elements of stage makeup. To apply, dab on a small amount of lipstick to 'wet' lips, line the lips with the liner and, again with liner, completely fill them in. (Sometimes you may have to draw on your hand with the liner to get it started.) Apply more lipstick to the top and blot. Be sure to re-apply lipstick after eating and just before performing. BIG HINT: Do the lipstick after the costume is on, especially if you must put it on over your dancer's head. We suggest you practice doing a bun and applying stage makeup before your child's In-House Dress Rehearsal day. Students aged 2-4 will wear a pink shade of lipstick or tinted chapstick unless otherwise instructed.

## **Class Recital Pictures**

Class Pictures will be at the Snohomish Studio. Please check the Recital Picture schedule at both locations and on the parent portal to know exactly when your child's pictures will be.

- Class Pictures will take place in **Snohomish on May 11<sup>th</sup>-16<sup>th</sup>**. Your child's picture appointment time will **not** be during their scheduled class time, so please look at the photo schedule carefully.
- Things to remember for picture day: Your dancer needs to look exactly like they would look for the recitals, including hair, makeup, proper tights and shoes, and full costume. The Picture Schedule can be found beginning in April on our website, posted at each location, and on the parent portal. The picture schedule is tight, so we thank you for your patience as we try to accommodate all our classes. Older students are asked to come prepared with their individual pose. We ask that you arrive 15 minutes prior to your photo appointment time. If we find ourselves running early we will take advantage of it.

Parents will be allowed in the room for individual shots but not for group shots. This helps hold the attention of the students at the photographer.

# Volunteering to be a Class Parent

- The Class Parent is an invaluable volunteer who stays with the younger dancers backstage, escorts them from the dressing room to the 'on-deck'/backstage/on-stage areas, and assists with costume changes. Class Parents have the privilege of watching their child's performance from the wings...for free! Class Parents may take non-flash photos while watching the performance, but please stay behind the line on the floor. This is so the audience remains focused on the dancers.
- All Class Parent positions are first come first serve. Speak to your child's instructor first. Teachers will need to explain their needs so you can fully understand your role as their Class Parent. Once the instructor has confirmed that no other parents have offered to volunteer, you may sign up at the front desk. Classes for dancers age 3-7 each need two Class Parents. 8-12 each need one Class Parent. (*Tiny Twos students must each have a parent backstage*.) Volunteers for classes age 7+ must also be at the Dress Rehearsal. Volunteers must wear black tops and either black pants or dark jeans at the show with black shoes. This is so you aren't distracting if you are visible from the audience. You will be given a name tag to help identify true PacWest volunteers.
- If you volunteer to be a Class Parent you must stay for the ENTIRE show. You are only allowed to volunteer for one class *per recital*, so if you have student(s) in multiple classes in one show, please only pick one to volunteer in.

## **Dress Rehearsal**

#### Dress Rehearsal for classes aged 7+

Glacier Peak High School: Friday, June 12th, 2026

#### Class Parent arrival time: TBA around 3:30pm | Dancer arrival time: TBA around 3:45PM

- Why do we rehearse? Dancers grow accustomed to their studio surroundings. After numerous months of doing choreography facing a mirror, it becomes very difficult to face the abyss of an audience. The dimensions of the performance space are also significantly different than the studios at PacWest. Our Dress Rehearsal at the theater will allow dancers to adjust to a new atmosphere and for choreographers to block formations. This is also the time when dancers learn about wings and how to properly enter and exit the stage. The Technical Director uses rehearsal to program the appropriate lighting on each piece based on costuming, genre, and music. Dress Rehearsal is as important as the show itself. (Our younger dancers don't need to attend Dress Rehearsal since they are brought on and off stage by their teacher, teacher's assistant, and parent volunteers.) All participating dancers must bring proper shoes, tights, costumes, and accessories. It is strongly encouraged to have hair done and make-up on.
- Directions: Follow the signs to the parking lot. When you park at GPHS, you will notice pink traffic cones. Follow the cones to our dancer drop-off point. Dropping-off will begin no earlier than the designated time above for dancers participating in the Dress Rehearsal. (Older dancers who are self-sufficient need to check in at the drop-off desk and proceed to their specified dressing room.) You will leave your child at the drop-off point with a PacWest Staff member, teacher, a Class Parent, or an older PacWest dancer. Your child will be checked in from the PacWest staff member's master check in list, and will remain in his/her class-group until the Class Parent and teacher takes the class backstage. Your child will be monitored by their Class Parent while in our care. Please label everything! If your child is participating in Dress Rehearsal you are welcome to stay and watch from the auditorium. The drop-off point will be next to the main auditorium doors. Older performers may sit in the audience during Dress Rehearsal and wait for their time on stage. Class Parents will be in charge of younger classes, and will use their own judgment regarding down time. Non-flash photography and videos may be taken of your child's classes during Dress Rehearsal.
- If your dancer is not in the first 5 classes, you may bring them 15 minutes before their designated time on the schedule. Once all their classes are done, you may leave. You do not have to stay for the entire dress rehearsal. Please remember to check your dancer out before leaving.

