

MET/TEAM® Asset Management

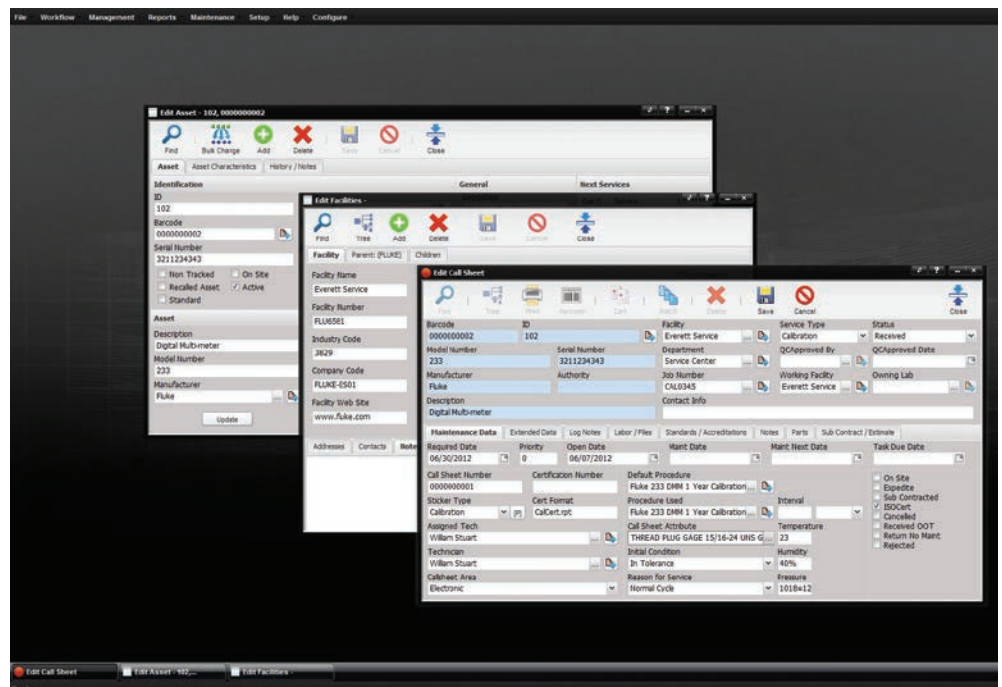
A five-day course on the use of MET/TEAM® software to manage and report on your assets in the calibration or metrology lab

Course outline

- Manage workflow through your entire lab
- Create types of instruments
- Add procedures and assign to a type of asset
- Add assets whether they be metrology recalled assets or non-recalled assets
- Schedule and generate recalls, including email alerts
- Receive assets—single or batch
- Learn what a work order is and how to use it
- Return assets
- Generate certificates
- View business status
- Enter and manage your parts inventory
- Track shipping of assets
- Tool assignment
- Maintain compliance with regulatory standards
- Commerce—billing, quoting, contract pricing
- Customer Portal—how to set up and use read-only access
- MET/TEAM Mobile—overview of functionality
- Problem reports
- Configuration of system defaults
- Configure and customize for your business rules
- Track changes to help comply with 21 CFR Part 11

Who should attend

This course is designed for laboratory technicians, shipping



and receiving personnel, supervisors, lab managers, and quality assurance personnel responsible for operating MET/TEAM software.

Course information

Course No.: TRC 1205

Course Length: Five days or 36 hours of class time (This supports requirements for continuing education.) After completing the course, all attendees will receive a Fluke Certificate of Completion.

Course Materials: Fluke will provide all of the materials needed to complete the course.

Registration

Complete and submit the on-line registration form at **www.flukecal.com/training**. Once you submit the form, a Fluke Calibration representative will contact you to verify space availability and to discuss payment terms. If you have an active MET/SUPPORT Gold plan or Gold CarePlan, you are eligible for a 20 % discount on course fees. Once you provide payment to finalize your registration, you will receive an email confirmation with course details.

We recommend that you register at least 60 days in advance of the desired course.

Cancellation

You may cancel your training at no charge upon notifying Fluke Calibration at least two calendar weeks before your confirmed class start date. If your cancellation is received less than two weeks in advance, you will be charged the full tuition for the course.

Fluke reserves the right to cancel any course that does not reach minimum enrollment two weeks prior to the class start date. Should this happen, you will be notified immediately.

Economical training for groups

If you want to train a large group, an on-site course can be an economical solution. Contact Fluke Calibration for a price quote and details.

Contact us

Email: training@flukecal.com

United States

877-292-3225 (toll free)
+1 425-446-5500
(international)

Canada

800-36-FLUKE (toll free)
905-890-7600 (international)

Europe (United Kingdom)

+44 (0) 1603 256 758

Asia (Singapore)

(65) 6799-5960

Visit the website at:
www.flukecal.com/training,
for the latest Fluke Calibration
has to offer in calibration and
metrology training.

Fluke Calibration. *Precision, performance, confidence.™*

Electrical	RF	Temperature	Pressure	Flow	Software
------------	----	-------------	----------	------	----------

Fluke Calibration

PO Box 9090,
Everett, WA 98206 U.S.A.

Fluke Europe B.V.

PO Box 1186, 5602 BD
Eindhoven, The Netherlands
Web access: <http://www.flukecal.eu>

For more information call:

In the U.S.A. (877) 355-3225 or Fax (425) 446-5716
In Europe/M-East/Africa +31 (0) 40 2675 200 or Fax +31 (0) 40 2675 222
In Canada (800)-36-FLUKE or Fax (905) 890-6866
From other countries +1 (425) 446-6110 or Fax +1 (425) 446-5716
Web access: <http://www.flukecal.com>

©2007-2016 Fluke Calibration. Specifications subject to change without notice.
Printed in U.S.A. 10/2016 12607831-en

Modification of this document is not permitted without written permission from Fluke Calibration.