

Features of iSocietyManager

iSocietyManager is SaaS (Software as a Service) based Enterprise Facility Management System. It automates the facility operations of your society/ complex/ town and brings all member including customers, facility team and management on single platform. It greatly reduces the effort in managing the management operations and brings effectiveness in overall System.

Key Features

- ❖ 24*7 IVR based Complaint logging.
- ❖ Integration with 3rd Party Systems like – SAP, Tally, Electricity Meters, Attendance etc.
- ❖ Auto Visitor Entry with Integration of Boom Barrier.
- ❖ Master Dashboards and Key insights for Decision Makers.
- ❖ Customized Reports
- ❖ Bill Preview

Society Management Service

- ❖ Unit, Resident & Tenant Management
- ❖ Parking Management – Resident & Visitors
- ❖ Housing Rules, Guidelines, Useful Forms
- ❖ Occupancy Dashboard
- ❖ Facility Booking
- ❖ Vehicle Tracking – Entry / Exit with Boom Barrier Integration

Invoicing & Payment Service

- ❖ Bulk Invoicing – Tower/ Cluster
- ❖ Multiple Bill Plans – Electricity, CAM, Miscellaneous etc.
- ❖ Bill Preview
- ❖ Automatic Invoicing & Charge Calculation
- ❖ Customized Bill formats
- ❖ Various Late Fee Options
- ❖ Discount & Debit Provisions
- ❖ GST Handling
- ❖ Email/ SMS / Print options
- ❖ Instant PDF availability to Customer
- ❖ Invoice Ageing
- ❖ Item wise Adjustment
- ❖ Configurable Tariff Table



- ❖ Different Payment options
- ❖ Online Payment
- ❖ Online Meter Recharge Facility

Meter Service

- ❖ Automatic Daily Reading / Balance update
- ❖ Integration with different Meter Companies
- ❖ Meter Change Handling
- ❖ Meter Recharge through on payment entries.
- ❖ Automatic threshold level Alerts

Accounting Service

- ❖ Account Charter
- ❖ Configurable Account Heads
- ❖ Synch with Billing & Payment Service
- ❖ Journal Entry
- ❖ GST/ TDS Handling
- ❖ General Ledger
- ❖ Trial Balance
- ❖ Income Expense Account
- ❖ Balance Sheet
- ❖ General Accounting / Receipts/ Vouchers
- ❖ Bank Reconciliation
- ❖ Different Groups & Sub Groups

Vendor Management

- ❖ Vendor Master
- ❖ Vendor Expenses
- ❖ Indent / Purchase Order
- ❖ Approval Flow
- ❖ Payment History
- ❖ Vendor Ratings

Asset Management & PPM

- ❖ Asset Tracking & Categorization
- ❖ Asset Efficiency Measurement
- ❖ 52 Week PPM Calendar
- ❖ AMC / Warranty Reminders



- ❖ Auto Alerts on Maintenance Activity
- ❖ Maintenance Record & History
- ❖ Check List, Photos etc.

Inventory Management

- ❖ Tracking and Categorization of inventories
- ❖ Below threshold alerts
- ❖ Stock management
- ❖ Different roles & flows

Complaint Management

- ❖ Complaint option to Resident with Photo and Availability
- ❖ Complaint Staff Roster – With ON/ Off Duty
- ❖ Complaint Time line
- ❖ Escalation Matrix
- ❖ SMS/ Email/ Notification on each event
- ❖ Auto Assign
- ❖ 24* 7 IVR based Help Desk
- ❖ Customized status
- ❖ Nature/ Sub Nature based Complaint Tracking
- ❖ Staff Performance

Visitor Management

- ❖ Visitor Tracking
- ❖ OTP verification
- ❖ Pre- Approved Pass
- ❖ Pass Code based entry with boom barrier Integration
- ❖ Recurring Pass Generation
- ❖ Photo Capturing
- ❖ E-Intercom (IVR Calling)
- ❖ Accept / Reject by Resident
- ❖ Courier/ Food Delivery/ Cab etc. taken care
- ❖ Block Visitor
- ❖ New / Existing Customer Traceability
- ❖ Configurable Options as per Demand

Staff Attendance

- ❖ RFID Based Attendance



- ❖ Biometric Based Attendance Tracking
- ❖ Face/ Retina based Attendance
- ❖ Selfie Based Attendance with Geo Fencing
- ❖ Notification to Residents on Entry/ Exit
- ❖ Attendance Report Accessible to Residents
- ❖ Block Staff
- ❖ Associate & Un Associate Staff
- ❖ Police Verification, ID Proof, Aadhar etc. Capturing

Role & Rights Management

- ❖ Different hierarchy of role/groups
- ❖ Option to Admin to assign privileges to role
- ❖ Any number of roles/ logins
- ❖ Different login for each User as per role like – Owners, Tenant, Accountant, Admin, Staff, Supervisor, Help Desk etc.

Resident Communication

- ❖ Notices/ Circulars
- ❖ Different options like – Tenant Only, Owners, Tower, Cluster, Individual
- ❖ Email / SMS

Survey & Polling

- ❖ Launch Surveys to take feedback of your facilities
- ❖ Opinion Poll to involve residents in decision making
- ❖ Different Categories Supported

Document Repository

- ❖ Online Document Store
- ❖ Unit Wise Document traceability
- ❖ Categorization of documents

Reports

- ❖ Defaulter List
- ❖ Invoice & Payment Summary
- ❖ SOA (Statement of Account)



- ❖ Due Reports
- ❖ GST Report
- ❖ Advance Collection
- ❖ Individual Charge
- ❖ Trial Balance
- ❖ Income & Expense
- ❖ Balance Sheet
- ❖ Cheque Bounce
- ❖ Unit Ledger
- ❖ Complaint DMR (Daily Management Report)
- ❖ Staff Performance
- ❖ Attendance Reports
- ❖ Visitor Reports (Period, Unit Wise, Visitor Wise)
- ❖ Invoice Ageing

Online Payments

- ❖ Invoice Payment through Payment Gateway
- ❖ Credit/ Debit/ UPI/ Net banking Transactions
- ❖ EMI Option for Credit Card
- ❖ Wallet Payments
- ❖ Foreign Bank Credit Card Facility
- ❖ Integration with Virtual Accounts of Banks
- ❖ Reconciliation and Integration with MIS from Bank Channels
- ❖ Automatic updates in Software for payments in virtual accounts and other modes of Payments

3rd Party Integrations

- ❖ SAP /ERP
- ❖ Tally
- ❖ Biometric Machines
- ❖ Boom Barrier
- ❖ Smart Meters – Electricity, Water etc.
- ❖ Other Apps/ Systems

Data Backup & Downloads

- ❖ Any time Data Backup from System
- ❖ Various modes like xls, csv etc. supported
- ❖ Quick download & upload facility for Units, Reading, Payments, Invoices, Accounts, Staff, etc.

Different Mobile Apps

- ❖ Resident App
- ❖ Society Management/ Facility App
- ❖ Technician App
- ❖ Visitor & Staff Attendance App