



## ACCREDITING COMMISSION REPORT – April 2023 Commission Meeting

Via Email

Dear Members and Colleagues:

This public notice provides information regarding actions taken by the ACCET Accrediting Commission at its April 2023 meeting. Specific reports relative to the April 2023 Commission Meeting are available on the ACCET website under the “Commission” tab, including (1) Final Actions Taken by the Commission (referenced by institution), (2) Summary Statistics of Actions Taken by the Commission, and (3) a copy of this Accrediting Commission Report, which describes new or revised ACCET policy documents considered by the Commission for final approval or call for comment. Also available on the website is a request for written comments relative to institutions scheduled for consideration of accreditation at the Commission’s August 2023 meeting.

A summary of Commission actions taken at the April 2023 meeting regarding ACCET policies is provided below, including (1) final documents approved by the Commission (available on the ACCET website under “Documents and Forms”) and (2) call for comment on proposed revision to the policy documents. As a reminder, the Commission’s Standards and Policy Review Committee (SPRC) conducts an ongoing review of each ACCET policy document at least every five years. Additionally, SPRC considers specific policy documents for review and revision to address governmental regulatory requirements, arising issues of concern, or the need for additional policy guidance. Member institutions and other interested parties are invited and encouraged to submit their written comments on proposed changes to ACCET policies and standards.

### FINAL APPROVAL

#### **Document 1 – The Accreditation Process**

The Commission voted to grant final approval to edits that define initial application expiration.

#### **Document 1.2 – The Reaccreditation Process**

The Commission voted to grant final approval to edits that clarify accreditation workshop requirement timelines and updates to the reaccreditation process.

#### **Document 7 – Guidelines for Evaluation Teams**

The Commission voted to grant final approval to edits that define which visits may be conducted virtually and clarify the selection and duties of the evaluation team.

#### **Document 25 – Policy for New, Revised, and Existing Programs/Courses**

The Commission voted to grant final approval to edits that clarify the policy around the inactivation of programs that have not been or will not be offered in 24 consecutive months.

#### **Document 28 – Completion and Placement Policy**

The Commission voted to grant final approval to edits that clarify the definition of continuing employment as a placement.

**Document 29.1 – Enrollment Agreement Checklist**

The Commission voted to grant final approval to edits for clarity.

**Document 31.Avoc – Cancellation and Refund Policy**

The Commission voted to grant final approval to additional language which permits avocational institutions to retain a portion of prepaid tuition for students who enter the US on an I-20 issued by the institution but cancel prior to the start of classes.

**Document 31.ESOL – Cancellation and Refund Policy**

The Commission voted to grant final approval to edits for clarity regarding institutional disclosure of relationship to recruiting agents.

**CALL FOR COMMENT**

**Document 35 – Policy on Attendance Requirements**

The Commission voted to approve the call for comment regarding additional language relative to the attendance of students participating in courses offered via interactive distance learning (IDL).