



CHADWICK STUDIOS

Payment Plan Information Sheet

For the convenience of both our valued customers and the efficient administration of Chadwick Studios, a Payment Plan is available to customers as an alternative to payment in full.

The structure of the Payment Plan is in accordance with the fee structure set out by Chadwick Studios ("the Studios") and the Studios will make periodic debits on the customer's behalf once registration with Auto-pay is complete.

Weekly debits are determined by balance owing & divided over the number of weeks per term. Once this is fully set up, all other actions automatically pause and debits commence weekly from the first week of the term.

Payments are made from the nominated credit/debit card per weekday, as authorised. So long as the funds are available for drawing, no other fees will be incurred. Late payments or defaults require additional administration, and a subsequent administration fee will be charged for this service.

If a payment is dishonoured, three further attempts will be made to secure payment; the first is 3 days after the original payment date, if that retry fails another is attempted 5 days later, and if that retry fails the system attempts the charge again 8 days later. After this the account will go into default.

In order to avoid incurring additional costs, it is recommended that customers make no alterations to the nominated bank account/card without first providing an acceptable alternative payment method to the Studios.

The authorised debits will continue until the invoice is paid in full, or until such time as the Payment Plan is cancelled. Cancellation will only occur if invoiced amounts have been paid in full to Chadwick Studios.

All debits are payable from the nominated account whether or not classes are attended during the period of the authorised Payment Plan.

When a customer completes the registration for a Payment Plan this constitutes an agreement to all the conditions of Auto-pay and the Payment Plan. Any amendments to a Payment Plan must be agreed upon by the Studios, and are to be in writing to [the Studios](#) within 48 hours prior to the next scheduled transaction.

For further information regarding the Payment Plan, please contact [Chadwick Studios](#)