

# Virtual Meeting Instruction

## DOWNTOWN NEIGHBOR NETWORK ADVISORY

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Hello,

For the safety and wellbeing of our members and employees, we would like to continue to move GR Forward through virtual meetings.

We have decided to use Microsoft Teams for video/phone conferencing for all upcoming board and alliance meetings. Teams has many exciting features including screen sharing, recording, live captions, file sharing, and more. Below are instructions on how to access your upcoming virtual meeting.



### MICROSOFT TEAMS

#### How to Join the Meeting:

1. It is recommended to download the App (but not necessary):
  - a. [Apple Devices](#).
  - b. [Android Devices](#).
2. When you click the following link, it will prompt you to choose: Launch App, Download App, or Join by the web. [Click here to access the Team meeting.](#)
3. Allow access to your mic and camera (this is very important for you to join the conversation).
4. Prior to joining the meeting, it will require you type your name. Make sure your mic and audio are on and click join.

#### Virtual Meeting Etiquette:

- Test the app and all technology (including camera/video, Wi-Fi, and audio) before the meeting.
- Always have a contingency plan, you may want to download the app to a second device.
- Mute your microphone when you are not speaking.
- Start a comment by saying your name. Not everyone may recognize your voice. This practice also facilitates the work of the person who is taking minutes.
- Be aware of your surroundings: make sure your background is professional and work appropriate.

If you have any questions or need further assistance, please email [asloan@downtowngr.org](mailto:asloan@downtowngr.org). Thank you!

# AGENDA



## DOWNTOWN NEIGHBOR NETWORK

### Advisory

#### Members:

Christopher Billmeier • Christine Carson • Laurie Craft • Daniel Drent • Latesha Lipscomb • Rose Martinez White • Kelli Jo Peltier • Jonathan Shotwell • Arianna Skentzos • Neil Sly • Kathy Steindler • Eddie Tadlock • Jim Talen • Mark Tangen • Anwar Thomas •

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April 1, 2021

11:30pm- 1:00pm

[Microsoft Teams](#)

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|----|---|------------------|
| 1. | Introductions                                       | Kelli Jo Peltier |
| 2. | Approval of <a href="#">Video</a> Minutes for March | Kelli Jo Peltier |
| 3. | Downtown Parks Update                               | Karie Enrique    |
| 4. | DNN Website Update                                  | Annamarie Buller |
| 5. | Budget Planning Fiscal Year 2022                    | Annamarie Buller |
| 6. | DNN Member Discussion                               | Kelli Jo Peltier |
| 7. | Public Comment                                      | Kelli Jo Peltier |
| 8. | Next meeting on May 6, 2021                         |                  |
| 9. | Adjournment   |                  |

The DNN exists to foster a community of downtown neighbors that are connected, informed and empowered to improve downtown living.



# GOAL 2 ALLIANCE

Create a True Downtown Neighborhood that is Home to a Diverse Population

## FY22 Projects for Goal 2 Alliance

This is a list of projects and initiatives prioritized for the budget items for Fiscal Year 2021 which runs from July 1, 2021 to June 30, 2022. The brief descriptions are not meant to be all encompassing but rather to serve as a high-level overview of the particular project.

### HEARTSIDE QUALITY OF LIFE IMPLIMENTATION

HQL: Resident Trainings

- Mental Health First Aid training (Mental Health Foundation/ Dwelling Place)
- Action Planning for Community Change (DGRI/ Dwelling Place)

HQL: Pekich Park Gardening (Dwelling Place Partnership)

HQL: Incentivize Local Farmers Markets

- Heartside Gleaning Initiative Partnership
- Coordination of monthly Summer Farmers Market (to start in 2022 July- October)

HQL: Heartside/ Downtown Walking Tour Series

HQL: Heartside Park Programming

### DOWNTOWN NEIGHBOR NETWORK

**Communications** and marketing, continuing to build and evolve the DNN brand

- Staff DNN operational support, meetings etc.
- DNN website maintenance
- Newsletter and social media
- DNN brand boosts and development, promotions
- DNN postcard mailing to all Downtown households

Quarterly major **events** to build the network and share information

- Winter DNN holiday gathering
- Spring Mix, Mingle and Share
- Community & Conversations on relevant Downtown resident topics (3)
- Previews, Openings and Tours

Continued education of our residents

- MSU Citizen Planner Course (20 attendees)
- Book Club (20 attendees)

### DOWNTOWN MARKETING

Invest in marketing Downtown amenities, businesses etc to Downtown residents working in collaboration with Downtown Neighbor Network.

## DOWNTOWN RESEARCH

Better understand Downtown community with a general fund for research