

April 16, 2014

Metropolitan Business Institute
1370 Broadway Suite 601
New York, NY 10018

Re: Response to Appeals Decision

On April 11, 2014 Metropolitan Business Institute (MBI) received a denial of our appeal for initial accreditation citing 17 findings of non-compliance, along with our appeal. Our appeal clearly stated **(At the start of the team visit as we presented on required documents from the on-site evaluation visit checklist we explained to Carol Buchanan the commission representative MBI does not have prepared a document 28.1 Completion and Placement Statistics for our vocational programs as MBI has not enrolled vocational students since 2011 and for years 2012 through 2013 all of our students are ESL students, as a result of this information given to the team a call was placed by Ms. Buchanan to Scott Faulstick ACCET Senior Accreditation Coordinator explaining MBI has operated advocational programs only instructions were given by Mr. Faulstick to review MBI as an Intensive English Program. MBI's initial application and ASER were prepared as a vocational school MBI prepared Doc. 3IEP Intensive English Program and Document 3.1 Vocational at the time of our readiness visit which we had on May 29, 2013 by Commission Representative Ms. Hey we presented both documents explaining to her that we are operating as an advocational as there has been not been a request for our current vocational courses and that we would submit new curriculum to the New York State Education Department for approval. We received instructions from Ms. Hey to combine document 3.IEP with document 3.1 for our final ASER as a result of MBI's submission of a vocational application and ASER and the last minute change to review MBI as an ESL school we did not expect an approval as a result of the changes however in all fairness to our institute we should have been given an opportunity to prepare reflective of our current programs. MBI did prepare and respond adequately with supporting exhibits to the weaknesses cited in the team report please see our responses and exhibits to each standards.)**

We clearly understood the significance of this change knowing our Mission, (the team advised us to change our mission statement and give the new statement to the team in the morning), Institutional Goals and Planning, Completion and Placement. We also understand that the remaining standards would be reviewed reflective of our ASER and supporting documentation. Because of the decision made by ACCET's senior accreditation coordinator Scott Faulstick and ACCET's commission representative Carol Buchanan initial accreditation we not be possible but a defer status to give our institution an opportunity to make the necessary change to our ASER. After receiving the teams response through the AMS system it was obvious the change was **NOT** communicated to the commission and was **NOT** documented the team report, the only standard noted in the team report was document 28.1 does not apply at this time, nevertheless in our denial letter it was stated that MBI give the team a document 28.1 but did not have a written policy or procedure for completion and placement which is clearly written in or policy and procedures manual.

Metropolitan Business Institute acknowledges that there were incomplete documents at the time of the team visit that time did not allow however there were documents given to team that they overlooked and clearly did not pay attention to details. The overall team report was not communicated fairly and was ambiguous.

At our appeals hearing the panel ask on more than one occasion if we have implemented policies and procedures and changes to our updated curriculums, programs/instructional materials, performance measurements, student progress and performance measurements why did we not upload the supporting document along with our written appeal. Clearly the appeals panel and Judy Hendrickson should well know as stated in our denial letter and ACCET Document 11 Policies and Practices of the Accrediting Commission page 5 of 12 paragraph three (The appeal process does NOT allow for consideration of changes that have been made by or at the institution or new information created or obtained after the commission's action to deny or withdraw accreditation, except under such circumstances when the commission's adverse action included a finding of non-compliance with Standard III-A, Final Stability.

The decision of the appeals panel was "The Appeals Panel acknowledges that the institution has initiated some corrective actions to improve its operation; however these actions were incomplete and without sufficient validation of their systemic and effective implementation prior to the Commission's December 7, 2013 decision. Therefore, it is the unanimous decision of the members of the Appeals Panel to affirm the Commission's decision conveyed in the December 12, 2013 action letter" there is know understanding of the reason for our appeal, a lack of communication oral and written between ACCET's Readiness Team member Vickey Hey, Senior Accreditation Coordinator Scott Faulstick, Carol Buchanan Commission Representative, and Commission Liaison Judy Hendrickson. ACCET takes great pride in displaying and acknowledging their certification as an ISO 9001:2008 Quality Management System for programs ACCET lacks as an agency in some of the same standards they present and hold their members. Metropolitan Business Institute was established 1993 and has been licensed by the Bureau of Proprietary School Supervision New York State Education Department for 20 years having received many onsite inspections and license renewals, on March 3, 2003 Metropolitan Business Institute became authorized by the United States Citizenship and Immigration Services to host F-1 and M-1 international student for 11 years . We clearly understand our obligation to follow the rules and regulations all authorities in return we continue to have their support as governing entities. Metropolitan Business Institute never expected special treatment but we did expect ACCET is be fair and honest as an organization that promotes and focuses on standards of operation and integrity which was not displayed by some staff members, onsite team and the appeals panel.

Respectfully,

Morton Yang
Director/Owner