## **Pandemic Procedures**

• We will update you if the venue decides to add any guidelines.

# **Recital Drop-Off and Pick-Up Procedures**

Drop-Off Procedure for all five recitals: Saturday, June 13th, and Sunday, June 14th

- When you arrive at GPHS, there will be signs directing you where to park. Once parked you will notice **pink traffic cones. Follow the cones to our dancer drop-off point**. Dropping-off will begin **no earlier than your assigned dancer arrival time.** (See first page of this packet for the recital itinerary.) You will leave your child at the drop-off point with a PacWest staff member, teacher, a Class Parent, or an older PacWest dancer. They will take your child backstage to their class. Your child will be **checked in** at the check-in desk, and will remain in his/her group until the Class Parent and teacher take the class onstage. Your child will be monitored by the class parent while in our care. Your child should bring easy **food and activities**. Please do not pack nuts of any kind. Treat this aspect of recital as a day-camp label everything that you'd like to see again! Once you have dropped off your child you may **take your place in line** to enter the auditorium.
- PacWest staff members have been instructed to keep all non-volunteer parents from coming backstage. We will not allow parents to go past the drop-off point, and this will be especially true of males. There are girls changing in all of the rooms so we thank you for understanding how sensitive this situation can become. We have a separate changing area for boys and adults. We are responsible for your children when they are backstage and we take our jobs very seriously. We appreciate your understanding. Please contact the front desk if you have concerns. If your dancer must leave the show before it is over, please let your child's instructor, class parent, and the front desk know BEFORE the day of the show. We will have you fill out a Deviation Form so this is carefully tracked.

## Recital!

Saturday, June 13th - 11:00AM Saturday Morning Show #1 Saturday, June 13th - 2:00PM Saturday Matinee Show #2 Saturday, June 13th - 5:00PM Saturday Evening Show #3 Sunday, June 14th - 12:00PM Sunday Matinee Show #4 Sunday, June 14th - 3:00PM Sunday Afternoon Show #5

• We will open the front doors at their designated time for General Seating (see itinerary on page 1 of this packet). The dancer drop-off point is next to the auditorium doors. To enter the auditorium you may remain on the first level or head up the stairs. We will have flowers\* for sale in the foyer, as well as Summer and Fall registration information. Your tickets will be scanned as you enter the auditorium. The show will begin exactly on the hour so please arrive early. Those who need assistance will be seated at 25 past the hour. Please wait at the lower auditorium doors. Let an admin know how many in your party will need handicapped seating when you purchase tickets so we can make sure you get the proper seats!

<sup>\*</sup>It is customary to give flowers to performers after a show. You may bring your own or purchase roses from us in the foyer before the show.

## **After the Show**

- Once the show is over... Our number one priority after the show is to make certain young dancers are picked up quickly and safely. To prevent confusion and to increase crowd control, it is mandatory that only one family member retrieve the dancer from the drop-off/pick-up area. This family member must be the person who dropped-off as well. PacWest staff members, teachers and Class Parents will only allow dancers to leave with the parent we have come to recognize. Though we will do our best to execute an organized pick-up, the drop-off/pick-up area becomes very packed. We thank you in advance for your understanding. All of this is done in the name of safety. Older dancers (approximately ages twelve and above) are asked to gather their things and meet their families in the lower foyer. If for some reason you need to collect your dancer before the show is over, you must complete a Deviation Form, available at the front desk. A child picked up early has the potential of creating confusion if volunteers assume the child is lost, so we appreciate your planning ahead. Again, all of this is done in the name of safety!
- After the recitals there will be one more week of classes. These weeks are "open attendance" and "bring a friend" weeks, which means you may attend any class you'd like! Talk to an administrative assistant first to make sure the level is appropriate. Enjoy and have fun!

## **Don't Forget!**

...to register for Summer and Fall! Summer Session begins on Monday, July 6<sup>th</sup> and runs until Friday, August 14<sup>th</sup>. Registration for Summer 2026 opens April 20<sup>st</sup>. Please register by June 30<sup>th</sup> so if our schedule changes you will have plenty of notification before the session begins. Competition Team members must register for the Summer Session to ensure that technique is maintained over the summer months. Registration for the 2026-2027 School-Year Session begins June 15<sup>th</sup>. Please register before the end of August so that we may notify you of any necessary changes before Fall classes begin.

### **Recital FAOs**

How do I know what show my dancer will be in? Talk to an admin, check the Recital Order at the front desk, or check the Recital Order on the parent portal.

Why are there five shows? The theaters have between 460-490 seats. In order to guarantee each PacWest family can see their child dance, we must spread the routines out. If we put every single dance into one show we would need a seating capacity of 2000 for a show that would last over six hours!

**Is there an intermission? Is there a finale?** There is not an intermission. Our shows will run approximately 75-90 minutes, with a 'parade of dancers' at the end of each show. We encourage all dancers and audience members to stay for the entire show. However, if you must take your child early please fill out a Deviation Form at the front desk.

Who needs a ticket? If you need a seat, you need a ticket. Children under the age of two are free if they watch the show from a lap rather than a seat, but please let us know so we can properly adhere to fire codes. Class Parent volunteers do not need to purchase a ticket.

Can I take photos/videos during the recital? Will a DVD be available to purchase? You may take non-flash photos and videos during the show. We will have a videographer and videos will be available to purchase.

Who participates in Dress Rehearsal? All 7-9, 9-12, and teen classes WILL be participating in dress rehearsal. Tiny Twos, ages 3-4, and ages 5-7 classes WILL NOT be participating in the dress rehearsal. Please double check with an administrative assistant if you have questions.

Why should I be a Class Parent? Class Parents do not need to purchase a ticket for themselves. You will watch your child's dance from the wings. This is a wonderful experience and worth the effort! Reminder each Tiny Twos student must have a Class Parent.

Why are tickets so expensive? Facility rental, sound crew, lighting techs, theater manager, stage director, backstage manager, janitorial services, ASCAP, liability insurance, paying the instructors and admins for all the extra time they spend working dress rehearsal and all five shows... It takes quite a village to put on a successful and safe production involving over 400 children. Though everyone involved loves what they do, this is their job and they need to be paid!

When do tickets go on sale? Registered families (the name on the signed registration form) may purchase 4 tickets starting May 1<sup>st</sup>, as long as June tuition has been paid. These 4 tickets are reserved for you until May 31<sup>st</sup>. Everyone may purchase any remaining tickets starting June 1<sup>st</sup>. See "Tickets" on page 3 for details about attending multiple shows.

Will tickets be sold at the door? No! PacWest shows will be sold online and they tend to sell out. Please DO NOT WAIT to buy your tickets!

Will anyone be responding to phone or email messages on Recital days? No! All PacWest teaching and administrative staff will be at the theater. If you absolutely need to get a message to us you can stop by the Drop-Off Point at the theater.

Will flowers be available for purchase? Yes! Flowers will be sold in the lower lobby before the show. We will also have a red carpet and step-and-repeat set up for photo opportunities.

After the recitals do we come back for class? Yes! There is one more week of classes after the shows. This is a Bring-A-Friend/Try-Any-Class Weeks. For example, if your dancer has been in Ballet/Tap/Jazz (5-7) all year, they can try out Jazz I (7-9), plus they can bring a non-PacWest friend to try it with them! Talk to an admin before attending a new class. Non-PacWest students must have a signed waiver.

Where do I take my child the day of the show? See "Drop-Off Procedure" on page 8. In essence, go to the SHS or GPHS High School main parking lot and follow the pink cones.

Will the theater have accessible seating? The theaters do have limited accessible seating. Please let an admin know if anyone in your party will need accessible seating so we can be sure we keep these seats reserved. Those needing assistance will be seated at 25 past the hour. The auditorium opens to everyone at half past.

Thank you for being a part of PacWest! We're going to have five amazing shows!