



St Martins House Conference Centre

In partnership with
Sovereignty Venue & Event Management

The Venue

The Grand Hall

Set in Leicester's historic Cathedral quarter, St Martins House plays host to stylish wedding receptions all year round.

The venue provides a stunning and unique location for those looking for a reception with a difference. Next door the cathedral brings a magical, romantic feel to proceedings whilst the beautiful gardens creates a relaxing outdoor space for photographs.

With its high vaulted ceilings, exquisite stained glass window, sprung floor and capacity for up to 180 guests, The Grand Hall is the perfect reception space.

With discounted parking for 670 cars also available 1 minute away within the city center for your event no event is too big or too small.

VENUE HIRE & PACKAGES

The Grand Hall package includes:



- Main room hire for up to *180 guests for 12 hour tenancy (tables and chairs for up to *180 people included)
- Grounds Access for photos
- Exclusive Hire of the grand hall
- Bridal Room to stay the night onsite at St Martins Lodge
- Additional bedrooms onsite for guests can be booked
- Car parking available for guests if required
- Crockery and Cutlery and Glassware for 3 Course Meal

SERVICES PROVIDED

You will be allocated a Logistics Event Manager who will help with the planning of your event to make sure your day runs smoothly without any hitches. The primary role of the Event Manager is to plan and manage the event logistics, however they can also advise on suppliers and additional services if required.

Your Event Manager will:

- Produce floor plans, event schedule and delivery schedule for the day
- Manage all communication with the venue manager in the lead up to and on the event day
- Arrange layout of furniture ahead of the event and manage all furniture requirements on the event day
- Make sure all suppliers are adhering to venue regulations and health & safety requirements
- Act as venue point of contact for both client and suppliers on the event day
- Arrange stewards to meet guests and assist with way-finding around the venue
- Manage logistics on the event day
- Manage breakdown of suppliers
- Arrange car park attendant to manage car parking
- Make sure the venue is kept clean through out the event and post event

THE PERFECT PACKAGE

WEDDING RECEPTION

- The Grand Hall room hire
- Welcome drinks on arrival
- 3 course dinner
- Half a bottle of house wine per guest
- Glass of Prosecco for toast
- £60.00 per person *

*Minimum number of 60 guests and a maximum of 150

EVENING OPTIONS

- Canapes (3 per person) £3.00 per person
- Buffets from £8.95 per person
- DJ £450.00

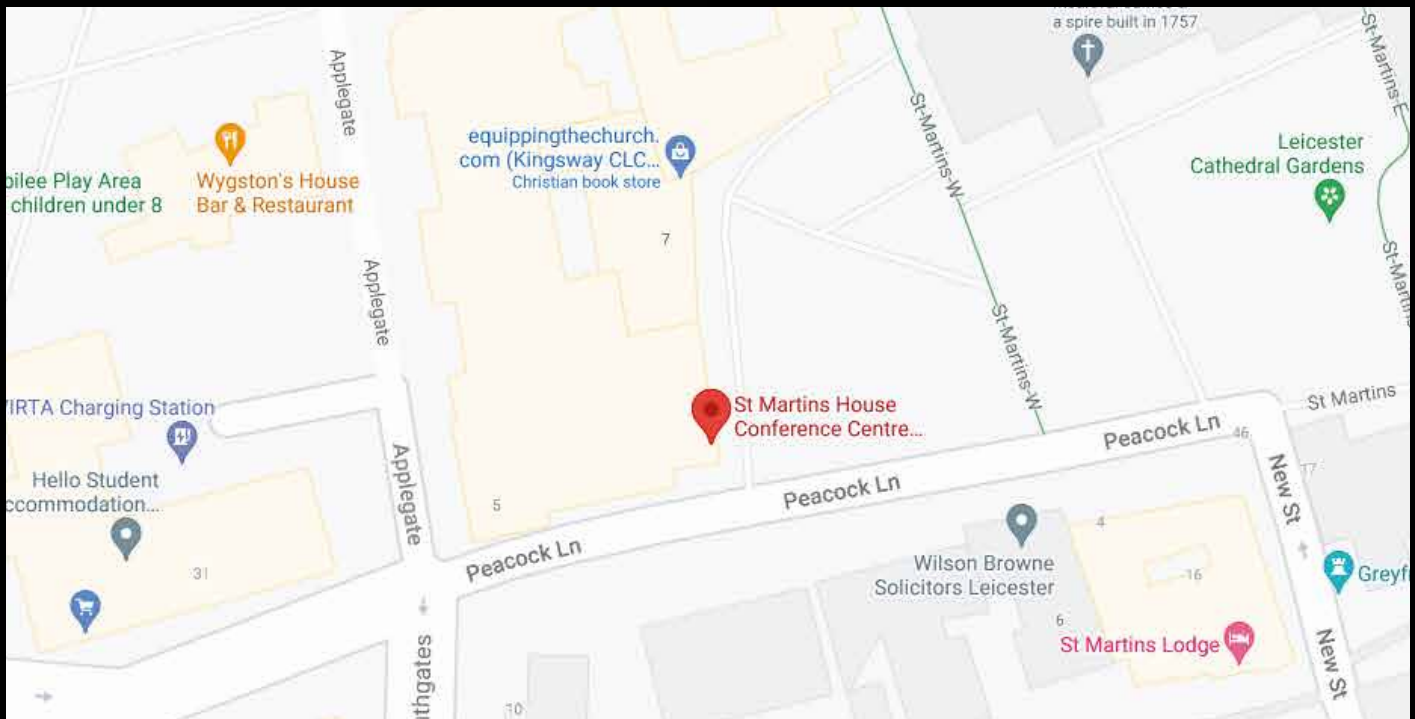
WINE & DRINKS

We firmly believe that fabulous food deserves a fabulous wine list, and StMartins House has a selection of wines that are hard to beat. The Grand Hall also has its own bar facility offering a wide selection of bottled beers, ales, ciders, wines and spirits.

Getting To St Martins House Conference Centre

Located off Peacock Lane a private road leads in to St Martins House Conference Centre and St Martins Lodge

Only 40 minutes from Birmingham and in the city center of Leicester



Contact us today to book your perfect event



01536 292 003



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Sovereignty 
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