



Nebraska Rural Public Transportation Accident or Incident Reporting Form



Public transit systems in Nebraska receiving Federal Transit Administration Section 5311 funds (*Rural Public Transportation*) must report any accident and incidents to the Nebraska Department of Roads (NDOR). This is data the NDOR is required to report annually in the National Transit Database.

A reportable accident involves property damage, personal injury, or a fatality. A reportable incident may involve verbal confrontation where a passenger or the transit driver feels threatened by another individual or occurrence of an individual being denied a ride.

Complete this form for each accident or incident and either mail or email within 10 calendar days of the reported event to:

**Nebraska Department of Roads
Rail and Public Transportation Division
Attn: Transit Liaison Manager
PO Box 94759
Lincoln NE 68509-4759
kari.ruse@nebraska.gov**

Post-accident testing is required under the following circumstances*:

1. A fatality occurs.
2. Anyone involved in the accident requires immediate medical treatment away from the scene of the accident.
3. One or more vehicles involved in the accident incurs disabling damage and must be removed from the scene via two truck or other vehicle.

* If required, forward post-accident testing documentation with this form.

Date of Accident/Incident: _____ Time of Accident/Incident: _____

Transit System: _____

Accident/Incident Location: _____

Describe the Accident or Major Incident:

Mark all boxes that apply to the accident or major incident. Property damage Injury Fatality

Was property damage equal to or greater than \$25,000.

Person completing this form:

Name

Title

**Signature*

Date

*Electronic signature is acceptable.