ADMISSIONS STANDARDS AND CRITERIA

Institution: _______________________________ Date: __________

ACCET ID: __________________________________________

Program/Course Name: __________________________________

Entrance Requirements for This Curriculum

1. Is a High School Diploma or its equivalent required for admission? ☐ Yes ☐ No
   (Note: Institutions that do not require a high school diploma or GED equivalency for admission must utilize an Ability to Benefit examination. See # 7 below.)

2. Do the admissions standards require applicants to possess any specific previous education, employment, or other experience? ☐ Yes ☐ No
   If yes, describe what previous education, employment, and/or experience is required, how it is evaluated, and how it is documented.
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________

3. Is there a minimum age requirement for admission? ☐ Yes ☐ No
   (Note: Vocational institutions must identify a minimum age requirement in their catalogs.)
   If yes, what minimum age is required? ________________________________

4. All Applicants: Do the admission standards require that all applicants take an entrance examination? ☐ Yes ☐ No
   If no, proceed to # 5 below.
   If yes, identify the following in a-g below, as applicable:
   a. The type of entrance examination by checking the appropriate box(es) below:
      Internally developed entrance examination? ☐ Yes ☐ No
      Commercially developed standardized examination? ☐ Yes ☐ No
      (If the entrance examination is not a nationally normed examination, provide a copy of this examination as Attachment 25.7/1.)
b. The minimum test score(s) required for admission:
_____________________________________________________

Is the minimum score(s) for admission the minimum score(s) recommended by the test publisher? ☐ Yes ☐ No.

If no, describe the means by which the institution determined the cut-off score(s):
_____________________________________________________


c. The institution’s re-test policy, if applicable:
_____________________________________________________


d. The name and title of those authorized to administer the examination:
_____________________________________________________


e. The test name, date of publication/development, and form used:
_____________________________________________________


f. If applicable, The name and address of company that publishes the examination:
_____________________________________________________


g. If applicable, the version(s) of the examination administered:
_____________________________________________________


5. Describe in detail any other standards or prerequisites for admission that will ensure that students will have a reasonable expectation of successfully completing training, obtaining any applicable licensure/certification, and securing employment. (e.g. unique state requirements; vaccinations; physical examinations; no convictions of a felony, DUI/DWI, or drug offense, etc.):
_____________________________________________________

_____________________________________________________

_____________________________________________________

6. Identify how the institution will clearly and fully disclose to prospective students any barriers that could impact their ability to successfully complete training, obtain any applicable licensure/certification, and/or secure employment (e.g. conviction of a felony, DUI/DWI, or drug offense, etc.).

7. **Ability to Benefit Applicants**: The following is for vocational institutions that accept students without a high school diploma or GED equivalency: (See ACCET Document 23 – **Ability to Benefit**.)
   
a. Identify the USDE approved test name, date of publication, and form used:
   
   
   b. Indicate the minimum score(s) required for admission:

   c. List the name of any independent agent(s) who will be used to administer the examination to non-high school graduates:

   d. State the institution’s re-test policy, if applicable: