



## **RULES & REGULATIONS**

Authority to operate is granted by the State of Michigan and the City of Grand Rapids. The Rules and Regulations were adopted by the Downtown Market Board of Directors. The Downtown Market is subject to all pertinent local, county, state and federal regulations and laws. All participating vendors are expected to be familiar with the following rules and regulations.

The purpose of the Rules and Regulations is to govern the operation, administration and management of the Roll 'N Out Food Truck Artisan Market under control of the Downtown Market Board of Directors. The Downtown Market and its designated agents will implement and enforce all rules, regulations and policies pertaining to the operation and management in a fair and equitable manner.

These Rules and Regulations are subject to review and change.

### **1. Overview**

1.1. The Roll 'N Out Food Truck Artisan Market will take place from 11am – 7pm on Sunday, May 21, 2017.

1.2. Official Market hours will be as follows:

9am –Artist Set-Up

11am – Artisan Market open to public

7pm – Artisan Market closes; Artists must exit Downtown Market parking lot

### **2. Stall Description & Rates**

2.1. Stalls include electricity and Wi-Fi.

2.2. Stalls are approximately 18'x18'.

### **3. Parking**

Parking at the Downtown Market is exclusively reserved for customers of the Downtown Market. Artists are asked to park off property at the spaces located on Ionia Street or surrounding side streets. Off site parking is at artist expense. Artist cars that are not parked in designated areas will be ticketed and towed.

### **4. Artist Conduct**

4.1. All artists are expected to stay through entire Market hours.

4.2. Artist product cannot extend into the Market walkways. A minimum four-foot (4') wide pathway or aisle shall be maintained in designated areas and no obstacles may be placed in pathways, aisles, or frontage that could cause a pedestrian to fall.

4.3. In the event that an extension cord is used, artist must secure it so as to not cause an unsafe condition for pedestrians (taped down or covered).

4.4. Tarps should be used on the ground in the event paint materials are being used. Tarps or other coverings may not be hung from the market shed. Coverings shall be anchored by heavy weights or safely secured to insure the stability of said structure in windy conditions. No staked tents are allowed.

4.5. Artists are required to leave their assigned space clean and swept. Waste must be placed in the receptacle provided or removed from site by vendor.

4.6. No animals/pets are allowed in the Market with the exception of guide and service dogs. Artist's pets are not allowed at the Market.

4.7. Artists must be respectful of other participants of the Downtown Market. Radio and other noise-making devices must not disturb other artists and Market customers.

4.8. No alcoholic beverage or controlled substance in any form shall be consumed and/or used in the market area.

4.9. The Downtown Market is a smoke-free campus; no artist, their employees, or customers are permitted to smoke on the premises.

4.10. Artists may not assign, or sublease their booth or any portions thereof to any person not listed on the artist application.

4.11. Vendors may not move stalls without permission from Market Manager (Reb Roberts).

4.12. No one may enter the Downtown Market with intent to sell products on days other than the stated Market days unless they have obtained prior approval and have a signed contract on file.

## **5. Forces Beyond Control**

The Michigan Pop-up Marketplace is open "rain or shine". In the event any part of the stalls and selling area is unavailable whether for the entire event or a portion of the event as a result of power outage, fire, flood, severe weather conditions, tempest or other such cause it is necessary to cancel, postpone or re-site the Market or reduce Market hours, setup time, the Market Management shall not be liable to indemnify or reimburse the Vendor in respect of any damage or loss, direct or indirect as a result thereof.

## **6. Compliance with Federal, State, and Local Government Standards**

6.1. Each artist is responsible for obtaining the proper Federal, State, and Local government licensing. Misrepresentation will result in a violation.

6.2. Artists must comply with licensing, identification, weights, measures, and handling standards imposed by Federal, State, and Local governments.

6.3. Artists are responsible for collecting and paying all taxes and levies as related to the vendor's participation and sale of goods at the Market.

## **7. Interpretation & Enforcement of Market Rules & Regulations**

7.1. The Market Manager has the authority to interpret and enforce Market rules and regulations.

7.2. Market Management has the right to deny or restrict any vendor access for failure to follow the Market Rules & Regulations. Concerns, problems, and complaints must be directed immediately to the Market Manager

7.3. The Market Manager reserves the right to reject a vendor application if, in the Market Manager's judgment, the products are not compatible with the overall concept of the Roll 'N Out Food Truck Artisan Market.

## **8. Exhibitor Liabilities**

Downtown Market will not assume any liability for any injury that may occur to market visitors, vendors, or their agents and employees at any time. If the vendor and/or his employees damage the occupied space or any area of the Downtown Market, the contracted vendor is liable. Vendor hereby agrees to indemnify and save harmless the Downtown Market, Market Board of Directors, Grand Events, LLC, or their officers, sponsors, employees, agents, guests, and successors for any damages, expenses, losses or liabilities, including but not limited to any suit or claim for personal injury, product liability, for property damage or for loss or use of property by whomsoever sustained on or about vendor's participation in the Show.

**Failure to comply with these rules and regulations may be cause for temporary or permanent dismissal from the Downtown Market Grand Rapids.**